

FREDONIA VILLAGE BOARD MEETING

April 16, 2009

The regular village board meeting was called to order at 7:02 p.m. by President Short. Present: Joe Short, Jill Bertram, Fritz Buchholtz, Don Dohrwardt, Chuck Lapidola, and Larry Palm. Also present: Mike Davel, Chris Kunstmann, John Rudolph, John Donald, Mary Schommer, and Mark Edbauer, Sr. Arriving later: Larry Waskiewicz, Allen Neumann, and Gary Buntrock.

Pledge of Allegiance

All stood and recited the Pledge of Allegiance.

Approve Minutes

Minutes of the April 2, 2009 village board meeting were approved on a **MOTION** by Lapidola, seconded by Buchholtz, and carried.

Payment of Bills

With the additional list presented, the General Fund, Water, and Sewer bills were approved for payment on a **MOTION** by Lapidola, seconded by Dohrwardt, and carried.

Treasurer and Utility Reports

The March Treasurer and Utility reports were approved as presented on a **MOTION** by Dohrwardt, seconded by Lapidola, and carried. Quarterly budget comparisons were reviewed.

Open Session for Citizen Questions and Comments

John Donald inquired about the whereabouts of the Maple Lawn sign that had been donated by the Waubedonia Soccer Club. At a previous meeting the village board said the sign would be returned to the soccer club. This has not been done. Donald noted that the sign is still in a village trustee's garage. Short stated that Waskiewicz has been storing the sign but will be returning it to the Soccer Club.

Dohrwardt stated that this will be the last meeting for two of the trustees and he wanted to thank both Larry Palm and Larry Waskiewicz for their service on the board. He stated that the board accomplished many things with their help and he is thankful that they served on the board. Lapidola agreed.

Report from Fire Chief on Operations of Village

The report from the Fire Chief was reviewed.

Report from Village Marshal on Operations of Village

The report from the Village Marshal was reviewed. Davel noted that the numbers are about the same as last year. The new Mid Moraine Municipal Court judge takes office on May 1st.

Report from Clerk-Treasurer on Operations of Village

The report from the Clerk-Treasurer was reviewed. Voter turnout was 27% in the village. The village office will be closed April 30 and May 1 while the Clerk-Treasurer and Deputy Clerk-Treasurer attend the Treasurer's Conference. Departing trustees should return their ordinance books and any village property. Lapidola noted that all keys should also be turned in.

Celebrate Fredonia Committee – April 13, 2009 Meeting

The minutes from the April 13, 2009 Celebrate Fredonia Committee meeting were reviewed. Palm reported that the committee will be selling hamburgers and brats in the Fredonia Government Center parking lot during the rummage sale. They are prioritizing items for Celebrate Fredonia. (Neumann and Buntrock arrived)

Report from Wastewater Treatment Plant Manager on Operations of Village

The report from the Wastewater Treatment Plant Manager was reviewed. Buntrock reported that in early April a “shock load” killed off the plant. This resulted in exceeding our weekly limits at the plant and the village may receive a notice of non-compliance.

Report from Director of Public Works on Operations of Village

The report from the Director of Public Works was reviewed. Neumann reported that the village crew has been grouting cracks in the streets in anticipation of doing crack filling. Filled areas have been seeded at the Marie Kraus Park. The Arbor Day ceremony is April 24, 2009 at 2:00 p.m. at Fireman’s Park. The Joan Kontny memorial tree will be planted at that time.

Report from Parks Committee – March 16, 2009 Meeting

The minutes from the Parks Committee were reviewed. Buchholtz reported that it will cost about \$8,000 to \$9,000 to re-do the building and electric at the Stoney Creek Park pavilion. Electric outlets will be added to the poles and a lock added to the fuse box. The asphalt curb around the pavilion will be removed by the village crew. Vinyl signs will be added to each of the parks. Bertram reported that eight vendors are on the list for the Farmer’s Market. The Parks Committee will be creating rules and regulations for the Farmer’s Market. A walk through of the parks will be conducted in May. Short questioned if a scope of services has been created for the parks project and if it will be bid. Buchholtz replied that because of the cost bidding is not required. He stated that he would recommend contracting with a local builder. A licensed electrician will be needed for the electrical work. Buchholtz stated that the estimated cost is \$4,000 for electric and \$4,000 for removing the walls. (Waskiewicz arrived). The structure was a shelter before, but may have had braces removed when the walls were added. Neumann questioned if a wall should be opened and a scope of services created. Rudolph volunteered to help on the committee. Short noted that he could appoint him to the Parks Committee at the next meeting. After further discussion, the changes to the Stoney Creek Park pavillion were postponed until the next meeting.

Water and Sewer Committee – April 6, 2009

The minutes from the Water and Sewer Committee meeting were reviewed. Bertram reported that the committee recommended an additional 50% meter for Guy and O’Neill at 617 Tower Drive, discussed installation of raw sewage pumps at the WWTP and collection system improvements. Buntrock explained that the Clean Water Fund program now offers 50% grants along with the loan. The Intent to Apply was submitted for two projects by the December 31 deadline. The priority listing has been released and one project (the raw sewage pumps, SCADA and controls, Salnes filter, and the sewer replacement from Fredonia Avenue to Wisconsin Street through the Neuens parking lot) is on page three and the other project (re-laying of sanitary sewer on Fredonia Avenue from Highland Drive to Wisconsin Street) is on page six. The next step is to submit an application and engineering plans for these projects before June 30th. Another option for the re-laying of the sanitary sewer on Fredonia Avenue is to re-line the pipe. Re-lining would cost about \$200,000 compared to \$750,000 for re-laying the pipe. Cost share agreements with two developers will provide a portion of the cost for the sanitary sewer replacement from Fredonia Avenue to Wisconsin Street through the Neuens parking lot and replacement funds can be used towards the cost of the three raw sewage pumps. The two developers would need to be notified if the WWTP improvements included in the cost share agreement are somewhat different than originally planned because of newer technology available. The variable frequency drive raw sewage pumps should qualify for a Focus on Energy Grant. Items discussed:

- If additional proposals should be requested for engineering on the projects
- If engineering for the SCADA system should be completed but add the equipment at some time in the future
- Delaying installation of the Salnes filter
- If engineering on all the projects submitted should be completed
- If re-lining the sanitary sewer on Fredonia Avenue is an acceptable alternative
- Availability of current funds.

