

FREDONIA VILLAGE BOARD MEETING
Fredonia Government Center
242 Fredonia Avenue, Fredonia, WI
August 16, 2012

The regular village board meeting was called to order at 7:00 p.m. by President Lapicola. Present: Chuck Lapicola, Jill Bertram, Fritz Buchholtz, Don Dohrwardt, Lisa Dohrwardt, Mark Edbauer, Sr., and Scott Ehaney. Also present: Fred Klingbeil, Kristine Anderson, Brian MacGillis, Paul and Trevor Krause, Mark Jaeger, Village Marshal Mike Davel, Director of Public Works Roger Strohm, and Clerk-Treasurer Jo Ann Wagner.

Pledge of Allegiance

All stood and recited the Pledge of Allegiance.

Approve Minutes

Minutes of the August 16, 2012 village board meeting were approved as presented on a **MOTION** by Edbauer, seconded by Ehaney, and carried.

Approve Payment of Bills

With the additional list presented, the General Fund, Water and Sewer bills were approved for payment on a **MOTION** by Don Dohrwardt, seconded by Ehaney, and carried.

July Treasurer and Utility Reports

July treasurer and utility reports were approved as presented on a **MOTION** by Don Dohrwardt, seconded Buchholtz, and carried.

Open Session for Citizen Comments and Questions

None

Presentation by Ayres Associates

Representatives from Ayres Associates, Fred Klingbeil and Kristine Anderson, presented information on the many types of services provided by Ayres.

Presentation by Brian MacGillis on Insurance

Brian MacGillis, presented information on his agency and the types of insurance they can provide. To obtain health insurance a census of employees is sent to the insurance company to obtain a quote. The two best options will be presented to the board. Applications are then completed and sent to the insurance company who can increase the quoted premium up to 86.5% based on underwriting. Participation of 70% or more of eligible employees is required. The waiting period for new employee to be covered under the village health insurance plan is set at the beginning of the policy period. A **MOTION** was made by Bertram, seconded by Edbauer, to move forward with checking other companies for health insurance. Motion carried. Dental insurance and short term disability / life insurance should also be compared.

Unfinished Business

POSSIBLE CHANGES TO EMPLOYEE PENSION PLAN: Lapicola stated that he has compared the village employee benefits to the county employee benefits and found them very similar with some minor differences: Some of the items compared

	<u>Ozaukee County</u>	<u>Village of Fredonia</u>
Breaks	2 fifteen minute	2 ten minute
Life Insurance	Equal to salary	\$10,000
Lunch	1 hour unpaid	30 min. unpaid
Overtime	Excess of 40 worked hours	Excess of 40 hours
Comp time policy	Yes	No
Probationary period	6 months	6 months
Paid leave	similar	similar
Sick days	12 days	8 days
Sick days accumulation	150 days	30/90 days – grandfathered

Pay out for unused sick days	Yes	On retirement with “cause” for salaried employees
Vacation	5 weeks	4 weeks
Vision	Yes	No
Short term disability	No	Yes
Long term disability	Yes	No

Bertram noted the change to the pension plan requiring village employees to contribute 5.5% would result in a savings of \$15,000 to \$16,000 per year. Strohm stated some employees asked if the matching amount could be raised perhaps up to 11%. Some would also like a comp time policy. Bertram stated the employee can always contribute more than the 5.5%. Strohm stated the short term disability benefit is \$200 per week. He suggested this be dropped but allow more sick days to accumulate. Don Dohrwardt requested the proposals be put in writing and submitted to the Personnel Committee for review. Bertram stated all the communities close by and of similar size are in the Wisconsin Retirement System. A **MOTION** was made by Don Dohrwardt, seconded by Ehaney, to have the Personnel Committee review the information along with suggestions from the employees and bring the recommendation to the next village board meeting. Motion carried.

RETIREMENT ADVANTAGE PLAN SERVICES AND FEE AGREEMENT: The Plan Service and Fee Agreement is part of the fee disclosure regulations. It does not change our plan or commit the village to anything additional. A **MOTION** was made by Don Dohrwardt, seconded by Bertram, to authorize signing of the Plan Services and Fee Agreement. Motion carried.

Report from Village President on Operations of Village

Lapicola stated that the citizens at the meal site thanked the village board for the air conditioning unit. It helped make the room comfortable. Lapicola stated that he met with two representatives from WE Energies to explore possible cost sharing for burying the electric lines on Fredonia Avenue. WE Energies estimated all options at between \$1 to \$1.5 million. Lapicola has contacted Representative Stroebel regarding this. Lapicola stated the lines should be depreciated when figuring out the village’s cost.

MEMORANDUM OF UNDERSTANDING WITH NORTHERN OZAUKEE SCHOOL DISTRICT: Lapicola stated he met with Blake Peuse, the administrator at the Northern Ozaukee School District, and discussed the possibility of having a Memorandum of Understanding regarding sharing of equipment and coverage by village marshals. Marshal Davel stated coverage on Martin Drive is more effective than coverage in the parking lot. He stated that an officer is at the school one morning each week. Davel stated the traffic laws cannot be enforced in a private parking lot. Paul Krause, as a representative of the Northern Ozaukee School Board, stated that they are looking for a visible police presence as students come to school and leave from school. Lapicola reiterated that the village wants to continue to work with the school district but felt the agreement should be written so everyone understands who pays for what. Buchholtz suggested that Peuse attend a board meeting to discuss.

Report from Fire Chief on Operations of Village

The report from the Fire Chief was reviewed.

