

FREDONIA VILLAGE BOARD MEETING
Fredonia Government Center
242 Fredonia Avenue, Fredonia, WI
May 2, 2013

The regular village board meeting was called to order at 7:00 p.m. by President Lapicola. Present: Chuck Lapicola, Jill Bertram, Fritz Buchholtz, Donald Dohrwardt, Lisa Dohrwardt, Mark Edbauer, Sr., and Scott Ehaney. Also present: Mark Jaeger, Mike Davel, Roger Strohm, and Jo Ann Wagner. Arriving later: Tony Knoeck and Gary Buntrock.

Pledge of Allegiance

All stood and recited the Pledge of Allegiance.

Approve Minutes

Minutes of the April 18, 2013 village board meeting were approved as presented on a **MOTION** by Buchholtz, seconded by Ehaney, and carried.

Approve Payment of Bills

With the additional list presented the General Fund, Water and Sewer bills were approved for payment on a **MOTION** by Don Dohrwardt, seconded by Buchholtz, and carried.

Session for Citizen Comments and Questions

None (Knoeck arrived)

Representative from Waste Management regarding Trash Collection

Tony Knoeck, representative from Waste Management, noted there are options available for trash collection. (Buntrock arrived) Waste Management can provide service with carts or bags. They can contract with the municipality and bill the village directly or contract with the village and bill the residents individually. Minimum contract length is one year with manual pick up and five years with carts. Trash pick up can be every week with recycling pick up every week or every other week. Bulk items could be picked up once per month perhaps with residents calling in for pick up. A fuel surcharge applies when fuel is over \$4.00 per gallon. Charges would be made for any item containing Freon. Electronics are not bulk items and residents would be charged for disposal of electronics. Some communities set a pick up once or twice per year for electronics. Knoeck stated Waste Management makes good business decisions and will not bid if it doesn't make sense for the company. He stated the most economical pick up is manual. Waste Management also offers a rebate on recyclables. He also stated carts could be used for recyclables and bags for trash pick up. Policy decisions will need to be made by the board before advertising for proposals.

Report from Village President on Operations of Village

ORDINANCE NO. 2013-04 PERTAINING TO VILLAGE PRESIDENT AS EX OFFICIO MEMBER OF ALL COMMITTEES: After discussion a **MOTION** was made by Buchholtz, seconded by Ehaney, to adopt Ordinance No. 2013-04 amending Section 2-2-4 (c)(2) of the Village of Fredonia Code of Ordinance to specify that the village president is not an ex officio member of all committees. Motion carried with Dohrwardt opposed.

Lapicola suggested an ordinance be created requiring property owners with a legal description to the center of the road right of way to change the legal description to remove the street right of way when a property is sold. Dohrwardt noted that this will add cost to the sale of a home. This will be discussed with the village assessor to see if it would affect the assessed value of a home.

Lapicola stated that the Parent Teacher Resource group at Northern Ozaukee Elementary School has offered the village some playground equipment. He has sent an email to all village trustees with pictures attached. This equipment could be put in Stoney Creek Park.

An engineering estimate is needed for the complete design of Fredonia Avenue. Strohm stated he should have that next week. Lapicola noted that an agreement with the county will be needed before a contract for engineering is signed. The village and county need an understanding on the traffic lanes, parking areas, and other design aspects of the road. Lapicola noted the street will stay the same width or increase six inches on each side for curb and gutter. Buchholtz questioned when the addition of a stop and go light would be discussed. Lapicola noted that design issues will need to be decided before an engineering contract is signed.

Report from Fire Chief on Operations of Village

The report from the Fire Chief was reviewed. On May 21 the department will be hosting a large scale fire exercise at Rosemary School.

Report from Village Marshal on Operations of Village

The report from the Village Marshal was reviewed. Davel reported participation in the mock crash event at Ozaukee High School May 1. The TRACs system went live May 1, 2013. This is an automated citation system. Davel recommended that village ordinance be changed to no longer require bike licenses. (Davel left)

Report from Director of Public Works on Operations of Village

The report from the Director of Public Works was reviewed.

METER READING SYSTEM: Strohm stated a tower will be needed with the new meter reading system. Badger Meter has stated it is a radio tower. A radio tower requires setbacks the same as property set backs but a variance will be needed on the height of the tower. A wireless communication tower has no height restriction but is only allowed as a conditional use and the distance from lot lines must be equal to or greater than the height of the tower. Our code defines wireless as "cell tower". After discussion a **MOTION** was made by Lopicola to define the tower as a radio tower based on the information from the manufacturer and to waive the variance fee to apply to the Board of Appeals for a height variance. Motion was seconded by Ehaney and carried.

UPDATE - DATA LOGGER AND SOFTWARE FOR METER READING SYSTEM: Strohm explained that with the new Galaxy meter reading system a new data logger was needed. Lopicola questioned if a refurbished data logger could be obtained. He stated the data logger will not be needed after four to five years of the new system. Strohm stated the cost is \$4,000 and he will check into refurbished units. He stated the current data logger does not hold a charge. The unit is a sealed unit and the battery cannot be changed.

