

**VILLAGE OF FREDONIA  
VILLAGE BOARD MEETING  
October 18, 2007**

The regular village board meeting was called to order at the Fredonia Fire Department Meeting Room, 201 South Milwaukee Street, Fredonia, Wisconsin, at 7:00 p.m. by President Short. Present: Joe Short, Jill Bertram, Fritz Buchholtz, Don Dohrwardt, and Larry Waskiewicz. Also present: Brian Weyker, Chris Kunstmann, Trevor Cary, Carla and Kendall Thistle, Mark Jaeger, Mary Jane Depies, Allen Neumann and Jo Ann Wagner. Arriving later: Bruce Laabs and John Depies.

**Pledge of Allegiance**

All stood and recited the Pledge of Allegiance.

**Approve Minutes**

Minutes of the October 4, 2007, village board meeting were approved as presented on a **MOTION** by Dohrwardt, seconded by Short, and carried.

**Approve Payment of Bills**

Payment of the General Fund, Water and Sewer bills was approved on a **MOTION** by Bertram, seconded by Dohrwardt, and carried.

**September Treasurer and Utility Reports**

The September treasurer and utility reports were approved as presented on a **MOTION** by Bertram, seconded by Buchholtz, and carried.

**Open Session for Citizen Questions and Comments**

Chris Kunstmann questioned the size of the gate opening by the condo storage units on Meadowlark Road. It is an 18 foot gate with a 17 foot opening. The gate lifts straight up so it should be okay for fire trucks to enter. A 12' x 12' opening is needed for fire trucks.

The Village Green Subdivision has six new homes being built. Only five have address numbers on them. Some are gold numbering on a tan or beige background and are very hard to see. Kunstmann questioned if the ordinance requiring house numbers could be changed to require more contrast between the numbers and background.

Hydrant flags will be added to the hydrants in the Village Green Subdivision. (Bruce Laabs arrived.)

**Response from Engineer – Storm Water Issue on Kendall Thistle Property**

Josh Pudelko, engineer for Village Green development, was not present therefore this agenda item was skipped until later in the meeting.

**Driveway Access at 218 Fredonia Avenue**

Short stated that he has a verbal commitment from Roger and Chris Janke at 218 Fredonia Avenue to vacate the easement over the village lot west of their property in exchange for the completion of their driveway east to the existing frontage road. The Janke's are requesting a contract specifying the improvements in exchange for eliminating the easement. A **MOTION** was made by Dohrwardt, seconded by Waskiewicz, to continue with installation of the driveway upon execution of the contract and release of the existing driveway easement with the cost for materials not to exceed \$2,000. Motion carried.

**Letter from Mary Jane Depies regarding Village Green Subdivision**

Mary Jane Depies presented a letter dated October 17, 2007, to the Village Board regarding the Regency Hills – Village Green Letter of Credit. The letter was read by President Short (copy attached and made a part of these minutes). A **MOTION** was

made by Waskiewicz, seconded by Laabs, to send the letter to the village attorney for review and response to the village board. Motion carried.

### **Shared Building Committee – Update**

Waskiewicz stated that the bids have been published for the shared hall. Plans are available for board members. Bids are due by October 30, 2007, at 4:00 p.m. at the Fredonia Village Hall. The Shared Building Committee will meet later that day to open and review bids. An “apparent” low bidder will be announced. The architect will then review the bids before a final recommendation is made. Eleven alternate bids are requested. No furnishings are included in the bid.

### **Water and Sewer Committee Meeting – October 8, 2007**

The Utilities Committee met on October 8, 2007, and discussed the long range plans for the water and sewer utility and their proposed 2008 budgets. Both budgets were recommended to Finance for approval.

### **Placement of Fredonia Fire Fighter / EMS Association Sign**

Trevor Cary, representing the Fredonia Fire Fighter / EMS Association, stated that on August 11, 2005, the Fredonia village board approved placement of a Fredonia Fire Fighter / EMS Association sign on the Maple Lawn site. The Association is now prepared to erect the sign and want to confirm the placement of it. The site will now be joint property with the Town of Fredonia. Waskiewicz noted that placement of a sign has been discussed by the Shared Building Committee and electric is being run to a proposed sign location. The shared hall project has an estimated completion date of May 30, 2008. (John Depies arrived) It was noted that three sites were originally considered for the sign. An alternate site could possibly be at the pumphouse if it would not interfere with maintenance on the pumps. The sign location will be referred to the Shared Building Committee for review.

### **Resolution No. 2007-K Approving Mutual Aid Box Alarm System Agreement**

The Mutual Aid Box Alarm System (MABAS) allows mutual aid among fire departments in Wisconsin and Illinois. Although the Fredonia Fire Department currently has mutual aid agreements with all departments in Ozaukee County, it occasionally crosses county lines to help out elsewhere. This agreement will cover those situations and will also determine what equipment each type of alarm requires. As area departments update equipment or specialize in an area, the plan will change to reflect this. A **MOTION** was made by Waskiewicz, seconded by Laabs, to adopt Resolution No. 2007-K approving the Mutual Aid Box Alarm System Agreement. Motion carried.

