

FREDONIA VILLAGE BOARD MEETING

February 7, 2008

Public Hearing on Creation of Floodplain Ordinance and Amendments to Zoning Code

The public hearing on the proposed changes to the Village of Fredonia Zoning Code and creation of Floodplain Ordinance was called to order at 7:01 p.m. by President Joseph Short. Board members present: Joseph Short, Jill Bertram, Don Dohrwardt, Chuck Lapicola, and Larry Palm. Also present: Director of Public Works Allen Neumann, Fire Chief Brian Schommer, Village Marshal Michael Davel, Mark Jaeger, and Clerk-Treasurer Jo Ann Wagner. The proposed changes to the Zoning Code will remove regulation of floodplains from the Zoning Code. A new chapter regulating floodplains will be created. No comments were received.

Close of Public Hearing and Call to Order of Regular Village Board Meeting

After receiving no comments, the public hearing was closed and the regular village board meeting was called to order at 7:03 p.m.

Pledge of Allegiance

All stood and recited the Pledge of Allegiance.

Approve Board Minutes

Minutes of the January 17, 2008, village board meeting were approved as presented on a **MOTION** by Lapicola, seconded by Dohrwardt, and carried with Palm abstaining.

Payment of Bills

Payment of General Fund, Water and Sewer bills was approved on a **MOTION** by Palm, seconded by Lapicola, and carried. It was noted that the electric service installation for the new shared hall in the amount of \$738 will be paid to WE Energies and that the second request for payment has been received from the contractor.

December Treasurer and Utility Reports

The December Treasurer and Utility reports were approved as presented on a **MOTION** by Dohrwardt, seconded by Lapicola, and carried. Preliminary year end totals and budget comparisons for 2007 were also presented.

Village Marshal – 2007 Report on Police Department

Village Marshal, Michael Davel, presented the 2007 report on the Village Marshal's office. The seven officers worked a total of 3,378 hours, made 293 arrests, handled one traffic accident and handled 384 complaints. A new squad car was purchased, along with a taser and additional equipment for the department. Davel stated that he will request a new squad in 2009 but does not feel the 1999 Ford would be worth more than \$500 as a trade. He suggested that the 1999 squad be kept as a backup. Speed arrests are primary and account for 46% of all arrests. Twenty-five parking tickets were issued in 2007. New books will be ordered in 2008 and fees are proposed to increase to \$10. Department policies as required by law have been implemented and one officer participates in the Ozaukee County MEG unit. Revenue from the Mid-Moraine Municipal Court was over \$13,000. Officer Leet continues to be the school liaison officer. A new computer workstation will be added in 2008.

2007 Fire Department Report

Fire Chief Brian Schommer submitted the 2007 annual report for the Fredonia Fire Department. The department has 34 active members and responded to 43 fire calls in 2007 and 79 EMS calls. The breakdown for the ambulance calls has not yet been received from Lifequest. The Department received a FEMA Fire Act grant for about \$57,000 for a vehicle exhaust system in the firehouse and two air scrubbers that filter impurities out of the firehouse air. The membership put in 2500 hours of training. In 2008 the department will be obtaining the use of a two story building for use in training

and then burning the structure. The building has already been inspected for asbestos with the cost paid by the property owner.

Fredonia Fire Department Contract with Waubeka Fire Department

The Fredonia Fire Department covers the Town of Fredonia area east of Hwy. 57 from Meadowlark Road to Jay Road for the Waubeka Fire Department. For this service the Waubeka Fire Department will pay the Fredonia Fire Department \$6,410.45 in 2008. The village president will sign the contract approving this.

Agreement with Ozaukee County for Use of Fire Department for Meal Site

The agreement with the Ozaukee County Commission on Aging for use of the Fire Department meeting room for a meal site was approved on a **MOTION** by Dohrwardt, seconded by Palm, and carried.

Ordinance No. 2008-01 Adopting Floodplain Ordinance

Ordinance No. 2008-01 creating Chapter 2 of Section 13 of the Village Code of Ordinance regulating floodplains was adopted on a **MOTION** by Dohrwardt, seconded by Bertram, and carried.

Ordinance No. 2008-02 Amending Zoning Code to Remove Floodplain References

A **MOTION** was made by Palm, seconded by Dohrwardt, to adopt Ordinance No. 2008-02 amending Section 13, Chapter 1 of the Village of Fredonia Code of Ordinances, the zoning code, to remove floodplain regulations which are now covered in Chapter 2. Motion carried.

Report from Parks Committee

Lapicola reported on the January 26, 2008, Parks Committee meeting. They are recommending a two day event for Celebrate Fredonia (Friday night September 5 and Saturday September 6). One band would play Friday night, one Saturday afternoon and one Saturday night. Fireworks would be at 9:00 p.m. The committee is checking on having a fish boil on Friday evening, with a volleyball tournament and possible horse shoes on Saturday. The committee will also be checking on the possibility of adding carnival rides in the future. Letters will be sent to area businesses requesting donations and participation in the parade. The churches will be notified of the dates for the two day event. The committee also recommended that the "tot lot" on Forest Street be named "Children's Park". The committee is also looking at options for improving the shelter at Stoney Creek Park. A **MOTION** was made by Palm, seconded by Lapicola, to approve Celebrate Fredonia as a two day event to be held Friday evening September 5 and Saturday, September 6, 2008. Motion carried. The consensus of the board was that the letter should be sent to area churches notifying them of the event. Davel noted that the parade route last year was manageable by our department. Schommer stated that the ambulance stands by at home football games and may be at the football game on Friday night. He also did not see a need to have an ambulance on standby the entire time of the event when their response time is two to three minutes. Schommer will discuss the request by the Parks Committee to have an ambulance parked on site during Celebrate Fredonia at their next meeting. Palm suggested that they could also use the opportunity to recruit members. A **MOTION** was made by Lapicola, seconded by Palm, to name the park in Forest Glen "Children's Park". Motion carried.

