

## FREDONIA VILLAGE BOARD MEETING

June 18, 2009

The regular village board meeting was called to order at 7:00 p.m. by President Short. Present: Joe Short, Jill Bertram, Fritz Buchholtz, Don Dohrwardt, Mark Edbauer, Sr., and Chuck Lاپicola. Also present: Mark Jaeger, Allen Neumann, and Jo Ann Wagner.

### **Pledge of Allegiance**

All stood and recited the Pledge of Allegiance.

### **Approve Minutes**

The minutes of the June 4, 2009 village board meeting were approved as presented on a **MOTION** by Lاپicola, seconded by Dohrwardt, and carried.

### **Payment of Bills**

With the additional list presented, the General Fund, Water and Sewer bills were approved for payment on a **MOTION** by Lاپicola, seconded by Buchholtz, and carried.

### **May Treasurer and Utility Reports**

The May treasurer and utility reports were approved as presented on a **MOTION** by Dohrwardt, seconded by Lاپicola, and carried.

### **Operator Licenses**

Operator licenses for Audrey Emerson, Shawn Hoffman, Angela Knapmiller, Eric Liniewski, Laura Pantle, Brenda Regozzi, and Susan Tappa were approved on a **MOTION** by Lاپicola, seconded by Buchholtz, and carried.

### **Liquor License**

A Class A beer and liquor license was approved for Stadko Inc., d/b/a Fredonia Citgo, 108 Highland Drive, agent Thomas Mongoven on a **MOTION** by Dohrwardt, seconded by Lاپicola, and carried.

### **Fire Chief – Report on Operations of Village**

The report from the fire chief was reviewed.

### **Village Marshal – Report on Operations of Village**

The report from the village marshal was reviewed.

### **Wastewater Treatment Plant Manager – Report on Operations of Village**

The report from the Wastewater Treatment Plant manager was reviewed.

### **Director of Public Works – Report on Operations of Village**

The report from the Director of Public Works was reviewed. Neumann stated that the silt fence has been installed at the Public Works garage building site. The top soil was stripped and some fill was added, but because of the wetness of the fill, it could not be brought up to grade. Neumann has been working with Bill Hamm on plans and specifications for the shop. Neumann questioned if the village wants to require a bid bond and performance bond. Requiring a performance bond generally adds about 5% to the project cost. Discussion followed on the need for a performance bond

- if the contractor is a reputable contractor
- if the regular disclaimer allowing the village to award to the bidder in the best interest of the village allows the village to disqualify a non-reputable contractor
- if bids will be received from “fly by night” operators
- if a performance bond could be requested if it was felt that it was needed at the time the bid is awarded

The consensus of the board was to withhold the right to require a performance bond at the time the bid will be awarded. This would be considered a change order with the cost of the bond being added to the project cost. The bid notice will be published next Thursday with bids submitted by July 16 or 17<sup>th</sup> for bid opening. A recommendation on awarding

the bid will be made at the July 23<sup>rd</sup> board meeting with completion of the building by December 1, 2009. The plans show some masonry on the front. The area may need to be re-zoned to I-1.

### **South Milwaukee Street Detention Pond**

Neumann reported that the detention pond is finished. The tires have been removed and the turtles are laying eggs. Addition of a fence was discussed. Neumann suggested installing four or five posts spaced about twenty feet apart with reflectors and warning signs. A fence installed at this time will be in “new” ground, will be in the way for snowplowing and will catch garbage. The detention pond on the school property has a warning sign but not a fence. Dohrwardt noted that some of the slopes in the apartment complex are steeper than in the pond area. Neumann stated that although the depth of the permanent pond area is five feet, the depth at the edge is one foot with the first ten feet being a safety shelf before the pond starts sloping at a 3/1 angle. Lapicola noted that a 2/1 slope is considered traversable on foot with a 4/1 grade traversable with a car. The apartment complex manager has posted a notice warning the tenants of the pond and possible dangers. Lapicola noted that the worst hazard is when the ice is forming and the pond has a thin layer. Short noted that other ponds in the village have water in them all year. Neumann stated that there is water in the pond but it is not yet at normal water depth. Buchholtz expressed concern with the safety because of the apartment complex with lots of kids. A resident has approached him regarding a fence around the pond. Lapicola questioned if a fence could be installed only around the deep area. Buchholtz questioned the liability of the village. Dohrwardt stated that the pond was engineered to be safe and the village would not have any liability. Short noted that the sides of the pond are not as steep as some of the other ponds in the village. The consensus of the board was to let the pond fill, and then the board will look at it and again discuss if there is a need for a fence.

### **Clerk-Treasurer – Report on Operations of Village**

The report from the Clerk-Treasurer was reviewed. The Board of Review has recessed until June 25, 2009 at 7:00 p.m. Transcripts of the June 9, 2009 Board of Review meeting were distributed to each board member to read before the Board of Review reconvenes.

### **Annual Clerk’s Conference**

The Clerk’s Conference is August 20 and 21 in Milwaukee. A **MOTION** was made by Dohrwardt, seconded by Edbauer, to approve the Clerk-Treasurer and Deputy Clerk-Treasurer attending the Clerk’s Conference August 20 and 21 with mileage and at their discretion one nights lodging. Motion carried.

