

**FREDONIA VILLAGE BOARD MEETING**  
**Fredonia Government Center**  
**242 Fredonia Avenue, Fredonia, WI**  
**September 20, 2012**

The regular village board meeting was called to order at 7:00 p.m. by President Lapicola. Present: Chuck Lapicola, Jill Bertram, Don Dohrwardt, Lisa Dohrwardt, Mark Edbauer, Sr., and Scott Ehaney. Also present: Richard Champion, Mark Jaeger, Mike Davel, Roger Strohm, and Jo Ann Wagner.

### **Pledge of Allegiance**

All stood and recited the Pledge of Allegiance.

### **Approve Minutes**

Minutes of the September 6, 2012 village board meeting were approved as presented on a **MOTION** by Edbauer, seconded by Ehaney, and carried.

### **Approve Payment of Bills**

With the additional list presented, the General Fund, Water and Sewer bills were approved for payment on a **MOTION** by Don Dohrwardt, seconded by Bertram, and carried.

### **Approve Treasurer and Utility Reports**

The Water and Sewer Utility reports were approved as presented on a **MOTION** by Don Dohrwardt, seconded by Edbauer, and carried.

### **Operator License**

Operator licenses for Jazmine Garcia and Shannon Kolback were approved on a **MOTION** by Edbauer, seconded Bertram, and carried.

### **Open Session for Citizen Comments and Questions**

None

### **Supplemental Insurance Proposal – Combined Insurance Company**

Richard Champion, representative from Combined Insurance Company, presented information on supplemental insurance. Various plans are available.

### **Policy on Lowering Flag to Half-Staff**

Lapicola stated he has received calls asking why the village hadn't lowered flags to half-staff. The American flags displayed on village property are illuminated by lights at night. The flags are not taken down each day. To raise and lower the flags each day would cost almost \$15,000 per year. Strohm explained that current policy lowers flags to half-staff when we receive timely notification. Some requests are sunrise to sundown. Flags will be lowered in the morning and may first be raised the following morning. Overtime is not used to raise the flags. Some flag lowering requests are for a Saturday or Sunday. Often times the flag is not lowered for these requests. Strohm stated they do the best they can to honor the requests. Edbauer stated that only the president and governor can order the flag lowered to half staff. After more discussion a **MOTION** was made by Don Dohrwardt, seconded by Edbauer, to continue our current policy on display of the American flag and to follow the protocol on flying the flag at half staff the best we can. Motion carried.

### **Report from Village President on Operations of Village**

Lapicola suggested that agenda items have the name behind it of the person who requested it. This would indicate the discussion leader. The consensus of the board was to add a name to non-standard agenda items.

Lapicola reported that he spoke with Representative Duey Stroebel and Senator Glenn Grothman regarding the possible cost sharing for burying utilities. They have been in contact with the Public Service Commission and it appears the PSC is starting to listen.

Lapicola will send another letter to them tomorrow. Dohrwardt noted that he has also spoken to Senator Grothman about this issue.

### **Report from Fire Chief on Operations of Village**

The report from the Fire Chief was reviewed.

### **Report from Village Marshal on Operations of Village**

The report from the Village Marshal was reviewed.

### **Report from Director of Public Works on Operations of Village**

The report from the Director of Public Works was reviewed. Strohm stated that the water main proposals are due tomorrow. He will provide copies to the Evaluation Committee members. The DNR is becoming more active regarding the pond on South Milwaukee Street and have been back to take more samples. Although the DNR did not find any toxins in the pond; the pond went anaerobic causing it to smell. The DNR is trying to find what caused the depletion of oxygen in the pond. They will also check if the chemicals used at the remediation site could have caused the oxygen depletion.

LEAGUE OF WI MUNICIPALITIES CONFERENCE: Approval was given for the Director of Public Works to attend the League of Wisconsin Municipalities Annual Conference October 17 – 19, 2012 with lodging, registration, and use of village vehicle on a **MOTION** by Don Dohrwardt, seconded by Edbauer, and carried.

WVWA ANNUAL CONFERENCE: Approval was given for Jason Nelsen to attend the WVWA Annual Conference October 9 – 12, 2012 with lodging, registration, use of village vehicle, and meals on a **MOTION** by Don Dohrwardt, seconded by Edbauer, and carried.