SALE OF MILLINGS: Strohm stated he has received an offer from a contractor wishing to purchase some millings for \$5 per ton. Strohm recommended selling about half of the pile. A **MOTION** was made by Don Dohrwardt, seconded by Edbauer, to sell the millings for \$5 per ton. Motion carried.

SCREENING AND DISPOSAL OF COMPOST PILE: After discussion a **MOTION** was made by Lopicola, seconded by Buchholtz, to have a contractor screen and remove the compost pile with the village retaining about 50 yards of screened compost. Motion carried.

MISSION SYSTEM: The Mission System is a stand alone SCADA system. The village has been participating in a demonstration of the system which has cut down on the nuisance alarms from the lift stations. The system allows access in real time to many reports and the ability to download the reports to a spreadsheet. Reports include a runtime summary, number of gallons pumped, run time for each pump, and with the relay the ability to automatically switch the pump being used. Additional software would be needed to make the system compatible with the set up at the WWTP. Additional relays could be added to remotely apply remedies. Strohm stated that the data is our data and is owned by the village. There is an annual charge for cell phone service. Data is sent by cell phone to Georgia where it is stored and accessed online by the village. Any update to the software is included in the annual charge. The hardware comes with a lifetime guarantee. A \$250 charge would apply. Strohm will check if the guarantee is for parts and labor. Strohm recommended Option 2 at a cost of \$2,908.40 for each lift station plus \$695 each for a submersible level transducer per lift station and \$53 each for a relay at each lift station. Decision on the purchase was postponed until the next meeting.

FLOODING ISSUES: Strohm reported that three areas had flooding issues. Strohm will bring this to the Public Works Committee for direction.

Report from Wastewater Treatment Plant Manager

The report from the Wastewater Treatment Plant Manager was reviewed.

AUDIT LETTER: The audit letter from the DNR was reviewed. Buntrock stated only one major deficiency was noted involving the composite samplers not providing adequate temperature stability during sampling. Some minor deficiencies were noted in lab procedures and will be changed.

SAMPLER OPTIONS: Three options were presented to replace the sampler and sampler enclosure. Buntrock recommended the purchase of the Manning Model VSR at a cost of \$5,729.00. Wiring would also be needed. Discussion followed on purchasing the enclosure without the sampler head, moving the sampler to inside the building, and the effect of the environment on the equipment. A decision was postponed until the next meeting.

UPDATE: RAW SEWAGE PUMPS, TRANSFER SWITCH, COSTS: Buntrock reported he will be meeting with the representative tomorrow.

WWTP CMOM INFORMATION UPDATE: The report on 2012 sanitary sewer repairs was reviewed. Buntrock noted that more information will follow with the Compliance Maintenance Annual Report (CMAR). The village crew cleaned 19,430 feet of the 72,000 feet of sewer main. Some manholes were rebuilt in 2012 with a few more scheduled for this year. Storm water should no longer be discharged into the sanitary sewer. An annual reminder should be posted on the electronic sign. Lapicola noted it can be added to the letter from the village president. Strohm stated the village should look at requiring inspections of storm sewer connections when houses are sold.

REPLACEMENT OF ROOF VENTILATOR: Buntrock noted the roof exhaust fan motor was rebuilt three years ago. He has ordered a new centrifugal roof exhaust fan at a cost of \$1,940. It should be installed next week. Lapicola questioned if he has considered turbo vents.

Report from Clerk-Treasurer on Operations of Village

The report from the Clerk-Treasurer was reviewed. The Board of Review will meet May 16, 2013 from 6:00 to 8:00 p.m. with the village board meeting at 8:00 p.m.

Fredonia Government Center Commission – April 17, 2013 Meeting

Minutes from the April 17, 2013 Fredonia Government Center Commission meeting were reviewed. A roof over the electronic sign will be constructed if the cost is less than \$500. Prices are still being obtained for the fire alarm dialer system. No action was taken on outside security cameras. Quotes will be obtained for replacement of the outside light system, exhaust fans, and handrail along front sidewalk. Acoustics in the board room was discussed with suggestions of pictures on canvass and addition of curtains.

Utilities Committee – April 18, 2013 Meeting

Minutes from the April 18, 2013 Utilities Committee were reviewed. Ehaney reported they discussed BOD surcharges for a non compliant customer with BOD's of 840 ppm. This would result in a \$1,341 monthly surcharge. The committee recommended that discussion continue and the customer be made aware of the excessive BOD's. Additional phosphorous testing will be completed to determine if limits should be lowered in our ordinance.

Public Safety Committee – April 18, 2013

Minutes from the April 18, 2013 Public Safety Committee were reviewed. Buchholtz reported that security cameras and changing locks at the village hall were discussed. More information is needed before a decision can be made. It should also be stressed that people call the Sheriff's Department with dog problems. It was suggested that this message be put on the electronic sign.

Correspondence

Correspondence received and reviewed:

- Mid-Moraine Municipal Association dinner meeting – May 22, 2013. Don and Lisa Dohrwardt and Roger Strohm will be attending.
- Public Service Commission Notice of Hearing for changes to rules regarding retention periods of meters and meter test records.

Items for Future Consideration by Village Board

None

Adjournment

The meeting adjourned at 9:05 p.m. on a **MOTION** by Ehaney, seconded by Edbauer, and carried.