

FREDONIA VILLAGE BOARD MEETING
Fredonia Government Center
242 Fredonia Avenue, Fredonia, WI
October 20, 2011

The regular village board meeting was called to order at 7:00 p.m. by President Lapicola. Present: Chuck Lapicola, Jill Bertram, Fritz Buchholtz, Don Dohrwardt, Scott Ehaney, and Mark Edbauer, Sr. Also present: Mike Davel, Gary Buntrock, Chris Kunstmann, Mark Jaeger, Allen Neumann, and Jo Ann Wagner.

Pledge of Allegiance

All stood and recited the Pledge of Allegiance.

Approve Minutes

Minutes of the October 6, 2011 village board meeting were approved as presented on a **MOTION** by Buchholtz, seconded by Edbauer, and carried.

Approve Payment of Bills

With the additional list presented, the General Fund, Water, and Sewer bills were approved for payment on a **MOTION** Dohrwardt, seconded by Edbauer, and carried.

September Treasurer and Utility Reports

The September treasurer report will be presented at the next meeting. The Utility reports were approved as presented on a **MOTION** by Dohrwardt, seconded by Edbauer, and carried.

Open Session for Citizen Comments and Questions

None

Report from Fire Chief on Operations of Village

The report from the Fire Chief was reviewed.

Report from Village Marshal on Operations of Village

The report from the village marshal was reviewed. Davel noted that two squads will be on duty during Trick or Treat hours Saturday, October 29 from 4:00 to 7:00 p.m. Davel noted that court revenue is substantially less than last year as court costs are up.

Report from Wastewater Treatment Plant Manager

The report from the Wastewater Treatment Plant manager was reviewed. Buntrock noted that he has been sewer jetting one day a week. Lapicola noted that he would like the pagers tested again to be sure each employee receives a page. Dohrwardt questioned the ability of the Fredonia WWTP to reach the proposed .1 ppm phosphorous limit. Buntrock was able to obtain a .2 ppm phosphorous level this summer with additional chemicals. He noted that one community at the conference about the same size as Fredonia estimated a \$1.6 million plant upgrade to meet the phosphorous limit. Buntrock also stated that the consensus at the conference was to get a good consultant and attorney and apply for a variance to the .1 ppm phosphorous limit.

Lapicola reported that over the weekend a sewer backup occurred and he was accused of blocking the sewer line. The property owner then questioned why he did not know why the sewer was blocked and what was blocking the sewer line. An emergency page went out but the employee on call for the weekend did not get it although everyone else did. Buntrock explained that during routine sewer line checking it was noticed that one sewer main did not have flow. Some manholes were surcharged. The sewer lines were jetted. When a call regarding a sewer back up is received, most communities check to see if the sewer is flowing. If it is flowing, the back up is the homeowner's problem and needs to call a plumber. This back up was caused by a pump problem in the homeowner's basement. It was not caused by the village jetting sewer lines.

Report from Director of Public Works on Operations of Village

The report from the Director of Public Works was reviewed. Neumann noted that the concrete in front of the fire department has been sealed. Village crew is collecting leaves. The asphalt projects and the west approach to the new shop have been completed. Lapicola presented a plaque to Neumann for his 22 years of service to the village and

thanked him for his excellent service. Neumann thanked the board members and co-workers for the Open House and support throughout the years.

Report from Clerk-Treasurer on Operations of Village

The report from the Clerk-Treasurer was reviewed. Approval was given for the Clerk-Treasurer and Deputy Clerk-Treasurer to attend the Workhorse Software User Conference in Valders on Friday, November 18, 2011 with registration and mileage on a **MOTION** by Dohrwardt, seconded by Edbauer, and carried. Discussion followed on the use of the pool car, serviceability, and cost effectiveness of keeping the vehicle.

(Catherine Keiner arrived 7:32 p.m.)

Resolution No. 2011-K Thanking Allen Neumann for his Service to Village

Resolution No. 2011-K thanking Allen Neumann for his twenty-two years of service to the village and wishing him well in his retirement was adopted on a **MOTION** by Dohrwardt, seconded by Buchholtz, and carried. The resolution was presented to Neumann.

Personnel Committee – August 30, 2011 and October 12, 2011 Meetings

Bertram reported that the committee finalized the position description for Director of Public Works.

Position Description - Director of Public Works

The position description for Director of Public Works was approved on a **MOTION** by Buchholtz, seconded by Edbauer, and carried.

Utilities Committee – September 13, 2011

Edbauer reported that the committee discussed the 2012 proposed water and sewer utility budgets, made some changes, and forwarded the budgets to the Finance Committee.

