

FREDONIA VILLAGE BOARD MEETING

June 2, 2011

The regular village board meeting was called to order at 7:00 p.m. by President Lopicola. Present: Chuck Lopicola, Jill Bertram, Fritz Buchholtz, Don Dohrwardt, and Mark Edbauer, Sr. Also present: Laura Logan, Don Voogt from McMahon Engineers, John Long, Jim Bertram from Bertram Wireless, Gary Buntrock, Mark Jaeger, Allen Neumann, and Jo Ann Wagner.

Pledge of Allegiance

All stood and recited the Pledge of Allegiance.

Approve Minutes

Minutes of the May 19, 2011 village board meeting were approved as presented on a **MOTION** by Edbauer, seconded by Bertram, and carried.

Approve Payment of Bills

With the revised additional list presented, the General Fund, Water, and Sewer bills were approved for payment on a **MOTION** by Dohrwardt, seconded by Buchholtz, and carried.

Operator Licenses

Operator licenses for Tobin Butt, Constance Rodriguez, Thomas Buskuskie, Cindy Clausing, David Davis, Samantha Dieringer, Mark Gamerdinger, Andrew Habich, Catherine Hamm, Jodie Johnson, Eric Liniewski, Laura Pantle, Patricia Roggenbuck, Erick Simonson, Mary Sommer, Susan Tappa, Hope Ward, Elizabeth Wedereit, and Deborah Wolf were approved on a **MOTION** by Dohrwardt, seconded by Bertram, and carried.

Liquor Licenses

Class A beer and liquor licenses were approved for Rogels, Inc., d/b/a Village Market, David Roggenbuck agent, and for Stadko, Inc., d/b/a Fredonia Mobil, Tom Mongoven, agent; and Class B beer and liquor licenses were approved for Tom & Jodi's Fredonia Inn, LLC, d/b/a Tom and Jodi's Fredonia Inn, Jodi Gamerdinger, agent, and for Fredonia Family Restaurant, d/b/a Fredonia Family Restaurant, Jose Camacho, agent, on a **MOTION** by Edbauer, seconded by Dohrwardt, and carried.

Open Session for Citizen Questions and Comments

None

Request by Laura Logan for More than One Building on Site at 117 Meadowlark Road

Laura Logan requested approval for two additional storage buildings at 117 Meadowlark Road. Currently twelve storage buildings are on the site. She would like to build two additional buildings. After discussion a **MOTION** was made by Dohrwardt, seconded by Buchholtz, to allow two more storage buildings on the property at 117 Meadowlark Road. Motion carried.

Review of Lease Agreement with Bertram Wireless

The lease agreement with Bertram Wireless was reviewed. The agreement started in 2008. Bertram Wireless pays \$50 per month for use of the water tower. Lopicola noted Bertram had originally offered to pay \$100 per month. Bertram currently has 17 users on the Fredonia tower. After discussion a **MOTION** was made by Buchholtz, seconded by Dohrwardt, to continue the lease agreement with Bertram Wireless at a cost of \$50 per month. Motion carried with Bertram recused.

Community Garden – Request for Approval

Tony Randall stopped at the village hall and asked that he be added to the agenda. He stated he had found property to use for the community garden. Since Randall was not at the meeting, this agenda item was set aside at this time.

Presentation by McMahon Engineers on SCADA System

Buntrock introduced Don Voogt, from McMahon Engineers. Buntrock stated that the village signed an agreement with McMahon in 2009 for plans for a SCADA system. The plan has been completed and phases and costs have been provided. He stated the immediate concern is the antiquated alarm dialer as parts are no longer available. Lapicola asked if the plans are complete. Voogt stated yes, in his mind they are complete. Lapicola asked if the village could go to bid with the current plans. Voogt stated the project is a moving target and they are complete as of the directives two years ago. There are new questions that need to be answered including if something should be installed at the Fredonia Government Center. Voogt stated a coordinated alarm system is not beyond SCADA abilities. Voogt stated there is a set of bid documents that need proof reading, bid dates, and a few details. Long stated there are still some decisions the board needs to make. Should alarms be added? Which buildings should be included? How will this information be communicated? Lapicola stated the village is looking at the feasibility and cost. Do we have that? Long stated that the water and wastewater is tied together in one alarm. Should the water tower and pumphouses be included? If the consultant does the integration it is better than if a third party does it. Allowances for equipment should be included. Maintenance packages are available, software for report writing, etc. Does the village want portable computers to dial in to the system? How extensive of a system? The hardware is not the expensive part, the programming is. Voogt stated 60% of a project is programming; 40% is software and installation. Lapicola asked what upgrades would be needed in the software, how often, and what would be the cost? Voogt stated it would depend on the software purchased. He noted they are an independent consulting firm and are not bound to anyone. Long stated there are three "big guys" in the industry and he works for one of them. Voogt commented that the last ten projects had two vendors, with one of the vendors getting eight of the projects. That vendor was Allen-Bradley. Long cautioned about small vendors that may have only one person in the state to maintain equipment. Lapicola asked what the cost would be with Allen Bradley. Long stated that the price of the software is minor compared to the cost for labor. Maintenance is usually included for the first 12 to 18 months. Then you will want to continue the maintenance agreement. Support can be done remotely. Voogt stated when the project was initiated there was the possibility of grant money. He was then asked how to implement the project in phases, which does not lend itself to bidding to a third party. Voogt stated he is not advocating phasing; he is just presenting information on phasing the proposed SCADA system for the Wastewater Treatment Plant. He noted that the existing SCADA system will need to stay operational until the new SCADA system is running. Possible phasing was discussed. Voogt recommended the first three phases be completed at the same time. He noted a similar project bid recently received four bids ranging from \$160,000 to \$320,000. Long questioned if any funding was available. Voogt stated Clean Water Funds are available. Buntrock noted the current radios do not have the capability of the radios being proposed. Dohrwardt stated the village will need to decide on a scope before the project would be bid. Voogt stated the project integrator would design the program. Lapicola asked for a cost estimate for different alarms. Voogt did not have an estimate but stated a recent project had alarms for a couple hundred dollars each. Buntrock commented that the project will cost more if it is done in phases. Long stated it will be smoother if the project is done at one time with one contractor. Voogt noted if the project is put out for bid, the level of detail is higher than if McMahon provides the design and integration. Long noted that if everything is bid, change orders are costly. Voogt commented that if the project is bid out, McMahon would need to be hired to be the control integrator. A **MOTION** was made by Dohrwardt, seconded by Buchholtz, to refer this information to the Water and Sewer Committee for recommendations. Motion carried. Lapicola questioned what was in the contract with McMahon and if we received what we asked for. Buntrock replied yes. Long questioned what the board wants the committee to do. Lapicola stated they should review the proposal, discuss other projects that need to be completed including the watermain on Fredonia Avenue, and make recommendations. Long asked what buildings should be included? Lapicola noted the original request was if the system can handle monitoring of additional buildings. (Voogt and Long left)

