

**FREDONIA VILLAGE BOARD MEETING**  
**June 17, 2010**

The regular village board meeting was called to order at 7:00 p.m. by President Pro Tem Lapicola. Present: Chuck Lapicola, Jill Bertram, Fritz Buchholtz, Don Dohrwardt, Scott Ehaney, and Mark Edbauer, Sr. Also present: Kyle Steffen, Trevor Cary, Matt Dommer, Mark Jaeger, Allen Neumann, and Sandi Tretow.

**Pledge of Allegiance**

All stood and recited the Pledge of Allegiance.

**Approve Minutes**

Minutes of the June 3, 2010 village board meeting were approved as presented on a **MOTION** by Buchholtz, seconded by Edbauer, and carried.

**Approve Payment of Bills**

With the additional list presented, the General Fund, Water, and Sewer bills were approved for payment on a **MOTION** by Dohrwardt, seconded by Bertram, and carried.

**May Treasurer and Utility Reports**

The May treasurer and utility reports were approved as presented on a **MOTION** by Dohrwardt, seconded by Scott Ehaney, and carried.

**Operator Licenses**

Operator licenses were approved for Jennifer Bottesi (first time applicant in the Village), Jean Franzen, Susan Tappa, Amy Bartel and Sara Nelson on a **MOTION** by Bertram, seconded by Edbauer, and carried with Buchholtz abstaining.

**Liquor Licenses**

A Class A beer and liquor license for Stadko, Inc., d/b/a Fredonia Citgo, Thomas Mongoven - agent, and a Class B beer and liquor license for Fredonia Family Restaurant, LLC, d/b/a Fredonia Family Restaurant, Debra Ruchalski, agent, were approved on a **MOTION** by Dohrwardt, seconded by Ehaney, and carried with Buchholtz abstaining.

**Open Session for Citizen Comments and Questions**

Trevor Cary wanted to thank Al Neumann for fixing the catch basin problem by his driveway at 110 Hill Street. Also Cary wanted to again express his concern about the grass not being cut at 121 Wisconsin Street by the property owner. He is worried about infestation of rodents, with children in the area. He wanted to know what the procedures are before the Village steps in and cuts the grass. Neumann has stated that he did send a letter to the owner, and also had contact with him in person. The property owner does not own a lawn mower, nor own any equipment; however, he does have someone cut the front yard occasionally. Cary stated that the back yard is not cut and is wide open to children. (Steffen left at 7:10 p.m. on an ambulance call). Neumann said the property owner at 121 Wisconsin Street thought that as long as the front yard was mowed, and that is what people see from the road, that was acceptable. Edbauer and Bertram asked what is our time frame to have the property in compliance after notice is sent; Neumann stated that 7 days is our ordinance. Neumann also mentioned that he has sent more letters to property owners regarding grass cutting on June 17, 2010 cumulatively than other years.

Matt Dommer wanted to thank Al Neumann and also the Village of Fredonia for being very accommodating to him and his schooling this summer. He has earned six credits in four weeks, and he really appreciates the flexibility that he has been given with his employment.

**Department Reports on Operations of Village**

- Fire Chief was unable to attend, so Kyle Steffen was to review the St. Mary's Ozaukee / Infinity Healthcare proposal. Since Steffen had to leave prior, Lapicola wanted to move this to the end of the agenda, in case Steffen returned.
- Village Marshall was not able to attend. Board reviewed report.
- Wastewater Treatment Plant Manager was unable to attend. Report was reviewed by the board. Neumann was able to explain the copper and zinc comparisons with other municipalities that were listed on the report. Since the data appears to be well below allowable limits, the board was satisfied with the information. Cary left.
- Director of Public Works: Bertram asked about branches that hang over sidewalks that need trimming. Neumann said letters were already sent to property owners who need to do this. Time frame for completion falls under same ordinance as grass cutting (seven days). Dohrwardt asked about sidewalk repair on Fillmore Street – whose responsibility (expense) is it? Neumann had stated that there is still some confusion on this issue as it is not a cut and dry matter. The Public Works Committee will have to do some more fact finding and report back to the board.
- Clerk – Treasurer was unable to attend. Report was reviewed by the board with no questions.