FLEET SAFETY PLAN: Strohm stated that the insurance company has recommended that the village implement a Fleet Safety Plan. The plan would require annual motor vehicle record checks on anyone who drives village vehicles or equipment.

### **Report from Wastewater Treatment Plant Manager**

The report from the Wastewater Treatment Plant manager was reviewed. Don Dohrwardt requested that in the future the total gallons pumped be added to the report.

### **Report from Clerk-Treasurer and Operations of Village**

The report from the Clerk-Treasurer was reviewed. The status of voter ID was discussed. Currently it is in the court system and not required

### **Parks Committee – August 30, 2012 Meeting**

The minutes from the August 30, 2012 Parks Committee meeting were reviewed. Plans were started for the holiday tree lighting. The committee recommended the purchase of three sets of white LED lights. Bertram stated it should be white LED lights for three trees. The community will be able to decorate the smaller trees. The Public Works Department will be asked to make six wooden candy canes to line the path to visit with Santa. The condition of the small apple tree at Stoney Creek Park was discussed. Lisa Dohrwardt knows how to properly trim fruit trees and is willing to assist. Work is continuing on the disk golf course. Baskets will again be left out during the winter months. Bertram stated that she has the key at her house for the baskets.

### **Plan Commission – September 10, 2012 Meeting**

The minutes from the September 10, 2012 Plan Commission meeting were reviewed. Lapicola stated the Plan Commission reviewed a proposal from Don Dohrwardt for a land exchange. Don Dohrwardt and Lisa Dohrwardt requested to step down from the board for the duration of the discussion on the land exchange proposal and addressed the board as private citizens. Don Dohrwardt stated that he proposed to the Plan Commission that he trade the road right of way on the south side of his property for the Outlot located on the north side of his property. After discussion the Plan Commission recommended the land exchange with Dohrwardt paying \$125 plus all costs involved in creating and registering the CSM, and any legal fees involved. The contingency was the

CSM would be prepared per Chapter 14-1-42. Don Dohrwardt stated the cost would be \$5,000 to \$8,000 to delineate his lot and withdrew the offer to trade properties. Instead he offered \$887.68 to purchase Outlot 1. This is based on the value of \$1,825 per acre established by the Plan Commission. Don Dohrwardt stated that he cannot use the 33' right of way on the south side of his lot but could use the 30' Outlot north of his property. Minutes from when the CSM was created do not explain why the Outlot was created. Bertram suggested that Outlot 1 be divided between the two adjacent properties. Strohm noted that the lot is not for access as it is only 30 feet wide. It is not graded for drainage and no drainage easement is recorded. He stated that he did not mean to require delineation, but did request topals from the area to verify that drainage would not be changed. Lapicola stated the Plan Commission discussed why the village should want to sell the Outlot, but also why the village should keep the Outlot. Dohrwardt stated his offer is to purchase Outlot 1 for \$887.68 and close within 30 days with closing costs split between the buyer and seller. Because this offer is so different from what the Plan Commission reviewed a **MOTION** was made by Ehaney, seconded by Bertram, to send the proposal back to the Plan Commission for review. Motion carried (Don and Lisa Dohrwardt returned to their seats at the board table)

### **Utilities Committee – September 13, 2012**

The minutes of the September 13, 2012 Utilities Committee were reviewed. Ehaney reported the proposed 2013 Water Utility budget did not change much from last year. The committee is recommending a 3% rate increase. Major changes will be required to meet the new phosphorous level requirements from the DNR. The committee also recommended a 3% rate increase for the sewer utility. Buntrock proposed that he would take a \$1.00 per hour salary decrease if he did not have to carry a pager. He suggested that Nelsen could receive a \$1.00 per hour increase to carry the pager. This issue will be sent to the Personnel Committee.

### **Correspondence**

Correspondence received and reviewed:

- A. Poblocki Paving – sealcoating project and information.
- B. Wisconsin Department of Employee Trust Funds – Local governmental.

### **Items for Future Consideration by Village Board**

None.

### **Adjournment**

The meeting adjourned at 9:03 p.m. on a **MOTION** by Buchholtz, seconded by Edbauer, and carried.