

**FREDONIA VILLAGE BOARD MEETING**  
**Fredonia Government Center**  
**242 Fredonia Avenue, Fredonia, WI**  
**October 3, 2013**

The regular village board meeting was called to order at 7:00 p.m. by President Chuck Lapicola. Present: Chuck Lapicola, Jill Bertram, Fritz Buchholtz, Donald Dohrwardt, Lisa Dohrwardt, Mark Edbauer, and Scott Ehaney. Also present: Mark Jaeger, Gary Buntrock, Mike Davel, Roger Strohm, and Jo Ann Wagner.

**Pledge of Allegiance**

All stood and recited the Pledge of Allegiance.

**Consent Agenda**

Minutes of the September 19, 2013 village board meeting were approved as presented and with the additional list presented the General Fund, Water and Sewer bills were approved for payment on a **MOTION** by Don Dohrwardt, seconded by Buchholtz, and carried.

**Special Gathering Beer License**

A special gathering beer and wine license for October 12, 2013 for the Divine Savior Home and School Association, Terri Schueller, was approved on a **MOTION** by Don Dohrwardt, seconded by Ehaney, and carried.

**Open Session for Citizen Comments and Questions**

None

**Report from Village President on Operations of Village**

Lapicola suggested the village consider pre-approving the purchase of certain lands that would be beneficial for development of the village. One parcel would tie the recreation trail to the school; the other would add industrial use land to the village. The Economic Development Committee discussed possible purchase of land for industrial or commercial use. This will be on the next agenda. The Plan Commission will also discuss the possible purchase of land.

**Report from Fire Chief on Operations of Village**

No report.

**Report from Village Marshal on Operations of Village**

The report from the Village Marshal was reviewed. Davel noted that the “sweep of the schools” had one hit but nothing was found. He applauded the school for doing the drug sweeps.

**Report from Director of Public Works on Operations of Village**

The report from the Director of Public Works was reviewed.

**NEXTEL LEASE TERMINATION AGREEMENT:** The attorneys are still discussing the changes to the Nextel lease termination agreement.

**POLICY FOR - INSTALLATION OF “CAUTION CHILDREN AT PLAY” SIGNS; BRANCH CHIPPING; AND REPLACEMENT OF SIGNS WITHIN VILLAGE LIMITS:** The policies as presented by the Director of Public Works were reviewed. After discussion the three policies were approved as presented on a **MOTION** by Edbauer, seconded by Lisa Dohrwardt, and carried.

**AWARD BID FOR GRIND AND OVERLAY OF FOX GLEN ROAD, PHEASANT LANE, AND PARTRIDGE:** Two bids were received for the wedge grind and overlay projects. Neither bidder could complete the work until spring. The low bidder was Payne and Dolan at \$129,934.25 for the bid and two alternates. This was referred to the Finance Committee on a **MOTION** by Don Dohrwardt, seconded by Bertram, and carried.

**APPROVE CONTRACT WITH RUEKERT MIELKE FOR GIS UPDATES FOR WATER:** After discussion, the agreement with Ruckert Mielke for GIS updates for the

water system not to exceed \$5,000 was approved on a **MOTION** by Don Dohrwardt, seconded by Ehaney, and carried.

**APPROVE CONTRACT FOR STORM DRAIN REMOVAL AND EXCAVATION – MEADOWBROOK DRIVE POND AREA:** The storm sewer drain from Meadowbrook Drive to the pond behind Gerald Weiland is 80% blocked by willow tree roots. Strohm has received quotes from two contractors to remove 30 feet of pipe and re-grade the area with a swale to allow the water to run into the pond. The low bid of \$3,370 is from Dave's Excavating. A **MOTION** was made by Don Dohrwardt, seconded by Edbauer, to award the project to Dave's Excavating at a cost not to exceed \$3,370. Motion carried. Strohm noted he will also be presenting a contract for the Village Green detention pond work as soon as easements from the property owners are obtained.

**ADVANCED WASTEWATER TREATMENT AND NUTRIENT REMOVAL TRAINING:** Wisconsin Rural Water will be holding a training session in the Fredonia Government Center Board Room November 14, 2013. Pre-registration is required but there is no fee to attend. Approval was given for all Public Works employees to attend the Advanced Wastewater Treatment and Nutrient Removal seminar on November 14, 2013 on a **MOTION** by Edbauer, seconded by Ehaney, and carried.

**ATTENDANCE AT LEAGUE OF WISCONSIN MUNICIPALITIES CONFERENCE:** Strohm stated he is on the Public Works Committee for the League of Wisconsin Municipalities Conference and is scheduled to introduce a speaker on Thursday. He requested registration of \$175 to attend the conference. Strohm stated he would generally attend the full conference but is attending the WWOA Conference the following week and would only attend the League conference for one day. Approval was given for Strohm to attend the conference for one day with conference registration and travel expenses paid by the village on a **MOTION** by Ehaney, seconded by Buchholtz, and carried.

