

**FREDONIA VILLAGE BOARD MEETING**  
**Fredonia Government Center**  
**242 Fredonia Avenue, Fredonia, WI**  
**April 5, 2012**

The regular village board meeting was called to order at 7:00 p.m. by President Lapicola. Present: Chuck Lapicola, Jill Bertram, Fritz Buchholtz, Don Dohrwardt, Mark Edbauer, Sr., and Scott Ehaney. Also present: Paul Krause, Trevor Krause, Steve Schauer, Tony Randall, Mike and Dawn Freiburger, Jody Johnson, Lisa Dohrwardt, Mark Jaeger, Roger Strohm, Mike Davel, and Jo Ann Wagner.

### **Pledge of Allegiance**

All stood and recited the Pledge of Allegiance.

### **Approve Minutes**

Minutes of the March 17, 2012 village board meeting were approved as presented on a **MOTION** by Buchholtz, seconded by Ehaney, and carried.

### **Approve Payment of Bills**

The General Fund, Water and Sewer bills were approved for payment on a **MOTION** by Ehaney, seconded by Dohrwardt, and carried. Ehaney suggested the village look at bi-weekly pickup for recyclables to reduce costs. The current contract expires next year.

### **Use of Fireman's Park**

Use of Fireman's Park by the Lion's Club on October 28, 2012 was approved on a **MOTION** by Dohrwardt, seconded by Edbauer, and carried.

### **Open Session for Citizen Comments and Questions**

Steve Schauer, Fredonia Youth Baseball representative, stated that field availability is sometimes a problem. The program serves over 400 youth in the area. At one time a baseball diamond was proposed for the Marie Kraus Park. Schauer stated he is looking for direction to create an additional field or improve the field at Waubedonia Park. Schauer was referred to the Parks Committee.

Tony Randall, Community Garden representative, stated he has eight confirmed for garden plots. However, their concern is that the area is not fenced. Village ordinance only allows decorative fences in street yards. Village ordinance does allow a temporary fence to protect plants but it is only allowed for 45 days. Randall stated he is looking to erect a temporary fence, three to four feet in height, green in color, but was asking for a variance to allow the fence for more than 45 days. Buchholtz stated that Randall appeared before the Parks Committee and they recommended approval of the request. Dohrwardt commented that by the middle of July a garden doesn't have much trouble with critters and a four foot fence would not keep deer out. Randall stated the Boy Scouts will construct the fence. Dohrwardt suggested that Randall request a 30 day extension while the village board looks at possibly changing the ordinance. Review of the temporary fence ordinance was referred to the Plan Commission on a **MOTION** by Dohrwardt, seconded by Ehaney, and carried.

### **Report by Village President on Operations of Village**

Lapicola noted that the Lion's Club would like to add a ceiling in the concession stand at Fireman's Park. This will be donated by the Lion's Club and satisfy current building codes. Lapicola stated that the concession stand will be easier to heat with the ceiling added. After discussion a **MOTION** was made by Lapicola, seconded by Ehaney, to allow the Lion's Club to add a ceiling to the concession stand at Fireman's Park that conforms to current building codes per the village building inspector. This will be completed at no cost to the village. Motion carried.

Lapicola noted that he has met with the auditors and discussed the unassigned fund balance. This will be reviewed later in the meeting.

### **Report by Fire Chief**

The report from the Fire Chief was reviewed.

### **Report from Village Marshal**

The report from the Village Marshal was reviewed. Davel noted that \$2,300 has been received in fees so far this year. Final numbers from the Mid-Moraine Municipal Court should be available by May. "Prepare to Stop" signs have been added to Hwy. 57.

### **Report from Director of Public Works on Operations of Village**

The report from the Director of Public Works was reviewed. Strohm stated that Fredonia Avenue is looking to be a 2014 project for possible grant funds. The application will need to be submitted this fall with money received in 2014. The village board will need to approve limits of the project and cross section. Strohm stated that park clean up continues, the porta john has been ordered for the soccer fields, and diamond dirt will be added to Fireman's Park. The water systems had some alarms that have been repaired with a stronger antenna and a stronger power source. Used parts are being used to keep the system going. Dohrwardt noted that options could be considered at budget time.

**SUMMER HOURS:** Summer hours for Director of Public Works employees was discussed. Strohm requested that beginning April 30 public works employees work four nine hour days and a half day on Friday, although someone would always be here for the full day on Friday. The consensus of the village board was to allow the summer hours as requested by the Director of Public Works.