After lengthy discussion a **MOTION** was made by Lopicola, seconded by Dohrwardt, to go forward with the engineering for Project A-1, B and C as proposed by McMahan in their April 16, 2009 letter upon clarification of the engineering cost on project A-1, with

the fee reduced in a linear fashion with reduction in project cost, including submitting the grant application for the raw sewage pumps, SCADA and bottleneck elimination by June 30th. Lapicola clarified his motion is approving the engineering for all three projects except that the application for Project C would not be submitted unless it looks like the project would be funded. Motion carried with Bertram, Dohrwardt, Lapicola, and Short voting aye; and Buchholtz, Palm, and Waskiewicz voting nay.

50% Meter at 617 Tower Drive

The Water and Sewer Committee recommended approval of an additional 50% meter at 617 Tower Drive per village ordinance. Buntrock stated that since the committee discussed this, he has tested discharge from 617 Tower Drive and finds that it exceeds the effluent limits as allowed by our ordinance. He is doing additional testing and if the results fall within the parameters of our ordinance, the customer will not be charged. If the results are outside of the parameters, the customer will receive a bill for surcharges. Waskiewicz questioned the discharge of water from the property onto South Milwaukee Street. Neumann will investigate this. A **MOTION** was made by Dohrwardt, seconded by Lapicola, to approve a 50% meter for 617 Tower Drive. Motion carried.

Personnel Committee – April 9 and 13, 2009 Meetings

The minutes from the Personnel Committee meetings were reviewed. Dohrwardt stated that the committee interviewed the two candidates for the morning and afternoon support staff positions. A **MOTION** was made by Dohrwardt, seconded by Lapicola, to appoint Priscilla Bartels to the morning support staff position and John Lemke to the afternoon support staff position. Waskiewicz requested that a copy of the job description and employee handbook be given to each. The job description was posted along with the job notice. After discussion, it was noted that an employee handbook will be given to each if they don't currently have one. Motion carried with Waskiewicz abstaining.

During the interviews it was stated that one employee is picking up face sheets from St. Mary's Ozaukee Hospital on personal time. Discussion followed on contacting the hospital to arrange a different way of obtaining this information, HIPPA regulations, and "secured" fax machines. This item was referred back to the Personnel Committee.

Building Inspector Replacement

An ad has been placed in the Ozaukee Press for a building inspector. Applications will be taken until April 29, 2009. Tom Johnson is our interim building inspector.

Fredonia Government Center Commission – March 30, 2009 Meeting

The minutes from the Fredonia Government Center Commission meeting were reviewed. Bertram questioned why the donation plaque was sent to the village president for approval when the February 19th board minutes state that the plaque will be sent to the village board for approval. Short stated that was the set up during the building process, that items could be approved by the co-chairs of the Building Committee and the town chair and village president. Dohrwardt stated that was prior to the commission and was meant to expedite the building process. Bertram stated that she would like to see a final draft of the plaque before it is ordered. Kunstmann asked what the big secret is. Is the committee not sharing something with the board? Bertram noted that the number of names on the draft plaque did not match the number of donations received. The board had also asked that something be added thanking the town and village residents for their support and the tax dollars used towards the building. Waskiewicz stated that he has sent the plaque to the village president for approval as stated in the FGCC March 30, 2009 meeting minutes. Bertram reiterated that she would like to see the plaque before it is ordered. Short stated that he has it on his computer. Buchholtz also asked to see the final draft. Lapicola stated that if it was sent via email to the village president, it could be sent to all the trustees. Short stated that he will send the email to the village clerk that was sent to the town chair and it can then be sent to all village trustees.

Interim President Pro Tem

A **MOTION** was made by Waskiewicz, seconded by Dohrwardt, to appoint Bertram as the interim president pro tem. Bertram stated that she would not be available to fill the position. A vote was taken with only Waskiewicz voting aye. Motion failed. Short

stated that he would like to appoint Buchholtz as interim president pro tem. A **MOTION** was made by Short, seconded by Dohrwardt, to appoint Fritz Buchholtz as interim president pro tem. Motion carried with Buchholtz abstaining.

Correspondence

Correspondence received and reviewed include:

- Brochure on League of Wisconsin Municipalities Regional Dinner meetings.
- Brochure on League of Wisconsin Municipalities New Municipal Officials Workshop
- Ozaukee Economic Development – March 2009 newsletter
- Sustainability Fair and Earth Day Celebrate – April 25, 2009

Open Book and Board of Review

Open Book is scheduled for May 6, 2009 from 10:00 until Noon. The Board of Review is scheduled for June 9, 2009 from 6:00 to 8:00 p.m.

Items for Future Consideration by Village Board

Short asked that trustees submit a list to him of committees they would like to serve on.

The meeting adjourned at 10:30 p.m. on a **MOTION** by Palm, seconded by Buchholtz, and carried.