

FREDONIA VILLAGE BOARD MEETING
December 18, 2008

The regular village board meeting was called to order at 7:00 p.m. by President Short. Present: Joe Short, Jill Bertram, Fritz Buchholtz, Don Dohrwardt, Chuck Lapicola, Larry Palm, and Larry Waskiewicz. Also present: Village Marshal Mike Davel, Chris Kunstmann, Mark Jaeger, Allen Neumann, and Jo Ann Wagner.

Pledge of Allegiance

All stood and recited the Pledge of Allegiance.

Approve Minutes

Minutes of the December 4, 2008, village board meeting were approved as presented on a **MOTION** by Palm, seconded by Buchholtz, and carried.

Approve Payment of Bills

With the additional list presented, the General Fund, Water and Sewer bills were approved for payment on a **MOTION** by Lapicola, seconded by Dohrwardt, and carried.

Treasurer and Utility Reports

The November treasurer and utility reports were approved as presented on a **MOTION** by Dohrwardt, seconded by Lapicola, and carried.

Job Descriptions – Morning and Afternoon Support Staff

Dohrwardt stated that the comments have been received from the village attorney and they appear somewhat two sided. He noted that an attorney will not give a favorable opinion if there is a possibility that something may go wrong in the future. Dohrwardt felt the job descriptions should be approved as presented. Palm questioned the “required to work up to 19 hours per week”. Dohrwardt explained that the parameters are 19 hours or less per week based on work load. The positions report to the Fire Chief who will approve the amount of time. The second sentence the Job Purpose and Summary of both job descriptions was changed to “This person may be required to work up to 19 hours per week.” Discussion followed on the location being at the fire station of if some of the work could be done from the village office. Kunstmann explained that most of the duties required of the position need to be performed at the fire department. A **MOTION** was made by Dohrwardt, seconded by Lapicola, to approve the job descriptions as amended, to post the jobs and to fill the positions as described. Kunstmann noted that when LOSA was created the state purposely did not put rules in place and wanted municipalities to set the regulations. Although the village attorney has concerns, she does not say you cannot do it. Although changes may be needed in the future, Kunstmann did not believe the village was incurring any additional liability. Motion carried with Waskiewicz abstaining.

Fire Department Meeting Room Use Policy

The policy for use of the Fire Department meeting room was reviewed. Palm questioned the \$100 deposit for use of the building. Lapicola explained that if a group uses the room numerous times, one deposit could be made to cover all the uses. Waskiewicz noted that the Girl Scouts have been advised by their Council not to use the Fire Department meeting room for their meetings. Palm questioned the different fees for different sizes of groups. Lapicola responded that the numbers can be changed. He does not care for the policy but was asked to create it. Bertram stated that she would like to keep the fire department meeting room just for the fire department. We do not ask the police to share their building and we should not ask the fire department to share their building. Kunstmann commented that the village fire station and items inside were used for a private birthday party. (1/8/09 board meeting) Palm questioned the use of the meeting room for the meal site program and Celebrate Fredonia. Bertram stated that those could be exceptions. Waskiewicz stated that the FGCC is working on a meeting room use policy and suggested that this policy be postponed until after the FGC policy is complete. Waskiewicz then made a **MOTION** to table the Fire Department Meeting Room Use policy until the FGC meeting room use policy is completed. This motion was seconded by Palm. Kunstmann asked if the board was tabling the changes to the policy. It was

clarified that the existing policy will continue until it is changed and at this time no changes were being made. Motion carried with Bertram and Buchholtz voting no.

Resolution No. 2008-M Approving Martin Drive Loan

Resolution No. 2008-M approving the borrowing of \$1,020,000 for the Martin Drive construction project at 4.35% for ten years with an additional ten year renewal guaranteed at the same interest rate (total of twenty years) was adopted on a **MOTION** by Dohrwardt, seconded by Lapicola, and carried with Waskiewicz abstaining.

Report from Architectural Control Board

The report from the Architectural Control Board was reviewed. A new home permit was approved for 347 Deer Meadow Drive and a deck for 533 Emerald Hills Drive.

Approve Use of Fire Department Meeting Room for Meal Site

The agreement with Ozaukee County for use of the Fredonia Fire Department meeting room for the meal site was approved on a **MOTION** by Lapicola, seconded by Dohrwardt, and carried with Waskiewicz abstaining.

Accept Resignation of Parks Committee Member

The resignation of Sue Siesco from the Parks Committee was accepted on a **MOTION** by Lapicola, seconded by Waskiewicz, and carried with Buchholtz and Palm voting no.

Resolution No. 2008-N Thanking Siesco for Her Service on Parks Committee

A **MOTION** was made by Dohrwardt, seconded by Lapicola, to approve Resolution No. 2008-N thanking Sue Siesco for her service as a Parks Committee member. Motion carried.

Reports on Operations of Village

FIRE CHIEF: The report from the Fire Chief was reviewed along with the letter from the Northern Ozaukee School District thanking the fire department for their rapid and compassionate response to the crisis situation.

A **MOTION** by Waskiewicz, seconded by Lapicola, to approve the Fire / EMS contract with Waubeka Fire Department. Waskiewicz noted that he would like the village president and Fire Chief to meet with the mutual aid communities and discuss the actual costs to provide mutual aid. Kunstmann questioned if the board is discussing the costs of providing mutual aid or discussing the cost associated with the contract for providing fire coverage. Dohrwardt clarified that the review would be of contracts for providing fire service, not agreements for mutual aid. Motion carried.

VILLAGE MARSHAL: The report from the Village Marshal was reviewed. Davel briefly described the crisis situation from the previous week and commended both the fire department and sheriff's department for their handling of the situation. Dohrwardt questioned if a donation could be made to the SRT.

WASTEWATER MANAGER: No written report.

DIRECTOR OF PUBLIC WORKS: The report from the Director of Public Works was reviewed. Neumann noted that they will be out again tomorrow morning at 3:00 a.m. to plow streets. It has not been necessary to call a snow emergency as there is not parking on village streets from 2 a.m. until 6 a.m. Currently the salt supply is fine.

CLERK-TREASURER: The report from the Clerk-Treasurer was reviewed. A copy of the client engagement letter from Virchow Krause was reviewed.

Correspondence

Correspondence reviewed include

- DNR letter regarding Great Lakes Basin registration
- Radon testing
- Grota Appraisals newsletter

Items for Future Consideration

Palm noted that a thank you has been received from St. John's Pre-School for the goodie bags they received after the tree lighting.

Personnel Committee – December 17, 2008

Dohrwardt reported that the committee has met and is ready to report to the village board.

Closed Session

Per Wisconsin Statutes 19.85 (1)(c) the village board convened into closed session to discuss employee evaluations and consider employee compensation for 2009 on a **MOTION** by Dohrwardt, seconded by Lapicola, and carried unanimously on a roll call vote. (At this time the Clerk-Treasurer left and the village president took minutes)

Adjourn Closed Session and Reconvene into Open Session

Closed session adjourned and the meeting reconvened into open session on a **MOTION** by Buchholtz, seconded by Lapicola, and carried on a roll call vote with Buchholtz, Palm, Waskiewicz, Bertram, Dohrwardt, Lapicola and Short voting aye.

2009 Wages

2009 wages were approved as discussed in closed session on a **MOTION** by Lapicola, seconded by Bertram, and carried.

The meeting adjourned at 10:15 p.m. on a **MOTION** by Lapicola, seconded by Buchholtz, and carried.