### **Report from Wastewater Treatment Plant Manager**

The report from the Wastewater Treatment Plant Manager was reviewed. (Davel left at 7:35 p.m.)

### **Report from Clerk-Treasurer on Operations of Village**

The report from the Clerk-Treasurer was reviewed. There were 534 ballots cast at the Tuesday election. The next election is scheduled for May 8, 2012.

**TREASURER'S CONFERENCE:** Approval was given for the Clerk-Treasurer to attend the April 25 through 27 Seminar and Treasurer's Conference at a cost of \$230 plus mileage on a **MOTION** by Dohrwardt, seconded by Buchholtz, and carried.

**MUNICIPAL CLERK'S INSTITUTE:** Approval was given for the Deputy Clerk-Treasurer to attend the second year of the Municipal Clerk's Institute July 8 through 13 at a cost of \$419 plus lodging and mileage on a **MOTION** by Dohrwardt, seconded by Buchholtz, and carried.

### **Request to Allow Chickens in Residential Areas as Conditional Use**

Trevor Krause presented his request to allow the raising of ten chickens in a residential area as a conditional use. He asked that he be granted a variance from the current ordinance to be a test for the possible change of ordinance. He has signatures from two of his three neighbors giving consent to the chickens. Lapicola asked what would preclude neighbors from having a cow if ag use is allowed in residential areas. Paul Krause noted that it would require an annual application. The raising of chickens would be a short term event to raise food for the family. Krause stated that most other communities allow this and also allow egg layers. The chickens would be in the garage for the first four weeks. The chickens would only be for personal use. Lapicola asked what would happen to the chicken waste. Trevor stated that it would be used as fertilizer. Paul Krause explained that this would be Trevor's project over summer vacation. Dohrwardt commented that some people have rabbits but he does not know if the village board has the authority to grant a conditional use permit for raising chickens. Buchholtz stated that he would be in favor of it. Paul Krause stated that Grafton, Port Washington, and West Bend allow chickens. He stated this would be a good opportunity for Trevor to learn responsibility. The neighbors are receptive, and it would be for six to eight weeks. Edbauer stated that he would like to see other ordinances on it. A **MOTION** was made by Buchholtz, seconded by Ehaney, to send the issue to the Plan Commission for recommendation. Lapicola noted that he would also like a public hearing to see the village attitude. Dohrwardt stated that it doesn't worry him as there is a line between raising ten chickens and someone that wants to start farming. Edbauer stated that it bears discussion and thought along with a plan for the waste. Lapicola was concerned about flies but Bertram stated that it would not be an issue. Motion carried.

## **Ordinance No. 2012-02 amending Closing Hours for Liquor License Holders**

Ordinance No. 2012-02 amending Section 7-2-15 of the Village Code of Ordinances regarding closing hours for liquor license holders was adopted on a **MOTION** by Edbauer, seconded by Dohrwardt, and carried with Buchholtz abstaining.

## **Public Works Committee – April 2, 2012 Meeting**

The minutes of the April 2, 2012 Public Works Committee meeting were reviewed.

**FREDONIA AVENUE PROJECT:** The project limits for Fredonia Avenue were established from Highland Drive west to the guardrail about 300 feet west of Edmaro Street with the design features remaining the same (same width, same paving area, same curb and gutter type) and authorizing the Director of Public Works to sign the cost share agreement (80% state, 10% county, and 10% village) on a **MOTION** by Dohrwardt, seconded by Buchholtz, and carried. The project includes adding curb and gutter on Fredonia Avenue to Highland Drive.

**ALTERNATE STREET PROJECT:** If Fredonia Avenue is not approved in 2012 the budget amount will be used to repave Martin Drive (from Highland west to Summit), then North Milwaukee Street (from Fredonia Avenue to new section) and Fillmore Street (from Fredonia Avenue north) as the budget amount allows. The Director of Public Works was authorized to bid the Martin Drive project from Highland to the new area on a **MOTION** by Dohrwardt, seconded by Edbauer, and carried. Requesting bids for North Milwaukee Street and Fillmore Street as alternates to the Martin Drive project was approved on a **MOTION** by Dohrwardt, seconded by Edbauer, and carried.