Report from Village Marshal on Operations of Village

The report from the Village Marshal was reviewed. Davel stated that the grant he has applied for requires the equipment to be purchased and then the cost is re-imbursed. He stated that he should be able to accomplish this within his budget. Davel noted that internet service will need to be extended from the Fredonia Government Center to the Village Marshal’s office as the wireless connection through the county is no longer active. Currently two air cards and two cells phone are used by the police department. Strohm stated he would also like to check the costs to connect the village shop to the county internet system. (Davel left at 8:15 p.m.)

Report from Director of Public Works on Operations of Village

The report from the Director of Public Works was reviewed.

WISCONSIN URBAN FORESTRY GRANT APPLICATION: Strohm stated that he would like to submit a Wisconsin Urban Forestry grant application. The 50% match from the village could come from force account labor. After discussion a **MOTION** was made by Edbauer, seconded by Don Dohrwardt, to proceed with the grant application for Urban Forestry. Any tree related task can be covered by the grant including preparation of an Emerald Ash Borer Plan, removal of dead or diseased trees, survey location of trees and condition report, and some equipment purchases. Strohm would rent a GIS recorder to build the data base. Motion carried.

CLEAN SWEEP PROGRAM: Strohm stated another program available through the state is a Clean Sweep Program for hazardous waste removal. The maximum grant is \$14,000. Veolia is available for a Clean Sweep program. Strohm suggested partnering with the Town of Fredonia. The only cost to the village would be employees to provide traffic control. The grant would cover one year – probably one Clean Sweep. A **MOTION** was made by Edbauer, seconded by Bertram, to proceed with the grant application for hazardous waste collection if the Town will partner with the village. Motion carried.

Buchholtz noted that the county repaired the road on Fredonia Avenue but left the manhole very low. Strohm stated they may be able to add some riser sections to the manhole.

Strohm reported that the manhole repairs are finished. The streets should be paved tomorrow. Edbauer noted that the water shut offs behind the curb on Martin Drive have been covered with ground. Strohm noted if they are one to two inches below grade it is fine.

Report from Wastewater Treatment Plant Manager

The report from the Wastewater Treatment Plant manager was reviewed.

ELECTRIC USE AT WWTP: The electric use at the WWTP was reviewed.

MANHOLE REPAIRS: After discussion a **MOTION** was made by Don Dohrwardt, seconded by Edbauer, to pay the manhole repairs from the Debt Retirement funds. Motion carried.

Report from Clerk-Treasurer and Operations of Village

The report from the Clerk-Treasurer was reviewed.

Committees should submit budget requests by September 18, 2012 to the Clerk-Treasurer.

Ordinance No. 2012-05 Revising and Updating Cross Connection Ordinance

Ordinance No. 2012-05 revising and updating Section 9-1-49 of the Village of Fredonia Code of Ordinances pertaining to cross connection control was adopted on a **MOTION** by Buchholtz, seconded by Don Dohrwardt, and carried.

Ordinance No. 2012-06 Amending Parking Restrictions and Creating Parking Permit

Ordinance No. 2012-06 restricting parking in any public parking lot or on any public property to 24 hours (instead of 48 hours) and creating a parking permit for public parking lots and Village of Fredonia public property was adopted on a **MOTION** by Buchholtz, seconded by Bertram. Buchholtz noted the sign at the municipal parking lot on Fillmore Street will need to be changed to reflect the new parking restrictions. Discussion followed on parking for special events. The consensus of the board was the fee could be waived on a case by case review. Motion carried.

Ordinance No. 2012-07 Regulating Domestic Fowl

Ordinance No. 2012-07 regulating domestic fowl was reviewed. Buchholtz stated that he would like to increase to six (from four) the number of chickens that are allowed. A **MOTION** was made by Buchholtz, seconded by Edbauer, to adopt Ordinance No. 2012-07 regulating domestic fowl with the change to allow up to six chickens. Paul Krause noted the ordinance was well done but felt the coop design was pretty stiff. He was also disappointed the ordinance would not allow meat chickens as the original request was for meat chickens. He asked if (i)(2) could be changed to ten weeks (instead of six) to allow for raising meat chickens. After discussion Buchholtz amended his motion to increase (i)(2) to ten weeks. Don Dohrwardt seconded the amendment. Lisa Dohrwardt questioned section (j) and if chickens could be kept in a “lean to” next to the garage. Edbauer suggested that it be fenced in. Lisa Dohrwardt questioned if that would be considered temporary fencing. Lisa Dohrwardt questioned what a coop would be considered under Section 15-1-3 (3) which allows only two of an attached garage, detached garage, and shed. She questioned if the coop would be considered a shed. Bertram felt it would be considered like a rabbit coop. Lisa Dohrwardt stated if layers are kept a more permanent type of structure would a building permit be required and questioned if it should be architecturally compatible with the primary structure. Don Dohrwardt stated that the setback is ten feet from any lot line but must meet all other applicable requirements for accessory buildings. He felt this would cover some of the concerns. Ehaney stated some concerns are covered in the coop design section. Motion carried.

Correspondence

Correspondence received and reviewed:

- A. Mid-Moraine Municipal Association dinner meeting – August 22, 2012. Lisa and Don Dohrwardt and Mark Edbauer will attend the meeting.
- B. From WI Dept. of Administration - Preliminary estimate of population.

Items for Future Consideration by Village Board

Lapicola suggested the state health insurance plan also be considered along with other options. Don Dohrwardt commented that the village does not have as much flexibility with the state plan.

Adjournment

The meeting adjourned at 8:55 p.m. on a **MOTION** by Edbauer, seconded by Buchholtz, and carried.