

**FREDONIA VILLAGE BOARD MEETING**  
**Fredonia Government Center**  
**242 Fredonia Avenue, Fredonia, WI**  
**May 3, 2012**

The regular village board meeting was called to order at 7:00 p.m. by President Lapicola. Present: Chuck Lapicola, Jill Bertram, Fritz Buchholtz, Don Dohrwardt, Lisa Dohrwardt, Mark Edbauer, Sr., and Scott Ehaney. Also present: Wendi Unger, Jim and Rebecca Minzlaff, Village Marshal Michael Davel, Director of Public Works Roger Strohm, Mark Jaeger, and Clerk-Treasurer Jo Ann Wagner.

### **Pledge of Allegiance**

All stood and recited the Pledge of Allegiance.

### **Approve Minutes**

Minutes of the April 19, 2012 village board meeting were approved as presented on a **MOTION** by Don Dohrwardt, seconded by Ehaney, and carried.

### **Approve Payment of Bills**

With the additional list presented the general fund, water, and sewer bills were approved for payment on a **MOTION** by Bertram, seconded by Edbauer, and carried.

### **Open Session for Citizen Questions and Comments**

None

### **Presentation of 2011 Financial Statements**

Wendi Unger from Baker Tilly presented the 2011 Village of Fredonia Financial Statements. Unger stated it is a clean, unqualified opinion which is the highest you can obtain. She recommended that all board members review the *Management's Discussion and Analysis* which is a summary of the financial statement. Changes to accounting standards in 2011 resulted in reserve, designated, and undesignated funds now being nonspendable, restricted, committed, assigned, and unassigned. The general funds unassigned balance as of December 31 was \$888,722 which is a "strong" amount. The fund balance decreased in 2011 as additional debt was paid. The Water Utility showed a decrease in net assets of \$7,264 and the Sewer Utility showed a decrease in net assets of \$126,094. The village had \$814,202 of outstanding debt at the end of 2011. Material weaknesses include lack of segregation of duties which is not uncommon. Another weakness is the accounting software which is an access based database. Discussion followed on the accounting software which is not available online and is accessed by a different password for each employee. Unger stated that the same software is used by many municipalities and no problems have been noted. She also cautioned that many types of software have the same issue.

### **Report from Village President on Operations of Village**

Lapicola reported the grant application has been mailed for the ice skating rink and trail. He stated the village will probably not receive a grant for the ice skating rink but the trail is possible. Land acquisition was not included as part of the grant as an appraisal would be needed. Land needs to be acquired on a willing seller basis.

### **Report from Fire Chief on Operations of Village**

The report from the Fire Chief was reviewed.

### **Report from Village Marshal on Operations of Village**

The report from the Village Marshal was reviewed. Discussion followed on the possible purchase of a new squad car in 2014. Davel stated that the Ford Interceptor is built to be a squad. The state bid is the lowest price around. He estimated a cost of \$30,000 to \$33,000 depending on the amount of equipment that could be adapted from the current squad. The state bid list includes the lowest available price on all different makes and models.

### **Report from Director of Public Works on Operations of Village**

The report from the Director of Public Works was reviewed. Strohm discussed the status of temporary summer help and if an ad should be placed in the Ozaukee Press. Lapicola stated we should check with Workforce Development and if they don't have anyone the village will need to advertise. Strohm reported that Veolia stated the amount of savings would be insignificant going to recycling twice a month instead of every week. A savings could be realized by going to containers. Bertram noted that bids could be obtained at renewal time. Veolia also noted that Fredonia is the only community in the county where they pick up large items at no additional cost to the resident. The pond on South Milwaukee Street was discussed. Some flow into the pond comes from Guy and O'Neill. They take water from the village system and run it through reverse osmosis. The reject water is discharged into the storm sewer. Strohm stated that someone else contacted the DNR regarding the odor. The DNR has reviewed the process and will be issuing a general permit for discharge to Guy and O'Neill. The cause of the odor has not been identified. Don Dohrwardt suggested that the company remove the protruding tap from the storm water pipe. The county GIS system was discussed. Don Dohrwardt commented that our ordinance should require developers to also submit digital information.

UPDATE CROSS CONNECTION ORDINANCE: Strohm stated that because of recent changes to regulations, the Village of Fredonia cross connection ordinance needs to be updated.

### **Report from Wastewater Treatment Plant Manager**

The report from the Wastewater Treatment Plant manager was reviewed. Strohm reported that the bio tower had a pump failure. Three pumps are located in the bio-tower. One failed. All three pumps are almost thirty years old. Strohm does not have information on replacement or repair, but the pump does need to be replaced or repaired. Dohrwardt commented that all three pumps should probably be replaced over the next two years. Lapicola stated that three options are available, repair, replace with new, or replace with used. After discussion a **MOTION** was made by Bertram, seconded by Edbauer, to authorize the Director of Public Works to purchase a new pump and re-hab the old one at a cost up to \$10,000. Motion carried. Strohm stated the crew has been trained on the upgraded camera for televising sewer laterals.

### **Report from Clerk-Treasurer on Operations of Village**

The report from the Clerk-Treasurer was reviewed. The clerk noted that the Village of Fredonia Code of Ordinances requires each public official and department head to review the village Ethics Code, Section 2, Chapter 5, each May and certify to the village clerk by June 15<sup>th</sup> that this has been reviewed by them and reviewed with their committee members and / or subordinates.

### **MEMORANDUM OF UNDERSTANDING WITH OZAUKEE COUNTY**

REGARDING ELECTIONS: The Memorandum of Understanding with Ozaukee County regarding elections was approved on a **MOTION** by Don Dohrwardt, seconded by Ehaney, and carried. There were no changes. It was noted that the agreement notes that if the state requires use of the absentee ballot portion of SVRS the county will no longer provide SVRS support for the village.

### **Committee Appointments for 2012 to 2013**

The committee appointments for 2012 to 2013 were reviewed. Bertram stated that she does not want to be on the Utilities Committee. Lapicola noted that he has updated the committee appointments and will send each board member a copy. Action on the committee appointments was postponed until the next meeting. A **MOTION** was made by Lapicola, seconded by Edbauer, to continue with the current committee appointments with Lisa Dohrwardt in any vacant positions until the 2012 to 2013 committee appointments are approved. Motion carried.

### **Appoint President Pro Tem**

Lapicola recommended the appointment of Buchholtz as president pro tem. This was approved on a **MOTION** by Don Dohrwardt, seconded by Ehaney, and carried.

### **Items for Future Consideration**

Lapicola asked if the board would want to adhere more closely to *Roberts Rules of Order*. Bertram questioned what the changes would be. Lapicola stated that one change would be each board member could speak only one time and then speak one more time after the other board members have spoken. Buchholtz stated that it would allow each board member to speak one time, and then maybe again, and then the vote would be taken. It may also limit the length of time someone speaks. Don Dohrwardt stated that the board could strictly follow *Roberts Rules* or go somewhere in between. Lapicola noted that perhaps the board just needs to be more courteous; they shouldn't talk over someone; may need more formality. Don Dohrwardt commented that this could be obtained with use of the gavel. It is the chair's responsibility to "tighten the reins". Ehaney stated that he does not want it to be so formal that people are afraid to share ideas. Maybe the board has just strayed a little and needs to come back. Don Dohrwardt agreed that he doesn't want structure at the expense of good discussion. Lapicola will review *Roberts Rules*.

Bertram reported that she has now moved the sump pump hose that drains onto her brother's property from his neighbor five times. She has spoken to the police department about this.

A **MOTION** was made by Edbauer at 8:08 p.m. to adjourn the meeting. Motion carried.