

**FREDONIA VILLAGE BOARD MEETING**  
**March 19, 2009**

The regular village board meeting was called to order at 7:00 p.m. by President Short. Present: Joe Short, Jill Bertram, Fritz Buchholtz, Don Dohrwardt, Chuck Lapicola, Larry Palm, and Larry Waskiewicz. Also present: Bill Hamm, Ken Schneider, Mary Schommer, Kari Dennis, Mark Jaeger, Wastewater Treatment Plant Manager Gary Buntrock, Village Marshal Mike Davel, Director of Public Works Allen Neumann, and Clerk-Treasurer Jo Ann Wagner.

**Pledge of Allegiance**

All stood and recited the Pledge of Allegiance.

**Approve Minutes**

Minutes of the March 5, 2009 village board meeting were approved as presented on a **MOTION** by Lapicola, seconded by Buchholtz, and carried with Palm abstaining.

**Payment of Bills**

With the additional list presented, the General Fund, Water and Sewer bills were approved for payment on a **MOTION** by Palm, seconded by Lapicola, and carried.

**February Treasurer and Utility Reports**

The February treasurer and utility reports were approved as presented on a **MOTION** by Palm, seconded by Bertram, and carried.

**Special Gathering Beer License**

The special gathering beer license for the Fredonia Fire Fighter and EMS Association was approved for April 10, 2009 on a **MOTION** by Waskiewicz, seconded by Palm, and carried.

**Operator's License**

Operator licenses for Audrey Emerson and Shawn Hoffman were approved on a **MOTION** by Waskiewicz, seconded by Palm, and carried with Buchholtz abstaining.

**Unfinished Business**

**PART TIME MORNING AND AFTERNOON SUPPORT STAFF:** The jobs have been posted at the Fire Department for the part time morning and afternoon support staff. Applications need to be received by April 3, 2009. Discussion followed on if the jobs should be advertised in area papers. A **MOTION** was made by Palm, seconded by Waskiewicz, to post the morning and afternoon support staff positions internally, along with advertising in the area newspapers. (Kunstmann arrived) More discussion followed on posting versus advertising in the newspaper and filling the positions with current employees based on the creation of the job descriptions. Dohrwardt noted that if qualified candidates are not found within the organization, the job would be advertised in area newspapers. It was noted that previously when job descriptions were changed or

created the village did not go through an interview process for the positions. One of the support staff positions has only been filled temporarily. After more discussion a vote was taken on the motion to post the morning and afternoon support staff positions internally along with advertising in area newspapers with Waskiewicz, Palm and Short voting aye, and Buchholtz, Dohrwardt, Lopicola, and Bertram voting nay. Motion failed.

### **Report from Fire Chief on Operations of Village – Approve Purchase of Generator**

The report from the Fire Chief on the operations of the village was reviewed. The Fire Department has received a grant for the purchase of a generator. This was included in the 2009 budget. A **MOTION** was made by Lopicola, seconded by Dohrwardt to approve the purchase of the generator. Motion carried.

### **Report from Village Marshal on Operations of Village**

The report from the Village Marshal on the operations of the village was reviewed. Davel stated that they are now entering citations into the MMMC data base. Pre-trials are held at the Fredonia Government Center every other month. Winter parking ends April 1<sup>st</sup>. Speed enforcement continues.

### **Report from Wastewater Treatment Plant Manager on Operations of Village**

The report from the Wastewater Treatment Plant Manager on the operations of the village was reviewed. Buntrock stated that some of the sanitary sewer mains on South Milwaukee Street have been televised. He noted that these mains could probably be repaired. The video on clear water entering the sanitary sewer system on Fredonia Avenue was viewed.

### **Report from Director of Public Works on Operations of Village**

The report from the Director of Public Works on the operations of the village was reviewed. Neumann stated that the village crew has been sweeping the streets and has started branch chipping.

### **Report from Clerk-Treasurer on Operations of Village**

The report from the Clerk-Treasurer on the operations of the village was reviewed.

### **IIMC Conference**

Attendance by the Clerk-Treasurer at the IIMC Conference in Chicago with registration, lodging, meals and travel expenses paid by the village was approved on a **MOTION** by Waskiewicz, seconded by Buchholtz, and carried.

