

**VILLAGE OF FREDONIA**  
**VILLAGE BOARD MEETING**  
**June 15, 2006**

The regular village board meeting was called to order at 7:01 p.m. by President Hamm. Present: Bill Hamm, Don Dohrwardt, Joe Short, and Larry Waskiewicz. Also present: Village Marshal Michael Davel, Dan Wolff, Andy Helm, Jim Lohmiller, Mark Jaeger, and Jo Ann Wagner.

**Approve Minutes**

Minutes of the June 1, 2006 village board meeting were approved as presented on a **MOTION** by Short, seconded by Dohrwardt, and carried.

**Payment of Bills**

With the additional list presented, the general fund, water and sewer bills were approved for payment on a **MOTION** by Short, seconded by Waskiewicz, and carried with Hamm abstaining.

**Treasurer and Utility Reports**

The treasurer and utility reports for May were approved as presented on a **MOTION** by Waskiewicz, seconded by Dohrwardt, and carried with Hamm abstaining.

**Operator License**

An operators license for Richard Hoffman was approved on a **MOTION** by Dohrwardt, seconded by Waskiewicz, and carried.

**Use of Fireman's Park – Holy Cross 4-H**

Use of Fireman's Park by the Holy Cross 4-H club for their annual picnic on August 26, 2006 was approved on a **MOTION** by Short, seconded by Waskiewicz, and carried with Hamm and Dohrwardt abstaining.

**Open Session**

Marshal Davel introduced deputy marshal Dan Wolff to the village board.

**Clean Up of Property at 135/139 Wisconsin Street**

Dohrwardt noted that the board wanted continued progress on the clean up of this property. Waskiewicz stated that it has been over a year since the board started action on this. He stated that we need to proceed with legal action to clean up the property. A **MOTION** was made by Waskiewicz, seconded by Short, to invoke legal counsel to take rapid appropriate action to see that the property at 135/139 Wisconsin Street is brought up to current ordinance standards as quickly as possible. Hamm stated that he understands that the owner has been in a nursing home and currently is not residing at the property, however, someone still lives there or the owner could have contracted for clean up. Motion carried with Dohrwardt opposed.

**Yard / Sidewalk Encroachment at 423 Fredonia Avenue**

Waskiewicz and Dohrwardt recused themselves from this discussion. Neumann stated that he has contacted the property owner and a plan is in place. All the plant material between the curb and sidewalk will be moved, as will everything within one foot of the sidewalk. The owner is now pregnant and has doctor's orders not to work in the garden. Therefore, the timeline for moving the plants has not been established. Short requested this be added to our next agenda.

**Continuous Bike Sales – 925 Fredonia Avenue**

Short stated that the "for sale" sign does not meet village ordinance; the property does not conform to "Outside Storage" which prohibits rubbish, unlicensed or inoperable vehicles, salvage material or miscellaneous refuse to be stored in any zoning district when it may be construed as a menace to the public health or safety or may be held to have a depressing influence upon property values in the area; and the property meets the definition of "business" which states an occupation, employment or enterprise which occupies times, labor and materials, or wherein merchandise is exhibited or sold, or

where services are offered. Short reiterated that the continuous bike sales are a business. Hobby is not defined in our ordinance. Waskiewicz stated that this was discussed at a July 21, 2005 village board meeting. A letter was sent July 26, 2005 to the property owner informing him that a business was not allowed. His response was that it was not a business, but a hobby. Waskiewicz stated that we may need to define “hobby” and perhaps “rummage sale”. Hamm stated that the village board had an opportunity last fall to put an ordinance in place to regulate this type of sale. Short stated that it is a zoning issue and should be sent to the Plan Commission for definition of “business” in a residential area and “rummage sale”. Dohrwardt noted that current ordinance allows for certain types of businesses in a residential area. Another complaint about this property was received last week. A **MOTION** was made by Waskiewicz, seconded by Short, to send to the Plan Commission the request to define a residential business, including hobby and rummage sale, to draft an ordinance regarding same, and to bring this back to the village board for approval. Waskiewicz stated he would like this to be as open as possible to not hinder village residents but to have basic guidelines. Davel agreed that the board should adopt an ordinance, notify the affected property owners, give them a date to comply with the ordinance, and if they don’t comply, then to take action. Motion carried.

### **Plan Commission Meeting – June 5, 2006**

Hamm reported that the Plan Commission issued a sign permit for 624 Tower Drive, approved the conditional use permit for 281 Hwy. 57, approved the zoning permit for 281 Hwy. 57, and discussed the condo storage units proposed for 145 Meadowlark Road. The Plan Commission has requested smaller condo storage units and a density calculation at build out based on net acres. Private streets are allowed in the village. The next Plan Commission meeting is July 10, 2006. The Plan Commission also reviewed final plat for Phase One of the Village Green Subdivision. Some revisions were needed and will be resubmitted to the Plan Commission.

### **Appoint Plan Commission Member**

A **MOTION** was made by Hamm, seconded by Waskiewicz, to approve the appointment of Scott Roberts to the Plan Commission. Motion carried.

### **Public Safety Meeting – May 30, 2006**

Hamm reported that the Public Safety Committee met with the Fire Chief to discuss operations of the Fire Department. The ambulance was officially IV Tech 24/7 effective May 1, 2006. Fire calls are down this year, EMS calls are about the same. Chief Schommer requested that hydrant flags be spring loaded and requested plans from all the detention ponds in the village. Insurance coverage for the Explorer program continues to be an issue. The Fire Department has been going to the high school trying to recruit members.