Department Reports on Operations of Village

FIRE CHIEF: None. Lapicola stated that he was notified by the Fire Chief that the ambulance will be out of service for repairs. During the last call the ambulance lost

power. Ambulance coverage has been arranged through Waubeka for service while the Fredonia ambulance is repaired.

VILLAGE MARSHAL: The report from the Village Marshal was reviewed.

WASTEWATER TREATMENT PLANT MANAGER: The Compliance Maintenance Annual Report (CMAR) was reviewed. All areas were acceptable. **Resolution No. 2011-E** reviewing the 2010 CMAR was approved on a **MOTION** by Dohrwardt, seconded by Edbauer, and carried.

DIRECTOR OF PUBLIC WORKS: The report from the Director of Public Works was reviewed. Four bids were received for the electrical re-wiring at 416 Fredonia Avenue. The low bid was LaFever Electric at \$1,725. Neumann noted that his bid may not include re-wiring the hot water heater, but adding this item would still have the bid amount at least \$500 less than any other bid. (Buntrock left) A **MOTION** was made by Buchholtz, seconded by Edbauer, to **accept the bid of \$1,725 from LaFever Electric for re-wiring at 416 Fredonia Avenue**. Neumann stated that next week the village crew will run water and sewer laterals to the concession stand at Oak Park. He also stated his notice of pending retirement was included in the packet. This was referred to the Personnel Committee to start work on the Memorandum of Understanding. Test results from the DNR exams in early May have been received. Auer passed the activated sludge test. Sheppard did not pass the lab test but was at a disadvantage not having had lots of hands on experience at the WWTP.

CLERK-TREASURER: The report from the Clerk-Treasurer was reviewed. Approval was given for the Deputy Clerk-Treasurer to attend the one day WMCA New Clerk's Class and the Clerk-Treasurer to attend the three day Clerk's Conference in August, with registration, lodging, and mileage, on a **MOTION** by Buchholtz, seconded by Edbauer, and carried.

Ordinance No. 2011-03 Repealing and Re-Creating Title 2, Chapter 2, of the Village of Fredonia Code of Ordinance pertaining to the Village Board

After review and clarification that the rules in Section 2-2-21 refer to Robert's Rules of Order, a **MOTION** was made by Buchholtz, seconded by Bertram, to adopt Ordinance No. 2011-03 repealing and recreating Title 2, Chapter 2, of the Village of Fredonia Code of Ordinances pertaining to the Village Board. Motion carried.

Resolution No. 2011-D Creating Three Wards and Establishing the Polling Place in the Village of Fredonia

Resolution No. 2011-D creating three wards and establishing the polling place in the Village of Fredonia at 242 Fredonia Avenue was approved on a **MOTION** by Edbauer, seconded by Bertram, and carried.

Fredonia Government Center Commission – May 24, 2011 Meeting

Minutes from the Fredonia Government Center Commission meeting were reviewed. Buchholtz has been elected as chairperson. The phone system at the FGC may be changed to direct phone lines from either Frontier or Time Warner. Buchholtz noted that personally he would like to see more community groups using the building. Quotes will be obtained for finishing the roof over the sign. The cracks in the floor of the FGC will be checked. Addition of sound proofing was tabled. "In" and "Out" signs will be added by the driveway.

Items for Future Consideration by Village Board

Bertram noted that there are tree limbs hanging over the sidewalk at 720 Fredonia Avenue. A letter will be sent to the property owner. Dohrwardt noted that compensation for the DNR exam should be added to the next agenda.

The meeting adjourned at 8:32 p.m. on a **MOTION** by Edbauer, seconded by Bertram, and carried.