### **Presentation by McMahon Associates on Wastewater Treatment Plant Projects**

Kari Dennis, from McMahon Associates, presented information on:

- Wastewater Treatment Plant Facility Plan Amendment
- Recent peak flow events
- Pilot testing of Salsnes filter
- Phasing of improvements
  - Phase 1 – new headworks with Salsnes filter, upgrade raw sewage pumps, and control system upgrade
  - Phase 2 – install grit removal equipment and 2<sup>nd</sup> Salsnes filter, add Integrated Fixed-Film Activated Sludge and 3<sup>rd</sup> final clarifier.
  - Cost – Phase 1 \$1,274,000
- I/I Reduction Projects
  - 3,300 feet of sewer replacement on Fredonia Avenue
  - Eliminate bottleneck at railroad/stream crossing at Park Avenue
  - Cost \$1,060,000
- Project Funding
  - Intent to Apply for Clean Water Fund financing have been submitted
  - Estimated annual debt payment is \$143,500
  - Annual operation and maintenance savings of \$4,700
  - Sewer User Charge system update
- Timeline
  - DNR approval of Facility Plan Amendment – April 2009
  - Design – April to July 2009
  - Open Bids and Funding Secured – August 2009
  - Start Construction – September 2009
  - Start-up New Facilities – July 2010
  - Construction Complete – September 2010

Dennis stated that these changes should not generate any increase in odors although you are generating more solids upfront. The cost savings includes any increased disposal costs. Lopicola asked if there are any durability issues. Dennis stated that it is a fairly new system and she would recommend a performance warranty for the Salsnes unit. Dennis will need to review the cost share agreement the village has with two developers to see how the changes in the plan would affect their share of the cost.

### **Raw Sewage Pumps Replacement**

To upgrade the three raw sewage pumps to 20 hp motors with variable frequency drives and controls would cost about \$63,000 including installation. The Salsnes filter will work better with VFD. Discussion followed on if any of the components of the Phase 1 improvements would be considered “green”.

### **Proposal for Engineering Services**

Dennis presented a proposal for engineering services that would include design, bidding and construction and also looking at user charges. The 30% contingency for the project cost estimates include engineering services. Purchase of the raw sewage pumps and the

engineering proposal was referred to the Water and Sewer Committee for review and recommendation on a **MOTION** by Dohrwardt, seconded by Lapicola, and carried.

### **Celebrate Fredonia Committee – March 9, 2009 Meeting**

Palm reported that the Celebrate Fredonia Committee met on March 9, 2009 and discussed the rummage sale. The committee has asked for a letter from the Rosemary Home and School Association stating that they are not opposed to the Celebrate Fredonia Committee running the rummage sale on May 16, 2009. Palm stated that the profit from the rummage sale and brat fry will be used to offset donations that have been received in the past to fund the various events at Celebrate Fredonia. Because of economic times, the committee feels that donations will be less than previous years. The profits from the rummage sale and brat fry will not be split among the groups. Any excess funds will roll over into future Celebrate Fredonia events. The other groups will not be required to participate in the rummage sale and brat fry. The Celebrate Fredonia Committee hopes to hold the brat fry at the Fredonia Government Center. They are hoping to hire local bands for Celebrate Fredonia and have received approval from the Port Washington Lions Club to use their fryers at a cost of \$50 each, with \$25 returned if the fryers are returned clean.

### **Finance Committee – March 9, 2009 Meeting**

The minutes from the March 9, 2009 Finance Committee meeting were reviewed. The committee will be recommending changes to the electrical, plumbing and building permit fee structure after discussion with the Architectural Control Board. The electrical and plumbing permits may be based on square footage.

### **Correspondence**

Correspondence received and reviewed include:

- Brochure from Volunteer Center of Ozaukee County – computer, TV, cell phone recycling April 17 and 18, 2009
- Mid-Moraine Municipal Association dinner meeting – March 25, 2009; Short will attend

### **Open Book; Board of Review**

Open Book is scheduled for May 6, 2009 from 10:00 a.m. until Noon. The Board of Review is scheduled for June 9, 2009 from 6:00 p.m. to 8:00 p.m.

### **Items for Future Consideration by Village Board**

A **MOTION** was made by Buchholtz, seconded by Dohrwardt, to add to the next agenda Resolution No. 2009-D thanking Ron Schommer for his 50 years of volunteer service. Motion carried.

A **MOTION** was made by Dohrwardt, seconded by Buchholtz, to add to the next agenda Resolution No. 2009-E clarifying appointments by the village to the Fredonia Government Center Commission. Motion carried.

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A **MOTION** was made by Dohrwardt that “*Items for future consideration by village board*” is an agenda item on every future village board agenda. Bertram stated that the resolution for Ron Schommer should have been on this agenda and wasn’t. Motion failed for lack of a second.

The meeting adjourned at 9:15 p.m. on a **MOTION** by Waskiewicz, seconded by Palm, and carried.