

FREDONIA VILLAGE BOARD MEETING
Fredonia Government Center
242 Fredonia Avenue, Fredonia, WI
February 7, 2013

The regular village board meeting was called to order at 7:00 p.m. by President Lapicola. Present: Chuck Lapicola, Jill Bertram, Fritz Buchholtz, Donald Dohrwardt, Lisa Dohrwardt, and Mark Edbauer. Also present: Blake Peuse, Brian Schommer, Gary Buntrock, Mike Davel, Roger Strohm, and Jo Ann Wagner. Arriving later: Steve Schauer.

Pledge of Allegiance

All stood and recited the Pledge of Allegiance.

Approve Minutes

Minutes of the January 17, 2013 village board meeting were approved on a **MOTION** by Buchholtz, seconded by Edbauer, and carried.

Approve Payment of Bills

With the additional list presented, the General Fund, Water and Sewer bills were approved for payment on a **MOTION** by Edbauer, seconded by Lisa Dohrwardt, and carried. (Schauer arrived.)

December Treasurer Report

The December treasurer report was approved as presented on a **MOTION** by Don Dohrwardt, seconded by Edbauer, and carried.

Operator's License

An operator's license for Nicole Eisentraut was reviewed. Buchholtz stated that the license is no longer needed. No action was taken.

Open Session for Citizen Comments and Questions

None

Blake Peuse, Northern Ozaukee School District – Sharing Resources

Blake Peuse, superintendent of the Northern Ozaukee School District, met with the village president and discussed possible ways to share resources. Ideas discussed include:

- Appointing an ad hoc committee to discuss joint use of land in the Village Green Subdivision area. Peuse will be discussing this with the Buildings and Grounds Committee. The school has property for expansion and needs to look long term.
- The school is in the second year of a three year maintenance contract for snow removal and lawn maintenance. The school and village can work together and are currently discussing possible asphalt work this summer. By bidding together both may obtain a better price.
- Peuse explained that the school could be used to house lots of people in times of disaster. They are currently looking at purchasing a generator so they could continue services to the building.
- The school is currently working on establishing a club that could offer assistance to the elderly for lawn maintenance, snow shoveling, etc. The money could come from the Community Service Fund and the students would earn a small wage.

The school is a willing partner that wants what is best for the community.

The school and village will continue to have ongoing conversations of how they can work together. Peuse noted that the Chamber of Commerce can use the school at anytime at no cost. The village cannot bid against private sector firms for grass cutting etc. but could offer a rate per and then bill time and materials.

Report from Village President on Operations of Village

Lapicola noted that his items will be addressed under the Public Works Committee report.

Report from Fire Chief on Operations of Village

The report from the Fire Chief was reviewed.

PURCHASE OF COMMAND VEHICLE: Schommer stated that a used vehicle has been located. The cost is \$15,500 for a 2007 Ford Expedition with 98,000 miles. It had one owner and was serviced exclusively by Lochens. The vehicle has also been checked by Fredonia Automotive. The 2013 budget includes \$25,000 for a command vehicle. Radio installation, graphics and lighting will cost approximately \$6,000. Purchase of the 2007 Ford Expedition for \$15,500 was approved on a **MOTION** by Edbauer, seconded by Lisa Dohrwardt, and carried.

Report from Village Marshal on Operations of Village

The report from the Village Marshal was reviewed. Davel submitted the 2012 annual report for the police department. Review of the annual report was postponed until the next meeting. (Davel and Schommer left)

Report from Director of Public Works on Operations of Village

The report from the Director of Public Works was reviewed.

RETAINING WALL MAINTENANCE AGREEMENT: The retaining wall maintenance easement and agreement presented for Lot 37 in the Village Green Subdivision was reviewed. Strohm stated he is concerned with the easement as written as it contains some inaccuracies. Maintenance of the retaining wall should not be village expense. The village did not build it and if required to do maintenance would charge it back to the Homeowner's Association. A **MOTION** was made by Don Dohrwardt, seconded by Edbauer, to have the Director of Public Works work with Zieglers on the maintenance agreement and easement, then forward it to the village attorney for review, and then bring it back to the village board for approval. Motion carried.

CHARGES FOR SNOW REMOVAL FROM SIDEWALKS: Strohm reported that after the initial snow storm in December letters were sent to property owners regarding sidewalks that were not cleared. On the day the village was clearing the sidewalks a complaint was received about a property in the 700 block of Fredonia Avenue and Strohm also had that sidewalk cleared. A bill was sent to the property owner who said the tenant is responsible for clearing the sidewalk. The property owner wants the charge waived. The ordinance requires sidewalks to be cleared within 24 hours after a snow storm. This was about ten days after the snow storm. The consensus of the board was that this issue is between the property owner and tenant and the bill will not be waived.

