

FREDONIA VILLAGE BOARD MEETING
Fredonia Government Center
242 Fredonia Avenue, Fredonia, WI
August 22, 2013

The regular village board meeting was called to order at 7:00 p.m. by President Pro Tem Lisa Dohrwardt. Present: Lisa Dohrwardt, Jill Bertram, Donald Dohrwardt, and Scott Ehaney. Also present: John Long, Mike Davel, Roger Strohm, and Jo Ann Wagner. Arriving later: Paul Krause.

Pledge of Allegiance

All stood and recited the Pledge of Allegiance.

Approve Minutes

Minutes of the August 8, 2013 village board meeting were approved as presented on a **MOTION** by Don Dohrwardt, seconded by Ehaney, and carried.

Approve Payment of Bills

With the additional list presented the General Fund, Water and Sewer bills were approved for payment on a **MOTION** by Ehaney, seconded by Bertram, and carried.

Treasurer and Utility Reports

The July treasurer and utility reports were approved as presented on a **MOTION** by Don Dohrwardt, seconded by Ehaney, and carried.

Operator Licenses

Operator licenses for Krystal Bach and Shannen Kolback were approved on a **MOTION** by Bertram, seconded by Don Dohrwardt, and carried.

Open Session for Citizen Comments and Questions

None

Ordinance No. 2013-08 Repealing and Re-Creating Section 8 Chapter 3 of the Village of Fredonia Code of Ordinances Pertaining to Solid Waste Management

The proposed Ordinance No. 2013-08 repealing and re-creating Section 8 Chapter 3 of the Village of Fredonia Code of Ordinances pertaining to solid waste management and recycling was discussed. Lisa Dohrwardt noted Section 8-3-8 should also address compost piles. She suggested adding information for successful compost piles to the next newsletter. Don Dohrwardt noted that “container” should be added to Section 8-3-6 (2) and that Section 8-3-11 (c) should be clarified. It was suggested that the second sentence read “Bags shall be emptied and removed from the site”. The changes will be made and a final ordinance will be presented at the next board meeting.

Water Environment Federation Technical Exhibition and Conference

John Long stated he has participated in the WEFTEC in the past and felt it would be a worthwhile event for Fredonia staff and elected officials to attend the October 7 – 9, 2013 conference in Chicago. The vendors answer questions and demonstrate equipment. Strohm stated that he would be interested in going for one day. Discussion followed on who would attend. Lisa Dohrwardt stated Strohm should decide who will attend and obtain approval at the next meeting.

Report from Fire Chief on Operations of Village

The report from the Fire Chief was reviewed.

Report from Village Marshal on Operations of Village

The report from the Village Marshal was reviewed. Davel noted he has a press release ready to go and will discuss it with the Public Safety Committee.

Report from Director of Public Works on Operations of Village

The report from the Director of Public Works was reviewed.

CHANGE TO MEMORANDUM OF UNDERSTANDING WITH OZAUKEE COUNTY ON FREDONIA AVENUE PROJECT: The revised Memorandum of Understanding with Ozaukee County on the Fredonia Avenue project with Ozaukee County as the lead agency and responsible for payment of bills and invoicing the village for the proper share was reviewed. The revised estimate of village cost is \$878,346.30. A **MOTION** to approve the revised Memorandum of Understanding with Ozaukee County on the Fredonia Avenue project and authorize the village president to sign it was made by Don Dohrwardt, seconded by Ehaney, and carried.

UPDATE – MODELING OF WATER SYSTEM: Strohm reported he has met with Ayres representatives on the modeling of the water system. Per the Ayre’s model the northwest and west sections of the village still has issues with low water pressure. Although increasing the size of the Fredonia Avenue water main would increase pressure this was not recommended as there is not enough water movement. Strohm explained the village provided pressure flow tests for seven points to create the model. Additional flow tests will be performed to verify the findings. Don Dohrwardt questioned if softening the water before it enters the water main is reasonable. Strohm stated he doesn’t have pricing on that.

NEXTEL LEASE AGREEMENT CANCELLATION: The revised Nextel lease termination agreement and general release was reviewed. Strohm stated the agreement would be signed now and the Site Acceptance and Release would be signed after the equipment was removed. After discussion a **MOTION** was made by Don Dohrwardt, seconded by Bertram, to seek a legal opinion from the village attorney on the Lease Termination Agreement and to authorize village officials to sign the Nextel Lease Termination and General Release agreement and Site Acceptance and Release after review and approval by the village attorney. Motion carried.

GRIND AND OVERLAY PROJECT FOX GLEN SUBDIVISION: Strohm stated he has completed the bid documents for the grind and overlay street project in the Fox Glen Subdivision. Strohm was given authorization to advertise for bids on a **MOTION** by Don Dohrwardt, seconded by Bertram, and carried.

DISC GOLF COURSE FUND RAISING: Bertram stated they would like to send a letter to solicit donations from area businesses for the disc golf course. The estimate is about \$500 per hole for one yard of concrete and a sign. Strohm stated a kiosk, signs, and garbage cans are needed. Strohm stated the village would contract for installation of the tees. Ehaney questioned if we have an estimate of costs for the next phase of the disc golf course. The village should have a plan of what needs to be done and how much it will cost.