**EQUIPMENT PURCHASES:** The Public Works Committee recommended the purchase of a pickup truck in 2012 and a tanker truck for the Fire Department in 2013. Strohm stated that the cost of a ¾ ton pickup with air conditioning, radio, 4-wheel drive, standard seats, with a towing package and plow set up would cost \$23,000 to \$24,000. He would like to get prices from local dealers. The consensus of the village board was to get other proposals and then bring them back to the board for final approval. Lapicola noted that additional funds will need to be added to the Capital Equipment fund to purchase the fire tanker truck next year.

**GRANT APPLICATIONS FOR WENZEL AVENUE AND MARIE KRAUS PARKING LOT:** The Parks Committee felt the bike trail and skating rink were higher priority than the road and parking lot.

**SAFE ROUTE TO SCHOOLS GRANT:** Strohm stated that he would like to apply for the *Safe Route to Schools* grant. The Department of Transportation funds 100% of the planning. This could help with bike paths and sidewalks to encourage kids to walk and bike to school. Strohm has contacted the Northern Ozaukee School District and Rosemary School and both are in favor of it. It starts as a planning grant and then a design and construction grant. Applications are due by May 4, 2012. A grant task force will need to be established. Strohm will attend the grant application training session on April 9. Approval was given for the grant application training and authorization to submit the grant on a **MOTION** by Edbauer, seconded by Buchholtz, and carried.

## **Assignment of Portions of General Fund Balance**

Because of changes in the accounting rules amounts can no longer be called reserve. After review of the draft financial statements the recommendation is to change current reserve accounts to assigned accounts. Also the \$200,000 designated for the Capital Equipment Account as of January 1, 2012 should be assigned as of December 31, 2011 to be reflected in the 2011 financial statements. Lapicola recommended that the \$15,691 in the ambulance replacement reserve account be added to the Capital Equipment account increasing the balance of the capital equipment account to \$215,691. He also recommended that the Contingency reserve amount of \$138,589.17 be assigned to Contingency and Loan account and an additional amount be added to total \$400,000. This account could then be used for loans to the Water or Sewer Utility if needed. Other reserve amounts being assigned include \$40,285 to Buildings and Grounds, \$10,561 to Economic Development, \$9,748.87 to Fire Department LOSA, \$4,000 to Fredonia Government Center, \$45,780.11 to Parks, \$106,624.40 to Roads and Streets, \$3,222 to

Shared Hall donations, and \$47,099.26 to Storm Water. Lapicola also suggested that the current Economic Development cash account of \$117,864.86 be assigned to Industrial Park Land Acquisition. After discussion these assignments were approved on a **MOTION** by Bertram, seconded by Edbauer, and carried.

### **Refreshments for Arbor Day Celebration**

Lapicola stated that the Lion's Club, along with the Boy Scouts and Leos, will be planting 250 trees on May 3 as part of our Arbor Day celebration. A **MOTION** was made by Buchholtz, seconded by Ehaney, to approve up to \$50 for refreshments for the Arbor Day Celebration. Motion carried.

### **Board of Review – May 24, 2012**

The Board of Review will be held on Thursday, May 24, 2012 from 7:00 to 9:00 p.m. The *Guide for Board of Review Members* was distributed to all board members. The clerk has been the certified member of the Board of Review in the past. Certification will need to be updated for this year. Training is available for any board member interested in obtaining certification.

### **Correspondence:**

- A. *Inside the Greater Milwaukee Watersheds* booklet.
- B. Notice of cancellation of worker's compensation insurance from Continental Western Insurance Company.

### **Per Wisconsin Statutes 19.85(1)(f) the Village Board Will Convene into Closed Session**

Per Wisconsin Statutes 19.85 (1)(f) the village board convened into closed session to give preliminary consideration to a specific personnel problem on a **MOTION** by Dohrwardt, seconded by Edbauer, and carried unanimously on a roll call vote.

### **Adjourn Closed Session and Reconvene into Open Session**

**MOTION** by Dohrwardt, seconded by Ehaney, to adjourn closed session and reconvene into open session. Motion carried unanimously on a roll call vote. A **MOTION** was made by Dohrwardt, seconded by Edbauer, to proceed as discussed in closed session with a review of employees.

### **Items for Future Consideration by Village Board**

None

### **Adjournment**

The meeting adjourned at 9:20 p.m. on a **MOTION** by Edbauer, seconded by Ehaney, and carried.