Celebrate Fredonia Committee – September 21, 2011 Meeting

Edbauer reported on the September 21, 2011 Celebrate Fredonia Committee meeting. He stated the committee did not have a quorum. They reviewed the expenses and revenue. Bertram questioned the \$600 loss from the event. Edbauer explained that was the difference between the donations and expenses for the event. The food revenue and expenses are accounted for separately. Each of the three groups is entitled to \$1,189.38. The receipts from the inflatable's total \$471.90 and should be paid to the Cub Scouts. Bertram questioned if 3% or 5% of the food revenue should be put into the Celebrate Fredonia fund. Edbauer noted that one year a percent of food sales went to the Celebrate Fredonia account but this is not in the by-laws. He stated a vendor's fee is required. Buchholtz agreed that 5% of the profits should go into the Celebrate Fredonia account. Lopicola noted that this account could be used to purchase items that would not then need to be rented in the future. After discussion a **MOTION** was made by Edbauer, seconded by Dohrwardt, to approve the distribution of funds to the three groups and Cub Scouts as presented, and to initiate a 5% minimum, 10% maximum, amount to be set aside in future years for the event fund and future purchases of equipment. Motion carried.

LOSA Contribution for Fire Chief

The Finance Committee discussed an error that was made by the Village in 2005 and 2006 when the Fire Chief's LOSA account was not funded. Per Penflex the village would need to contribute \$1,253.35 to make the Fire Chief's account "whole". No contribution was made for Fire Chief Brian Schommer in 2005 or 2006. A **MOTION** was made by Dohrwardt, seconded by Ehaney, to apply \$1,253.35 to Fire Chief Brian Schommer's LOSA account to remedy the error made by the village board. Motion carried. Kunstmann noted that this will be an administrative fix of an error from 2005 and 2006. This will also allow a credit for two years of service to the fire chief.

Health, Dental, and Life/Short Term Disability Insurance Renewals

A **MOTION** was made by Dohrwardt, seconded by Buchholtz, to extend coverage with the current health, dental, and life/short term disability policies for one month if quotes for new policies are not returned timely. Motion carried.

Letter from City of Delafield regarding Assembly Bill 260

Lapicola stated that he received this letter from the City of Delafield and a copy of their resolution opposing Assembly Bill 260. Edbauer commented that AB260 sets it up to take away the village's ability to regulate development. Lapicola commented that he believes it would allow communities to opt out of Smart Growth requirements. Dohrwardt explained that AB260 does not force a county to incorporate a town or village plan into the county plan.

Senior Programs – Agreement with Port Senior Center for Programs

Lapicola stated that the village board discussed the Port Washington Senior Center programs a few months ago. He would like to have an agreement with the center to allow village residents to enjoy the Senior Center programs at a Port Washington resident cost. The village would make up the difference in cost. Keiner explained that six village residents are currently enrolled, although more take part in some programs. The potential is there to grow. Any agreement would need to be approved by the City Administrator. Keiner stated the cost is approximately \$40 per person but does not include building costs. The Senior Center currently has a three year building lease agreement. Other programs could be looked at in the future. A **MOTION** was made by Edbauer, seconded by Bertram, to enter into an agreement with the Port Washington Senior Center for up to ten members at a cost of \$400 and to adjust for additional members if necessary. Motion carried.

Correspondence – Letter from Governor Walker's Office

A letter was received from the Office of the Governor acknowledging the resolution received from the village.

Items for Future Consideration

Lapicola stated that he will be scheduling a special village board meeting for next Tuesday to talk about the succession plan for the Director of Public Works position. The meeting will start at 7:30 p.m. A closed session will be held to discuss specific employees and compensation. The board will then meet in open session to approve a succession plan.

Lapicola reported that the agreement with North Shore Bank for the Post Employee Health Reimbursement Plan has been signed.

Lapicola stated it is important for the board to describe the mission statement for all committees in the village. This would benefit the committees and village board. Current information on committees should be given to Architectural Control Board and Plan Commission members.

Lapicola stated he wants the village to become a Tree City USA recipient again. He noted that the village can still have an Arbor Day celebration and issue a proclamation. He is working on this and will have the Tree Board meet in November. Obtaining the Tree City USA designation will allow the village to apply for grants for trees.

Lapicola attended the Ozaukee County Public Works committee meeting and spoke with Bob Dreblow about the Fredonia Avenue project. He expressed his concerns to Dreblow about sidewalk areas and parking areas. Dreblow stated that the village has the authority to continue parking areas along Fredonia Avenue.

The meeting adjourned at 8:22 p.m. on a **MOTION** by Dohrwardt, seconded by Edbauer, and carried. Edbauer wished Marshal Davel good luck in his "quest".