

**VILLAGE OF FREDONIA
VILLAGE BOARD MEETING
Fredonia Government Center
242 Fredonia Avenue, Fredonia, WI
September 19, 2013**

The regular village board meeting was called to order at 7:00 p.m. by President Lapicola. Present: Chuck Lapicola, Jill Bertram, Fritz Buchholtz, Donald Dohrwardt, Lisa Dohrwardt, Mark Edbauer, Sr., and Scott Ehaney. Also present: Tim Landing, Jim and Sue Minzlaff, Bob Rathsack, Ken Worzalla, Mike Davel, Mark Jaeger, Roger Strohm and Sandi Tretow. Arriving later: Gary Buntrock.

Pledge of Allegiance

All stood and recited the Pledge of Allegiance.

Approve Minutes

Minutes of the September 5, 2013 village board meeting were approved as presented on a **MOTION** by Ehaney, seconded by Buchholtz, and carried.

Approve Payment of Bills

With the additional list presented the General Fund, Water and Sewer bills were approved for payment on a **MOTION** by Don Dohrwardt, seconded by Edbauer, and carried.

Approve August treasurer and utility reports

August treasurer and utility reports were approved on a **MOTION** by Edbauer, seconded by Lisa Dohrwardt, and carried.

Session for Citizen Comments and Questions

None.

Report from Village President on Operations of Village

Lapicola stated that now would be a good time to start working on developing campsites by Waubedonia Park when public works has extra time. The cost would be minimal. A **MOTION** by Bertram to refer this topic to the Parks Committee, seconded by Ehaney, and carried. Lapicola stated the Village should investigate purchasing land in Village Green and the Industrial Park, so if a business or developer considers moving to Fredonia, the Village would have land to sell. Discussion followed. The consensus of the board was to have the Economic Development Committee look at industrial park land, and the Parks Committee should investigate Village Green land. Buntrock arrived.

Report from Fire Chief on Operations of Village

The report from the Fire Chief was reviewed.

Report from Village Marshal on Operations of Village

The report from the Village Marshal was reviewed.

Report from Director of Public Works on Operations of Village

The report from the Director of Public Works was reviewed. Strohm stated the Village has been selected to receive the State of Wisconsin's Recreational Trail Act grant. The Village will need to notify the DNR in writing that it accepts the grant and must furnish proof of a signed easement for property where the trail will be located. Discussion followed. A **MOTION** by Edbauer to notify the DNR that the Village will accept the grant and have Roger Strohm start working on obtaining easements, seconded by Lisa Dohrwardt and carried with Buchholtz and Don Dohrwardt voting nay.

Nextel lease termination agreement: Strohm is awaiting a response from the Village attorney.

Approval to solicit bids for fire department modernization study: Strohm requested that he could put together an RFP for an architect and engineer to conduct a study on the fire department facilities. The study could cost approximately \$20,000. This topic was tabled until Item 12 on the agenda.

Policy for installation of "Caution: Children at Play" signs: Strohm removed all of the old yellow faded signs in the Village. The Manual on Uniform Traffic Control

Devices is the universal reference tool used for traffic signs. The standard for sign placement states “the use of warning signs should be kept to a minimum as the unnecessary use of warning signs tends to breed disrespect for all signs”. Some residents have requested to put signs back up. Bob Rathsack, a resident of Meadowbrook Drive, stated a lot of children live on Meadowbrook Drive, and he feels the signs are needed. There is a lot of traffic on Meadowbrook for a short, dead end street, and he feels the signs are helpful. This policy will be reviewed and discussed at the next board meeting.

Policy for branch chipping: Strohm drafted a proposed policy on branch chipping. Trees and branches cut down because of construction was not the intention of curbside branch chipping for Village residents. This policy will be reviewed and discussed at the next board meeting.

Policy for replacement of signs within village limits: Strohm presented a proposed policy and practice for replacement of signs to meet Manual of Uniform Traffic Control Devices standards, including retroreflectivity. Signs would include regulatory, warning and guide signs within the Village of Fredonia (stop signs, speed limit signs, street signs, parking information type signs, school zones, parks, etc.) The new standard requires conducting an inventory of all Village traffic signs by end of 2013 and conformance of all signs by January 2018. This policy will be reviewed and discussed at the next board meeting.

Procedure for handling delinquent utility bills: Strohm stated an incident occurred recently where a property owner requested disconnecting water service because the tenant was not paying his bill. The consensus of the board was to leave the current policy where past due water and sewer bills be applied to the property tax bill. Tim Landing, Bob Rathsack, Ken Worzalla, Mike Davel and Roger Strohm left.

Report from Wastewater Treatment Plant Manager

The report from the Wastewater Treatment Plant Manager was reviewed.

Report from Clerk-Treasurer on Operations of Village

The report from the Clerk-Treasurer was reviewed.

Plan Commission – September 9, 2013 meeting

Minutes from the September 9, 2013 meeting were reviewed. The site plan for a 20 unit assisted living facility located at 400 Martin Drive was approved. A public hearing for a conditional use permit for 20 units is scheduled for Monday, September 30, 2013 at 7:00 p.m.

Request for second driveway at 400 Martin Drive for assisted living property

Village ordinance 6-3-1(a)(4) limits the number of driveways to serve an individual property fronting on a street to one (1), except where deemed necessary and feasible by the Village board for reasonable and adequate service to the property, considering the safety, convenience and utility of the street. A **MOTION** by Don Dohrwardt to approve a second driveway at 400 Martin Drive for assisted living property, seconded by Edbauer, and carried.

Public Works Committee Meeting – September 12, 2013

The minutes from the public works committee meeting were reviewed.

Fredonia Avenue project updates

Lapicola stated the template for Fredonia Avenue should be the same from one end to the other with two sidewalks, two curbs and two gutters up to Highland. There should be terrace areas between curb and sidewalk and is contemplating widening the terrace by six inches which will still keep slopes to driveways low. Lapicola said that he and Roger Strohm are looking at the possibility of relocating most utility lines behind Fredonia Avenue which will reduce costs considerably.

Authorization to contact village attorney regarding letter to Frontier and use of fire department impact fees

A **MOTION** by Don Dohrwardt to involve attorney in writing letters to Frontier regarding relocation of utilities on Fredonia Avenue and use of fire department impact fees, seconded by Ehaney, and carried.

Personnel Committee meeting – September 12, 2013

Buchholtz stated the personnel committee met in closed session to review applications for the public works employee position. Over 40 applications were received and interviews will be conducted next week.

Correspondence

Correspondence regarding 2013 Wisconsin Great Lakes Chronicle was reviewed. An email from Sue Minzlaff regarding train horns at night was also reviewed. Jim and Sue Minzlaff stated there have been more train horns blowing at night lately which wakes up the entire neighborhood, and was wondering if the village has considered requesting quiet hours like other municipalities. There was discussion about federal regulations and additional safety measures that would need to be in place. Edbauer suggested that if Jim and Sue wish to pursue this further, they write a letter to the Wisconsin Southern Railroad. Don Dohrwardt stated that he serves on the East Wisconsin Counties Railroad Consortium and will mention it when the next meeting is held in November.

Items for Future Consideration by Village Board

Don Dohrwardt stated that a resolution should be presented concerning the retirement plan. Also, the health insurance premiums are expected to increase significantly at the upcoming renewal.

Adjournment

The meeting adjourned at 8:15 p.m. on a **MOTION** by Ehaney, seconded by Bertram, and carried.

Respectfully Submitted:

Sandi Tretow
Deputy Clerk-Treasurer