CRACKFILLING CONTRACT: Strohm asked that he authorized to solicit bids for up to \$5,000 for crackfilling village streets. This was approved on a **MOTION** by Bertram, seconded by Don Dohrwardt, and carried.

OVERFLOW PIPE AT MAPLE LAWN PUMP HOUSE: Strohm presented a \$7,000 proposal to change the overflow pipe on the reservoir at the Maple Lawn pump house. Currently it discharges water towards the neighboring property and overflowed last year. Don Dohrwardt questioned why we had an overflow last year. Strohm stated his guess is some ice caused it. The transducer shuts off when a certain amount of pressure is reached. Don Dohrwardt stated he is leery of spending \$7,000 when it may need to be adjusted again with the Fredonia Avenue project. Strohm stated the set points have been changed on the pump. His goal is not to discharge into someone’s yard.

Report from Wastewater Treatment Plant Manager

The report from the Wastewater Treatment Plant Manager was reviewed.

Report from Clerk-Treasurer on Operations of Village

The report from the Clerk-Treasurer was reviewed.

Architectural Control Board Meeting – August 7, 2013

The minutes from the Architectural Control Board meeting were reviewed. Two new homes were approved – 449 Emerald Hills Drive and 503 Emerald Hills Drive.

Plan Commission Meeting – August 12, 2013

The minutes from the Plan Commission meeting were reviewed.

SITE PLAN FOR ASSISTED LIVING FACILITY ON NORTH MILWAUKEE STREET: Strohm stated a plan for an assisted living facility on Lot 2 in the Village Green South Subdivision was presented to the Plan Commission. The Plan Commission recommended rezoning the lot to multi-family to accommodate the facility. Paul Krause stated he did not think the lot could be re-zoned as it is located in a primary environmental corridor. He stated it is listed on the plat and on his deed. Krause stated if the lot is re-zoned to multi-family he will quit building his house right now as no one will purchase a half million dollar house next to multi family. He stated he is strongly opposed to re-zoning. Krause noted a primary environmental corridor allows residential development at very low densities not to exceed one dwelling unit per five acres. Krause requested a decision by the board tonight. Bertram stated the board would not be able to make a decision tonight.

Personnel Committee Meeting – June 27 and August 15, 2013

Bertram reported the Personnel Committee recommended some minor changes to the job description for the Public Works Department – Grade 2 employee and that the village advertises for the position.

JOB DESCRIPTION FOR PUBLIC WORKS EMPLOYEE GRADE 2: A **MOTION** was made by Don Dohrwardt, seconded by Ehaney, to approve the job description for the Public Works Department – Grade 2 employee as presented. Dohrwardt noted that by adding Item 11 it looks more like a job description for an engineer. Bertram stated it is more like a wish list. Ehaney commented that it does not disqualify anyone. Don Dohrwardt commented that expertise would increase the salary. Bertram noted that Sheppard would be qualified to inspect. Don Dohrwardt offered a “friendly amendment” of adding “may” to the beginning of item 11 under *Essential Duties and Responsibilities*. Item 11 will then read “May perform inspections of contractors performing work for the Village. This may involve construction of roads, curbs, utilities, and buildings. It may involve the relocation of utilities.” With the friendly amendment the job description for Public Works Department – Grade 2 employee was voted upon and approved.

ADVERTISE FOR PUBLIC WORKS EMPLOYEE: A **MOTION** was made by Bertram, seconded by Ehaney, to advertise for a Public Works Employee – Grade 2 position. Motion carried.

Items for Future Consideration by Village Board

Strohm requested that drainage outside the east office door at the Fredonia Government Center be addressed. A dozer could be rented to re-grade the area to prevent the water from accumulating on the sidewalk.

Closed Session

Per Wisconsin Statutes 19.85 (1)(c) the village board will convene into closed session to discuss employee compensation on a **MOTION** by Don Dohrwardt, seconded by Bertram, and carried unanimously on a roll call vote.

Adjourn Closed Session and Reconvene into Open Session

The village board adjourned closed session and reconvened into open session on a **MOTION** by Bertram, seconded by Don Dohrwardt, and carried unanimously on a roll call vote.

Building Inspector Compensation

Per the recommendation of the Personnel Committee the compensation for the village building inspector John Derler will be increased as discussed in closed session. This was approved on a **MOTION** by Bertram, seconded by Ehaney, and carried.

Correspondence

Correspondence received and reviewed:

- Preliminary estimate of 2013 population from WI Dept of Administration.
- Letter from Divine Savior requesting donation.
- Letter from Time Warner regarding change to digital channels.
- Congressman Petri at Fredonia Government Center August 27, 2013 10:00 a.m. to 11:00 a.m.

Adjournment

The meeting adjourned at 8:30 p.m. on a **MOTION** by Don Dohrwardt, seconded by Bertram, and carried.