#### **Report from Wastewater Treatment Plant Manager**

The report from the Wastewater Treatment Plant Manager was reviewed. Buntrock stated that the incubator at the WWTP needs to be replaced. Currently bottles are taken to Random Lake for testing two times a week, and then are retrieved two times a week. A repair was tried but only lasted four days. It is no longer functioning. A new unit from the same company is \$2,400 plus shipping. The new unit comes with a five year warranty. A different unit is available from Hudson, Wisconsin but costs \$3,295 plus \$80 for shipping. The new unit will be kept in the lab which may require upsizing of the air conditioning unit. After discussion a **MOTION** was made by Lopicola, seconded by Buchholtz, to purchase the unit from Hudson with a five year warranty at a cost not to exceed \$3,400. Ehaney commented that he may be able to locate any leaks and could possibly repair. Lopicola **amended his motion** to approve replacement of the unit if Ehaney recommends replacement or to purchase needed items to repair. Motion carried.

**LETTER FROM DNR REGARDING PHOSPHOROUS LIMITS:** Buntrock visited Fond du Lac last Thursday to view the demonstration of small scale phosphorous removal equipment. The system costs about \$600,000. The September 11, 2013 letter from the DNR estimates the new phosphorous limit for Fredonia will be .075 mg/L, expressed as a six-month average, and 0.225 mg/L, expressed as a monthly average.

#### **Report from Clerk-Treasurer on Operations of Village**

The report from the Clerk-Treasurer was reviewed.

#### **Board of Appeals Meeting – September 26, 2013**

The minutes from the Board of Appeals meeting were reviewed. No decision was made. The Board of Appeals received information on the Galaxy system.

#### **Finance Committee Meeting – September 26, 2013**

The minutes from the Finance Committee meeting were reviewed. Don Dohrwardt reported that the committee looked at preliminary budget numbers and should reach a balanced budget. The committee had a preliminary discussion on health insurance and is in the process of getting additional information. To re-apply to the state for health insurance would again need underwriting as it has been more than six months.

**ASSESSOR CONTRACT:** Two proposals were received from Grota Appraisals. A three year contract would keep the scope of work the same; the five year contract would include a market update and 100% valuation each year along with maintenance of the assessment records. The Finance Committee recommended approval of the three year contract. This was approved on a **MOTION** by Buchholtz, seconded by Don Dohrwardt, and carried.

### **Plan Commission – September 30, 2013**

Minutes from the Plan Commission were reviewed. Lopicola noted two issues were raised at the public hearing on the conditional use permit for the 20 bed assisted living facility regarding placement of CBRF's and total beds allowed in a community. The Plan Commission did not take action on the conditional use permit as they want to gather additional information. Site plans for two industrial park building additions were approved. The Plan Commission appointed Strohm to investigate, complete and return the CBRF Identification of Hazards request for 130 Meyer Avenue. The Plan Commission also thanked Mark Hajewski for installing the roof over the outdoor sign.

### **Personnel Committee Meeting – September 25, 2013**

The minutes from the September 25, 2013 Personnel Committee were reviewed. Buchholtz stated over 40 applications were received for the Public Works Department employee. The committee is ready to recommend to the board.

### **Closed Session**

Per Wisconsin Statutes 19.85 (1)(c) and (g) the village board convened into closed session to consider employment, employee compensation, and to discuss information from the village attorney on a **MOTION** by Don Dohrwardt, seconded by Edbauer, and carried unanimously on a roll call vote.

### **Adjourn Closed Session and Reconvene into Open Session**

The closed session adjourned and the village board meeting reconvened into open session on a **MOTION** by Buchholtz, seconded by Bertram, and carried unanimously on a roll call vote.

### **Offer of Employment**

A **MOTION** was made by Don Dohrwardt, seconded by Buchholtz, to instruct the Director of Public Works to communicate with the candidates for the Public Works Department position as discussed in closed session. Motion carried.

### **Contact Attorney**

Approval was given for the village president to contact the village attorney regarding Rd-1 zoning requirements and conditional use permits for community based residential facilities on a **MOTION** by Buchholtz, seconded by Ehaney, and carried.

### **Employee Compensation**

A cash award of \$100 will be issued to Mark Hajewski in appreciation of his volunteer labor installing the roof over the electronic sign and to each of the volunteers helping with the disc golf course. This was approved on a **MOTION** by Buchholtz, seconded by Edbauer, and carried.

### **Correspondence**

Correspondence received and reviewed:

- Email regarding Freedom from Bullies Week.

### **Items for Future Consideration by Village Board**

Village employees will need to re-submit applications to the state to receive underwriting for health insurance. Discussion followed on the committee to review health insurance – Personnel or Finance.

### **Adjournment**

The meeting adjourned at 8:44 p.m. on a **MOTION** by Buchholtz, seconded by Bertram, and carried.