RURAL WATER ANNUAL CONFERENCE: Approval was given for Auer to attend the Rural Water Annual Conference for four days with registration, lodging and mileage, and Nelsen to attend the conference for one or two days with registration, lodging (if two days), and mileage, on a **MOTION** by Don Dohrwardt, seconded by Edbauer, and carried.

PHOSPHOROUS REMOVAL TRAINING: Approval was given for Sheppard to attend the two day phosphorous removal training with registration, one nights lodging, mileage, and meals paid by the village on a **MOTION** by Don Dohrwardt, seconded by Edbauer, and carried.

WATER SYSTEM TRAINING: Strohm stated that he would like to attend the water distribution and groundwater training at Moraine Park in Fond du Lac. He will drive back and forth. Additional information will be brought to the next meeting.

Report from Wastewater Treatment Plant Manager

The report from the Wastewater Treatment Plant manager was reviewed. Buntrock reported the BOD incubator is not working, a spindle broke on the John Deere tractor used for blowing snow, and the cold temperature requires mixing of the sludge in the storage tank to prevent freezing. Don Dohrwardt suggested insulation blankets could be obtained for the storage tank. The fine screen is operational but one variable frequency drive on the raw sewage pumps burned out on January 4, 2013. It has a three year warranty which is based on when they were shipped. He is checking with the

subcontractor to see when they were shipped. The electrical permit is dated December 10, 2009 but the drive was not installed until after that. Buntrock suggested that the village lower the allowable phosphorous limits in our ordinance.

Report from Clerk-Treasurer and Operations of Village

The report from the Clerk-Treasurer was reviewed. An ordinance change will be presented at the next meeting to change plat review timelines to correspond to state statutes.

Economic Development Committee – January 17, 2013 Meeting

The minutes from the Economic Development Committee meeting were reviewed.

CHAMBER OF COMMERCE ORGANIZATIONAL MEETING: Lisa Dohrwardt reported that the Economic Development Committee is recommending hosting an organizational meeting for a Fredonia Area Chamber of Commerce. The meeting will be held March 18. A meal would be catered at \$16 per person and held at the high school. Janitorial services would also be required at \$40 per hour. Letters were sent to 52 businesses. Total expenses were estimated at \$350. Approval was given for the Economic Development Committee to sponsor a Chamber of Commerce organizational meeting at a cost not to exceed \$350 on a **MOTION** by Don Dohrwardt, seconded by Edbauer, and carried.

Public Works Committee – January 30, 2013 Meeting

Minutes from the January 30, 2013 Public Works Committee meeting were reviewed. Lopicola reported the village will continue to check on prices for our trash removal as the current contract ends in July. Because the estimated cost of picking up trash ourselves exceeds the current contract cost, that option is no longer being explored. The Director of Public Works will obtain estimates for establishing additional baseball diamonds and an ice skating rink. This information will also be forwarded to the Parks Committee. Creating campsites on village property near Waubedonia Park was discussed. Costs will be estimated for three sites and what revenue would be generated. The committee also discussed rather than donating money to pay for playground equipment creating a paved walkway from Emerald Hills Drive to the school property. Discussion followed on where an ice skating rink would be located. Strohm noted that the county wants to add water and sewer to the house in Waubedonia Park.

State Health Insurance Plan

A determination has been received from the state that the experience and risk of the village is similar to the average of their program and therefore the village would not have a surcharge applied to the rates offered. Three program options are available. The village needs to determine which option would be offered to its employees and then adopt a resolution requesting inclusion in the Wisconsin Public Employers' Group Health Insurance program. The cost of all options is more than the village is currently paying for health insurance, but with the employees paying 12% of the cost, the village cost would be less for two of the options. This was referred to the Finance Committee to review options and report back to the village board at the first meeting in March on a **MOTION** by Don Dohrwardt, seconded by Bertram, and carried.

Personnel Committee – January 21 and 28, 2013 Meetings

Bertram reported the committee met in closed session and carried out the directives of the village board.

Correspondence

Correspondence received and reviewed:

- Grota Appraisals January 2013 newsletter.

Items for Future Consideration by Village Board

Employee compensation will be discussed at the next board meeting.

Adjournment

The meeting adjourned at 8:45 p.m. on a **MOTION** by Edbauer, seconded by Don Dohrwardt, and carried.