

**FREDONIA VILLAGE BOARD MEETING**  
**Fredonia Government Center**  
**242 Fredonia Avenue, Fredonia, WI**  
**December 19, 2013**

The regular village board meeting was called to order at 7:00 p.m. by President Chuck Lapicola. Present: Chuck Lapicola, Jill Bertram, Fritz Buchholtz, Donald Dohrwardt, Lisa Dohrwardt, and Scott Ehaney. Also present: Kendall Thistle, Mark Jaeger, Mike Davel, Roger Strohm, and Jo Ann Wagner.

**Pledge of Allegiance**

All stood and recited the Pledge of Allegiance.

**Consent Agenda**

Minutes of the December 5, 2013 village board meeting, the General Fund, Water and Sewer bills with the additional list, and the November treasurer and utility reports were approved as presented on a **MOTION** by Buchholz, seconded by Lisa Dohrwardt, and carried.

**Open Session for Citizen Comments and Questions**

Kendall Thistle presented pictures of flooding on his property from March 2013. Lapicola stated the village is trying to obtain a right of access agreement. Strohm stated the village has a contractor lined up and a verbal agreement for right of entry from the property owner but are still waiting for the written agreement. At that time Thistle will be requested to grant access to his property also. (Thistle left at 7:10 p.m.)

**Report from Village President on Operations of Village**

Lapicola noted that three applications have been received as of this date for the vacant trustee position. All applicants will be invited to the next board meeting.

**USE OF VOLUNTEERS:** Lapicola stated that in a previous job volunteers were used to supplement the work force. The volunteers could be used to grease equipment, get parts, get fuel, and as safety helpers. The village could purchase a fuel tank to put in the back of a pick up truck. The village would cover the volunteer's liability issue and would be paid a stipend to cover the cost of a meal and transportation. Lots of jobs need two people and one could be an experienced employee and one could be a volunteer. Lapicola stated he would like to check with the village attorney about starting a volunteer program. This issue will be discussed at the next Public Works Committee meeting.

**EROSION CONTROL:** Lapicola stated he has amended the Erosion Control Ordinance. Strohm added that DNR requirements are now referenced. Adoption of the ordinance will be added to the next meeting agenda. Don Dohrwardt questioned if any section required top soil to be stripped before fill is added. This is in the DNR best practices. Don Dohrwardt stated our ordinance should prohibit the covering of topsoil.

**FREDONIA AVENUE PROJECT:** Lapicola stated he has received a request from a property owner at 231 Fredonia Avenue requesting a wider terrace. Strohm stated there would be room for a wider terrace from 231 Fredonia Avenue and continuing east. Lapicola noted that other residents in the area should be contacted regarding moving the sidewalk closer to the house.

**Report from Fire Chief on Operations of Village**

The report from the Fire Department was reviewed.

**Report from Village Marshal on Operations of Village**

The report from the Village Marshal was reviewed. Davel stated citations issued in December will first be heard in February. Approval was given for Davel to continue the hiring process for a deputy village marshal including drug screening and paperwork to be submitted to the state on a **MOTION** by Buchholtz, seconded by Don Dohrwardt, and carried. Lapicola requested that Davel check with Port Washington Police Department to see what type of items they have been purchased with impact fees. (Davel left)

**Report from Director of Public Works on Operations of Village**

The report from the Director of Public Works was reviewed. Strohm stated the water main break has now been fixed. There is a trench across the road where the break occurred.

**SNOW PLOWING AGREEMENT WITH TOWN OF FREDONIA:** The snow plowing agreement with the Town of Fredonia requiring the village to plow both sides of Cedar Valley Road from Martin Drive to Willow Valley Road, Cedar Valley Court and the north side of Martin Drive between Fox Glen Road and Cedar Valley Road and the Town of Fredonia to plow both sides of Willow Valley Road from Hwy. 57 to Cedar Valley Road and the portion of Stonehedge Lane located within the village was approved on a **MOTION** by Don Dohrwardt, seconded by Bertram, and carried.

**WATER MAIN EASEMENT – COBBLESTONE VILLAGE:** Strohm stated the current owner of Cobblestone Village is willing to grant an easement for access to the well site. It would probably not be the route of the permanent easement. This could be done with a metes and bounds description. Don Dohrwardt noted that the easement should come to the conduit already under Hwy. 57. This would allow access if a new well was needed before development occurred in the area. Strohm will re-write the easement for this and also to allow compensation for crop damage.

**APPOINT AUTHORIZED REPRESENTATIVE FOR SUBMITTING INTENT TO APPLY:** A **MOTION** was made by Don Dohrwardt, seconded by Ehaney, to appoint the Director of Public Works as an authorized representative to submit Intent to Apply forms to the Environmental Loan Fund for water and sewer projects. Motion carried.

Strohm noted the revised tree ordinance will be presented at the next meeting.

#### **Report from Wastewater Treatment Plant Manager**

The report from the Wastewater Treatment Plant manager was reviewed.

#### **Report from Clerk-Treasurer on Operations of Village**

The report from the Clerk-Treasurer was reviewed.

#### **Finance Committee – December 2, 2013 Meeting**

The minutes from the December 12, 2013 Finance Committee meeting were reviewed.

#### **Closed Session**

Per Wisconsin Statutes 19.85 (1)(c) the village board will convene into closed session to discuss employee compensation and benefits and per Wisconsin Statutes 19.85 (1)(g) to review information provided by the village attorney on impact fees the village board convened into closed session on a **MOTION** by Buchholtz, seconded by Lisa Dohrwardt, and carried unanimously on a roll call vote.

(At this time the clerk left the meeting and the village president took minutes).

#### **Adjourn Closed Session and Reconvene into Open Session**

Closed session adjourned and the regular village board meeting reconvened into open session.

#### **Employee Compensation for 2014 and Employee Contribution Towards Health Insurance**

Employee wages were increased 1.5% for 2014, with a \$200 Christmas bonus this year to all employees working more than 1200 hours per year, and with each employee contributing 3% of their individual health insurance cost in 2014 on a **MOTION** by Buchholtz, seconded by Don Dohrwardt, and carried.

#### **Correspondence**

Correspondence received and reviewed:

- Newsletter from Grota Appraisals.

#### **Items for Future Consideration**

A letter should be sent to Time Warner Cable and Frontier along with the 30% set of plans.

**Adjournment**

The meeting adjourned.