The Public Safety Committee also met with the Village Marshal and discussed parking tickets issued at the high school, the amount of time spent at the school district by village officers, and the possibility of using Fund 80 to cover part of the cost of the officer. The number of arrests and incidents are more than last year. Waskiewicz questioned what will the police department need as police presence increases.

Swimming pool requirements were discussed. Recommendations will be made at the next meeting.

House numbers were also discussed. For safety reasons it is important that house numbers are displayed. At item will be added to the newsletter regarding house numbers. A few months after that the police department will compile a list of properties without house numbers.

### **Celebrate Fredonia – May 15, 2006**

Waskiewicz reported that the Celebrate Fredonia Committee met on May 15, 2006. The parade route will stay the same as last year except it will end at Wheeler Street. All events at the park will need to be approved by the committee. Rates on similar items will be set by the committee so they are not competitive with each other. It was questioned if

this will limit participation in the event. Waskiewicz explained that donations are solicited and then used for items in the park such as the “bouncers”. By increasing the fee on these rental items, the organizations may be able to donate towards the cost, thereby allowing more items at the park. The committee will meet again on July 10, 2006.

### **Public Works Committee – May 24, 2006**

Dohrwardt reported that the committee recommended the truck purchase and a change to the sidewalk ordinance. Road maintenance agreements between the town and village were reviewed. The committee will conduct talks with town officials aimed at restructuring the maintenance agreement for snow plowing and explore changes that would be advantageous to both parties. The committee also discussed semi truck parking and parking problems on Highland Drive. The committee recommended that a “No Parking” area be established on the west side of Highland Drive from the south entrance to Port Washington State Bank south to Fredonia Avenue. It was questioned if this area already is a “no parking” area as most of it encompasses the turn lane. Neumann stated that lane striping will be done in August and the curb will then be painted yellow. This may help prevent parking in the area. The parking area between the two driveways to Port Washington State Bank may also need to be reviewed. Semi truck parking on residential streets creates a safety hazard and possible damage to the asphalt. The ordinances will be reviewed to be sure they address these concerns. Restrictions may be different for residential and industrial areas. Semi-truck parking could possibly be allowed in a certain area with a bond posted for any damage to the road.

### **Finance Committee – June 7, 2006**

Short reported that the committee reviewed the Ethics Code, discussed the amount for capital purchases for the upcoming budget and created an evaluation form for capital purchases. The committee suggested a limit of \$5,000 be set for items to be included in the capital budget. The committee recommended that the policy on billing businesses for trash collection continue. They also discussed the possibility of a joint village/town hall. If it is not a joint venture, the *earliest* a village hall could be built is 2011. Waskiewicz questioned if an additional section should be added to the evaluation form which would allow the village board, with a super majority vote, to give the purchase 0 to 50 points. Hamm stated that it would not be needed as the village board can change whatever they want.

### **Garbage Collection Fees for Businesses**

A **MOTION** was made by Short, seconded by Waskiewicz, to continue the policy of charging businesses for trash and recycling collection. Motion carried.

### **Report from Director of Public Works**

Neumann reported that the St. Rose Avenue project is complete. The South Milwaukee Street sidewalk has been installed. They are currently working on restoration. Site assessment borings started today on the Phillips Plastic site. The two summer employees have started. The Martin Drive bridge design and channel re-alignment have been submitted to the DNR. Neumann stated that a sidewalk permit was pulled at 511 Fredonia Avenue. He inspected the sidewalk and approved the design. Dohrwardt commented that as a property owner he was very pleased with the way Michels handled the sidewalk installation on South Milwaukee Street.

### **Six-Month Review – Public Works Employee**

Neumann reported that Jason Nelsen has received his CDL and is being given a positive six month review. A **MOTION** was made by Short, seconded by Dohrwardt, that Nelsen advance one class in the wage matrix. Waskiewicz questioned if Nelsen has acquired any certifications. The **MOTION** was amended to increase Nelsen’s wage by 50 cents per hour effective July 1, 2006. Motion carried unanimously.

### **Two-Year Review – Public Works Employee**

Neumann reported that Andy Helm has graduated from MATC with many job related classes, has full certification in Water and Wastewater and has satisfactorily completed his two years of employment. A **MOTION** was made by Waskiewicz, seconded by

Short, to increase Helm's wage by 25 cents per hour for the two-year review and also increase his wage by 3%, a total increase of 70 cents per hour. Increase to be retroactive to May 19, 2006. Motion carried. Waskiewicz stated that he would like employee reviews to be held in closed session.

### **Report from Clerk-Treasurer**

The report from the Clerk-Treasurer was reviewed. The 2005 Financial report was received.

### **Report on Operations at Wastewater Treatment Plant**

The report on operations at the Wastewater Treatment Plant was reviewed.

### **Other Business**

**ETHICS CODE:** Village Board members signed a statement noting they had reviewed the Ethics Code.

**JOINT MEETINGS:** Hamm commented that the Town and Village of Jackson hold joint meetings. This may be something to explore in the future.

**PROCLAMATION FOR SOCCER TEAM:** Hamm noted that he has signed a Proclamation for the Girls Soccer Team and also for the Track Team.

The meeting adjourned at 9:15 p.m. on a MOTION by Short, seconded by Dohrwardt, and carried.