### **Report from the Parks Committee**

The Parks Committee met on June 3, 2010. Buchholtz talked about the walk-thru's of Parks in the Village, as well as the idea of a dog park. The building supports at Stoney Creek pavilion appear to be supported and solid according to Neumann. Also reviewed were the ideas of purchasing covers for garbage cans, the installation of a wood bridge for Stoney Creek, and how the Volley Ball Court is not used much

### **Report from Personnel Committee**

The Personnel Committee had their meeting on June 7<sup>th</sup>, 2010. Bertram explained the proposed policy for compensation of firefighters and ambulance personnel when required to testify in court regarding a fire or ambulance call. The proposal would be to pay up to \$30.00 maximum per hour. There was some confusion about the wording of this proposal, so Bertram further explained that the person would need to bring in a pay stub or proof of what they would make per hour if they were at their regular job. They would be paid the same per hour with \$30.00 being the maximum per hour. The board delayed a vote on this proposal because it needs to be reworded. The **MOTION** was to table for this meeting by Edbauer, seconded by Ehaney, and carried.

The compensation for temporary employees was discussed by the Personnel Committee because it was discovered that one employee was hired at \$12.50 per hour, while another employee with 6-7 years tenure was getting paid \$9.00 per hour. This is for the (2) summer Public Works employees. Neumann wanted to be fair and pay them both the same hourly wage. It was recommended by the committee that for 2010 only, the wage should be equal (rather than specifying a dollar amount). Next year, the wage discussion should be reviewed again. The adjustment of wages to be equal was made by a **MOTION** by Dohrwardt, seconded by Ehaney, and carried.

The compensation for WWTP exams passed by Village Employees was discussed to increase hourly pay based on number of certifications obtained. For each certification, the employee would receive a \$.15/hour increase. There was some question as to when the pay increase would go into effect. A **MOTION** by Edbauer, seconded by Buchholtz, and carried that the pay increase should go into effect the pay period following receipt of certification. However, the Personnel Committee should set a procedure in place in the Employee Handbook for future use.

The Personnel Committee will be meeting on June 22, 2010 to speak with Al Neumann concerning his upcoming retirement, as well as to discuss employee reviews.

### **Report from Public Works Committee/Ordinance No. 2010-04**

Lapicola went over the minutes from the Public Works Committee meeting on June 8<sup>th</sup>, 2010. (Tretow was excused by Lapicola to retrieve minutes from Clerk-Treasurer's computer, while the board discussed the Meadowbrook Drive storm water/street project). Ordinance No. 2010-04 was drafted and submitted to the board to prohibit parking on the South side of Fredonia Avenue from South Milwaukee Street west for thirty-one (31) feet. A **MOTION** was made by Dohrwardt, seconded by Edbauer to enact Ordinance No. 2010-04, and carried.

Fredonia Avenue project was also discussed. Neumann will make contact with the County to start preparations. "Now is the time", said Neumann. Neumann also talked about Verizon wanting to install a fiber optic line to provide BadgerNet service to the High School. The request for the street opening permit was submitted by Verizon. More discussion will need to take place in the future concerning the updating of Fredonia Avenue.

### **Removal of building at 600 South Milwaukee Street**

Neumann discussed the demolition of the Phillips Plastic building that has taken place. As unfortunate as it is to lose the company to our tax base, it is hope that after remediation and clearing, the property can be sold and something can be done with it. The County and DNR are working with Phillips Plastics (Dan Anderson – project manager) to make sure everything is being done properly. Neumann stated that the water is turned off, the water meter has been removed and the electricity has been shut off.

### **Correspondence**

Correspondence received and reviewed include:

- Wisconsin Department of Revenue Memo on Property Assessment Manual.
- Public Service Commission Notice on Review and Update of Water Service Rules.
- Public Service Commission Notice on Modification of Water Conservation and Construction Rules.
- Waukesha County Participation Renewal on HOME Investment Partnership Program. The board decided to let the program automatically renew. No further action is necessary.

### **Items for Future Consideration by Village Board**

Table Item 9A from the agenda until next meeting was made by a **MOTION** by Edbauer, seconded by Dorhwardt, and carried. No other future items.

The meeting adjourned at 8:21 p.m. on a **MOTION** by Lapicola, seconded by Edbauer, and carried.