### **Celebrate Fredonia Committee**

Laabs stated that an ad hoc committee, similar to the past, should be formed to organize Celebrate Fredonia. Laabs presented a letter to the board that he proposed to send with the profit checks to the four groups that benefited from Celebrate Fredonia this year. He is requesting a commitment for 2008 by December 1, 2007, and start up funds by December 31, 2007. (Carla and Kendall Thistle left). Laabs stated that the process has been streamlined and will be easier to manage. The long term goal is to have the event more self-sustaining. The letter was reviewed with the elimination of paragraph two and an addition to the fourth paragraph. With these changes, the consensus of the board was to send the letter to the four groups requesting participation in the committee.

### **Architectural Control Board – October 3, 2007 Meeting**

The minutes from the October 3, 2007, Architectural Control Board meeting were reviewed.

### **Board of Appeals – October 9, 2007**

The minutes from the October 9, 2007, Board of Appeals meeting were reviewed.

### **Design Criteria for Retaining Wall – Martin Avenue Project**

A variance was received from the Board of Appeals to exceed the six foot maximum requirement for the retaining wall, but not to exceed ten feet. This will require a two tier

retaining wall which will be more aesthetically pleasing and fit within the current road right of way. A meeting will be scheduled with the adjacent property owners, the village engineer, representations from the block company and representatives from the village board. Authorization was given to the Public Works Committee for final determination of the design of the two tier retaining wall for the Martin Avenue project on a **MOTION** by Waskiewicz, seconded by Short, and carried.

### **Public Works Committee – October 1, 2007**

The Public Works Committee met on October 1, 2007, and discussed capital projects and the proposed 2008 budget. Currently the village is contracting for some street sweeping but when the village becomes a “permitted” community we will need vacuum type equipment for street sweeping. A storage shed and locator have also been requested in the 2008 budget.

### **Finance Committee – October 9, 2007 and October 11, 2007**

The Finance Committee met on October 9<sup>th</sup> and 11<sup>th</sup>, to discuss the proposed 2008 budgets. The proposed levy increase is 2.71% which is equal to the net new construction in the village. A public hearing on the budget will be held before the next village board meeting.

### **Contract for Re-Valuation of Property**

The contract with Grota Appraisals for the revaluation of all real and personal property in the Village of Fredonia at a cost not to exceed \$12,600 was approved on a **MOTION** by Laabs, seconded by Dohrwardt, and carried. (Weyker, Kunstmann, and Cary left)

### **Personnel Committee – October 15, 2007 Meeting**

The Personnel Committee met on October 15, 2007. They will be meeting again to review the employee handbook, job descriptions and wages.

### **Health Insurance Renewal**

Continuation of the Anthem Blue Cross health, dental and life insurance policy including payment of the November bill was approved on a **MOTION** by Waskiewicz, seconded by Dohrwardt, and carried.

### **Report from Manager of WWTP**

The report on the operations of the Wastewater Treatment plant was reviewed. Buntrock will be attending the Wastewater Operator’s Conference in LaCrosse next week.

### **Report from Director of Public Works**

The report from the Director of Public Works was reviewed. Neumann reported that they have started flushing hydrants and will re-bid the fire house roof in late fall.

### **Report from Clerk-Treasurer**

The report from the Clerk-Treasurer was reviewed.

### **November and December Board Meetings**

The first meeting in November will be the public hearing on the budget. The second meeting could be either the 8<sup>th</sup> or 15<sup>th</sup>, based on the Shared Building Committee needs. The first meeting in December is the 6<sup>th</sup>. The second meeting may not be needed and will be decided at a later date.

### **Correspondence**

Correspondence received and reviewed include:

- Letter regarding newly approved LOSAP provider.
- Mid-Moraine Municipal Association – minutes from September 12, 2007 Legislative Committee meeting.
- Ozaukee County Board agenda – October 17, 2007.
- Wisconsin Dept. of Administration - Final estimate of population.
- Fall 2007 Ozaukee County Tourism newsletter.

### **Mid-Moraine Municipal Association Meeting**

Any board members attending the Mid-Moraine Municipal meeting on October 24, 2007, needs to notify the village clerk tomorrow.

### **Response from Engineer regarding Thistle Property Storm Water Issue**

This agenda item was postponed to the next board meeting on a **MOTION** by Waskiewicz, seconded by Dohrwardt, and carried.

The meeting adjourned at 8:30 p.m. on a **MOTION** by Waskiewicz, seconded by Laabs, and carried.