### **Celebrate Fredonia Committee**

Edbauer stated he has eight people including himself interested in serving on the Celebrate Fredonia Committee. No decisions have been made if this will be a one or two day event. Bands will need to be booked. Lapicola felt a two day event is better and asked if the board would be willing to contribute additional funds – perhaps an additional \$1,000. This would allow the new committee members to focus on the event, not on the fund-raising. Short noted that some committee members were working on obtaining bands. Buchholtz commented that bands should have been booked already. Edbauer stated that he did not get a response from Larry Palm, but Sue Siesco returned his call and when he asked her for whatever records she had for Celebrate Fredonia she said she threw all the information out after the last board meeting. Dohrwardt noted that we can reconstruct some of the records from last year. Edbauer stated he has obtained the list of donations from last year and this year, and also additional information from last year. A **MOTION** was made by Lapicola expressing the board’s support, both moral and financial, for the Celebrate Fredonia Committee, with financial support not to exceed an additional \$2,000. This was seconded by Dohrwardt. Short commented that he was not sure if this is a good policy. Lapicola noted that this is a unique year, which is why he is recommending additional funds if needed, but that it would not continue in subsequent years. Buchholtz agreed that it is a unique situation with the committee quitting in the middle of planning the event. The board agreed that this is not setting a precedent for future years. Motion carried.

**APPOINT MEMBERS:** A **MOTION** was made by Short to appoint Mark Edbauer, Sr. as chairperson of the Celebrate Fredonia Committee, and Sara Nelson, Amy Bartel, Ryan Bartel and Brian Rogalski as voting members to the Celebrate Fredonia Committee. Short noted that he is still a member of the committee. Non-voting members appointed to the committee are Heather Hames, Mary Sommer, and Dawn Freiburger. Edbauer noted that the non-voting members are not residents of the village but want to help. Dohrwardt seconded the motion and commented that the event is for the whole area, not just the Village of Fredonia, and has always had help from non-village residents. Motion carried.

**DUTIES OF AD HOC CELEBRATE FREDONIA COMMITTEE:** Dohrwardt stated that the committee is responsible for the “nuts and bolts”, the logistics of Celebrate Fredonia, the bands, food, tent placement, scheduling help, expedite activities and preparation of activities. Lapicola stated that if there is anything unusual, that should be brought back to the board. Short noted that there will only be four board meetings before the September event. Lapicola noted that the committee has good workers, and should be fine.

### **Fredonia Government Center Commission – June 15, 2009 Meeting**

The minutes from the June 15, 2009 Fredonia Government Center Commission meeting were reviewed. The Town of Fredonia will be appointing a different committee member to the commission and postponed electing a secretary until then. The Commission will work on creating a separate parking lot use policy and established fees for use of electric and water and a cleaning service fee for when the parking lot and building is used outside of regular business hours. Short is checking with Digi Corp if the repair needed to the phone system is covered under warranty. The commission also discussed having a trash container added outside. The stormwater issue has been discussed with the county and has started discussions with the village on the storm water issue. The commission will meet again on July 7<sup>th</sup>. Lapicola asked if they have discussed appointing a manager for the Center. Short replied that they have not. Edbauer requested that they look at getting a small bike rack for in front of the building.

### **Architectural Control Board – June 3, 2009 Meeting**

The report from the Architectural Control Board was reviewed. A new home was approved for 441 Emerald Hills Drive and the elevation was changed for the home at 347 Deer Meadow Drive.

### **Parks Committee – June 15, 2009 Meeting**

The minutes from the June 15, 2009 Parks Committee meeting were reviewed. Three bids were received for the Stoney Creek Park project. Signs for the parks have been designed by Linda Strauss, Sign Design and would cost \$1,015 not including installation.

**AWARD BID FOR STONEY CREEK PARK PAVILION CHANGES:** The three bids received for the Stoney Creek Park pavilion changes were:

Wester Electric: \$6,830 (includes moving electric panel onto side of bathrooms)  
Paape Electric: \$20,750  
Bertram Construction: \$7,900

A **MOTION** was made by Lapicola, seconded by Dohrwardt, to award the contract to Wester Electric at a cost not to exceed \$6,830. Motion carried.

**SIGNS FOR PARKS:** A **MOTION** was made by Lapicola, seconded by Edbauer, to purchase the signs as recommended by the Parks Committee for Fireman’s Park, Children’s Park, Stoney Creek Park and Marie Krause Park at a cost of \$1,015. Signs will be installed by the village crew. Motion carried.

### **Items for Future Consideration**

Bertram asked if gift cards were given to the members of the Shared Hall Committee. Short stated that the request went through the village board meeting. It was something extra given for all the work they did. Bertram stated that she did not remember

approving this. Lpicola did not remember this happening either. Bertram stated that it bothers her that she did not know that village money was given out to board members. She questioned how much was given. Short stated \$400 and something. He noted that Rich Mueller, the town chairman, stated how much he wanted to give to the town members. Dohrwardt noted that one village member gave up his other committee responsibilities so he could work on the village hall project. Lpicola stated that he would like to see this information.

The meeting adjourned at 8:32 p.m. on a **MOTION** by Lpicola, seconded by Edbauer, and carried.