

FREDONIA VILLAGE BOARD MEETING
Fredonia Government Center
242 Fredonia Avenue, Fredonia, WI
May 5, 2011

The regular village board meeting was called to order at 7:01 p.m. by President Lapicola. Present: Chuck Lapicola, Jill Bertram, Fritz Buchholtz, Don Dohrwardt, and Scott Ehaney. Also present: Wendi Unger, Mike Davel, Gary Buntrock, Mark Jaeger, Allen Neumann, and Jo Ann Wagner. Arriving later: Mark Edbauer, Sr.

Pledge of Allegiance

All stood and recited the Pledge of Allegiance. (Edbauer arrived)

Approve Minutes

Minutes of the April 21, 2011 village board meeting were approved as presented on a **MOTION** by Buchholtz, seconded by Dohrwardt, and carried.

Approve Payment of Bills

With the additional list presented, the General Fund, Water, and Sewer bills were approved for payment on a **MOTION** by Dohrwardt, seconded by Buchholtz, and carried.

Open Session for Citizen Questions and Comments

None

Presentation of 2010 Financial Report

Wendi Unger, from Baker Tilly, presented the 2010 Village of Fredonia financial report. She stated it is a clean unqualified opinion which is the highest available. She noted that the financial statements are fairly presented in accordance with generally accepted accounting principles, all accounting principles have been applied consistently with prior years, and all appropriate disclosures have been properly reflected in the financial statements. The village has a strong position in regard to fund balance. At the end of 2010 the village had \$1.6 million of undesignated fund balance. New standards will require the village board to pass some resolutions before year end and change the way fund balances are designated. The new definitions will be non-spendable, restricted, committed, assigned, and unassigned. Material weaknesses noted: the auditors prepare the financial statements and some journal entries, and segregation of duties. These are very common weaknesses. Some recommendations have been included to improve internal controls.

Department Reports on Operations of Village

VILLAGE PRESIDENT: Lapicola stated that he will start office hours at the village hall on Wednesday's from 9:00 to 11:00 a.m.

FIRE CHIEF: None

VILLAGE MARSHAL: The report from the Village Marshal was reviewed. Davel stated that at a traffic stop for speeding in the village on Tuesday burglary suspects were taken into custody. He noted that Ozaukee County is fortunate to have the Sheriff's Department that we do.

WASTEWATER TREATMENT PLANT MANAGER: The report from the Wastewater Treatment Plant Manager was reviewed. Buntrock stated that he is not sure how the village wants to proceed on the SCADA project. A McMahon engineer will come to the next board meeting to discuss. The request to add additional buildings to the SCADA system was discussed. Buntrock stated that McMahon engineers water and sewer systems, not building security systems. He has contacted a security company to obtain prices. Davel noted that separate burglar / fire alarms would have the call go directly to the Sheriff's department for dispatch. If it is connected with high flow alarms and an employee is called first, it will take additional time to have police or fire respond. Ehaney stated that terrorism is a remote but possible threat to our water system.

Neumann stated that the village has an Emergency Response Plan, a Wellhead Protection Plan, and has had a vulnerability assessment. (Davel left)

DIRECTOR OF PUBLIC WORKS: The report from the Director of Public Works was reviewed. Neumann reported that a delivery truck backed over a hydrant on Fredonia Avenue and was repaired. The village crew is also working on the parks. Lapicola noted that he has sent a message to the county highway supervisor offering assistance. Neumann noted that summer help starts June 13th.

CLERK-TREASURER: The report from the Clerk-Treasurer was reviewed. Quarterly budget comparison reports were presented. Proposals have been received for the village insurance renewal. All board members should review the Ethics Code, Section 2, Chapter 5, of the village ordinances. Ordinance books should be brought to the village hall to be updated.

Parks Committee – April 21, 2011 Meeting

Minutes from the April 21, 2011 Park Committee meeting were reviewed. Buchholtz reported that the committee will schedule a walk through of village parks. They have also approved placement of the trash receptacles in the parks and discussed placement of disc golf. Some large trees will need to be removed for the disc golf course. Bridges at Fireman's Park and Stoney Creek Park need work. Neumann noted that an Eagle Scout will look at replacing the bridge at Fireman's Park as his project. Lapicola stated that the U.S. Forest Service has a large number of plans for bridges and will give the Eagle Scout a contact at the Forest Service. The committee will be reviewing the Parks and Recreation plan for the village.

Use of Lights by American Cancer Relay for Life

The American Cancer Relay for Life would like to use the Celebrate Fredonia lights for the May 20 to May 21 event. Edbauer noted that Celebrate Fredonia does not own any lights. They use the Fire Department lights and rent other lights. A **MOTION** was made by Edbauer, seconded by Buchholtz, to allow use of the lights contingent on approval by the Fire Department. Motion carried. Dohrwardt noted that he is uncomfortable approving use of lights that were donated to the Fire Department. A representative from Relay for Life will need to contact the Fire Department.

Correspondence

Correspondence received and reviewed include:

- Federal Communications Commission letter regarding wideband radio operation. Neumann stated that the village has three FCC licenses – Fire Department, telemetry, and hand held radios. Telemetry is already on narrowband. The hand held radios are still wide band and will need to be reprogrammed to narrow band prior to January 1, 2013.
- Mid Moraine Municipal Association – May 25, 2011 meeting notice.
- Proclamation by Governor Walker – Municipal Clerk's Appreciation Week.

Items for Future Consideration by Village Board

Dohrwardt presented information showing Ozaukee County as having the fourth lowest tax rate per capita. One village trustee application has been received.

The meeting adjourned at 8:12 p.m. on a **MOTION** by Edbauer, seconded by Ehaney, and carried.