Report from Plan Commission – February 4, 2008 Meeting

After review of the Findings of Fact pertaining to the Badger Paperboard property at 760 Tower Drive the Plan Commission recommended that an annual extension of the construction timeline stated in the covenants be granted with an annual review session with Badger Paperboard. The Plan Commission will also be reviewing village ordinances regarding hard surfacing requirements to see if any changes are warranted. Mark Smiley would still like to combine his parcels into one lot. Neumann has discussed this with the village attorney questioning if allowing the combining of parcels would eliminate the ability of the village to recapture the lot. Attorney Hoffman stated that the parcels would only be combined for tax purposes and a CSM would be needed to re-

establish lot lines. The attorney also stated that the implications of declaring the covenants as being fulfilled would be possible objections by the approving authorities of the tax incremental district. However, with the district being dissolved in 2008 this would not matter. Neumann stated that if the village declares the covenants fulfilled, it eliminates the possibility of re-conveyance of the property to the village. Dohrwardt questioned if an owner of three adjacent parcels needs board approval to combine the lots or if they can file a CSM without board approval. Short stated that the village attorney will be contacted for further advice. A **MOTION** was made by Dohrwardt, seconded by Bertram, to grant an annual extension of the construction timeline stated in the covenants and have an annual review session with Badger Paperboard to communicate and understand issues of mutual concern. Motion carried. The village board instructed the Village Clerk not to sign the "Request to Combine Parcels" until written advice is received from the village attorney. Paving requirements will be held in abeyance until a recommendation is received from the Plan Commission.

The Plan Commission is working on Chapter 8 –Land Use and Chapter 10 – Transportation, of the Ozaukee County Multi-Jurisdictional Comprehensive Plan.

Report from Personnel Committee

Short reported that the Personnel Committee met on January 24, and 31st. The EMT position was discussed and justification was provided by the Director of Public Works to combine this position with an additional public works position. A **MOTION** was made by Dohrwardt, seconded by Bertram, to instruct staff to advertise for the EMT Department Privacy Officer / DPW 1 employee, with wages to be discussed in closed session. Motion carried. Area ambulance providers have been contacted regarding wages for EMT-I positions. The private ambulance providers have noted that they would be able to provide coverage during daytime hours for the village if needed and will submit a proposal.

The committee also discussed the LOSA program and has sent a letter to Penflex regarding the program. The committee will continue to discuss defining qualifications for LOSA, leave of absences, and appeals.

After discussion, the Personnel Committee recommended that four work stations be installed at the Shared Hall with wiring installed for a fifth work station. This would allow a work station for the Director of Public Works at the village hall and a central location for records.

The Personnel Committee is currently working on a list of goals for department heads for 2008.

Wisconsin Wastewater Operators Association SE Region Meeting

Approval was given for Buntrock and Helm to attend the WWOA SE Region Meeting on February 21, 2008 with registration paid by the village on a **MOTION** by Dohrwardt, seconded by Lapicola, and carried. A village truck will be used to attend the meeting.

Report from Director of Public Works

The report from the Director of Public Works was reviewed. Neumann reported that Ozaukee County has contacted the village regarding the dwindling supply of salt. Based on county calculations the village has 34 ton of salt left for the remaining winter. This will require the village to restrict its salt use on village streets.

Wisconsin Rural Water Annual Conference

Approval was given for the Director of Public Works to attend the Wisconsin Rural Water Conference April 8 – 11, 2008 with registration of \$150, lodging and mileage paid by the village on a **MOTION** by Palm, seconded by Lapicola, and carried.

Railroad Crossing – Martin Drive Project

Knapp Railroad Builders has submitted estimates for a concrete railroad crossing and an asphalt railroad crossing. The concrete crossing would cost an additional \$8,200. After discussion on the possible benefits of concrete versus the additional cost of concrete, a

MOTION was made by Palm, seconded by Lapicola, to approve the asphalt railroad crossing on the Martin Drive project. Motion carried.

Report from Clerk-Treasurer

The report from the Clerk-Treasurer was reviewed. A letter has been received from Virchow Krause and Company regarding new auditing standards requiring communication with the governing body and a copy was provided for each board member.

Correspondence

Correspondence received and reviewed include:

- Response from McMahon Associates to DNR on WWTP Facility Plan
- Public Service Commission notice regarding updating Uniform System of Accounts
- Ozaukee County Board agenda – February 6, 2008
- Letter from Ozaukee County Economic Development Corp.

Closed Session

Per Wisconsin Statutes 19.85 (1)(c) the village board convened into closed session at 9:15 p.m. to discuss employee wages and benefits on a **MOTION** by Palm, seconded by Dohrwardt, and carried unanimously on a roll call vote.

(At this time the Clerk-Treasurer left and the village president took minutes).