

**FREDONIA VILLAGE BOARD MEETING**  
**Fredonia Government Center**  
**242 Fredonia Avenue, Fredonia, WI**  
**March 20, 2014**

The regular village board meeting was called to order at 7:02 p.m. by President Lapicola. Present: Chuck Lapicola, Jill Bertram, Fritz Buchholtz, Donald Dohrwardt, Lisa Dohrwardt, Scott Ehaney and John Long. Also present: Charlene Landing, John Koehler, Carl Pawling, Abby Koehler, Austin Schmitz, Ken Worzalla, Carrie Meloy, Lisa Powell, Bill Richards, Lori Dybul, Mark Jaeger, Gary Buntrock, Mike Davel, Brian Schommer, Roger Strohm, and Jo Ann Wagner.

### **Pledge of Allegiance**

All stood and recited the Pledge of Allegiance.

### **Consent Agenda**

Minutes of the March 6, 2014 village board meeting and General Fund, Water and Sewer bills with the additional list and February treasurer and utility reports, were approved on a **MOTION** by Don Dohrwardt, seconded Ehaney, and carried.

### **Open Session for Citizen Comments and Questions**

Residents from St. Rose Avenue, spoke regarding concerns with the bike trail. Concerns expressed include litter, supervision of the trail (or lack of supervision resulting in graffiti, fires, and drug activity), illegal activity in the tunnel proposed with the trail, lack of privacy in their backyards, additional flooding in the area, detrimental effect on property values, and if the village has enough manpower to maintain the trail. Lapicola stated he has spoken to the property owners regarding obtaining the land needed for the trail. Although there are no signed documents all of the owners are looking favorably on the placement of the trail. The village looked at placing the trail along the creek but the property owner did not want it there but was in favor of placing it along the property line. Strohm stated he received a message this afternoon from a property owner that is not interested at this time. Lapicola noted that another layout option would be available for the trail. More discussion followed.

Lisa Powell, representative for the Relay for Life Committee, presented information on “*Paint the Town Purple*” program. Powell noted the Relay for Life will be held in Fredonia on May 15 and 16, 2014. They would like to place signs and purple ribbons in the right of way along Highland Drive. They are hoping to get businesses involved. This will be a fund raiser for the American Cancer Society. Carrie Meloy stated it is to raise awareness about the event and get more people involved. A **MOTION** was made by Buchholtz, seconded by Don Dohrwardt to support the program by allowing the purple ribbons in the road right of way and to work with the group. Motion carried.

### **Presentation by Strand – Draft of Fire Department Needs Report**

Brendan Kress, Strand Associates, presented an overview of the draft on the Fire Department Needs Analysis. Kress stated Option A brings the building up to code, Option B provides for current and future needs, Option C adds a “wish list” including a community room. Kress stated the report lists a summary of the deficiencies, recommendations, and an estimate of costs. The main deficiency is a lack of space. The current building has 7,000 square feet. The recommended square footage needed is 13,255 square feet. Options B and C have 11,570 square feet which is better but does not meet the recommended square footage. Information on impact fees has also been updated. Kress will prepare a final plan and present it to the Fredonia Fire Department Modernization Committee.

### **Report from Village President on Operations of Village**

Lapicola stated he advised the Fire Chief to contact the village attorney on an issue regarding EMS personnel testifying in court. Chief Schommer noted that this left more questions than answers. Since the Village of Fredonia was not named, only the EMS individual, the attorney would not provide assistance. If this is the case, no one wants to volunteer. This involved an EMS individual who is being asked to appear as a witness to

a patient squabble with a Sheriff's Deputy. Lapicola noted that he will discuss this with the village attorney. A **MOTION** was made by Don Dohrwardt, seconded by Ehaney, to have the Village President contact the village attorney regarding providing assistance (representation) to EMS personnel. Motion carried.

**WISCONSIN ACT 32:** Wisconsin Act 32 prohibits local government from using its own workforce to perform a construction project for which a private person is financially responsible. Consensus of the village board was that it still allowed the fixing of pot holes on private property.

**CLOSING DOCUMENTS FOR SALE OF INDUSTRIAL PARK LAND:** Closing documents will need to be prepared for the industrial park land sale. The buyer would like to close as soon as possible. It was approved to have the village attorney prepare the closing documents on a **MOTION** by Buchholtz, seconded by Bertram, and carried.

### **Update: Fredonia Avenue Road Construction Project**

**MEETING WITH WE ENERGIES:** Lapicola reported he has met with representatives from WE Energies regarding the Fredonia Avenue project. They do not want to place the electric poles behind the sidewalks. The three lines on top will be braided into one line. He has not met with Time Warner Cable or Frontier on the project. The wires could perhaps all be moved to one side. Strohm interjected that there wouldn't be any less poles and if special street lights are added additional poles would be needed. Lapicola stated WE Energies would like to add a gas line on the south side of the road. They wanted to do this in September which would delay the road construction. Lapicola stated they want to start in June and WE Energies can do their project at the same time. Discussion followed on installing utilities this year and postponing the road project until next year. Lapicola reiterated that WE Energies can comply within the village's timeline. The consensus of the village board was to continue with the project as planned – starting in June of 2014.

**COMMUNITY BLOCK GRANT PROGRAM:** To qualify for the Community Block Grant program a homeowner needs to make less than 80% of the County median income. A presentation will be given to the village board in the future.

**SIZE OF WATER MAIN:** To provide water to Waubeka in the future would require a 12" water main. However, a 12" main will not provide the typical design standard flow velocity. Therefore, a 10" water main was recommended by the consultant. Lapicola noted that the actual cost between the two sizes is minimal. After discussion the consensus of the village board was to take the consultant's recommendation and install the 10" water main.

**CULVERT UNDER FREDONIA AVENUE:** Strohm stated that based on a FEMA map the culvert under Fredonia Avenue (just east of Fillmore Street) is undersized and restricting the flow of the water. The culvert will be replaced during the street project but should be size appropriately. Strohm recommended that the bridge and 100 feet on either side of the bridge be taken out of the road project. The board had no objections to this recommendation.

**PARKING LANE (REGAL TO HIGHLAND):** Strohm suggested that the parking lane on Fredonia Avenue from Regal Drive to Highland be eliminated as this area would need a lot of fill. The curb and gutter could stay. Lapicola noted if the parking lane is dropped from the project the village's share of the project would decrease. The consensus of the village board was to eliminate the parking lane from Regal Drive to Highland Drive.

Strohm noted he hoped to have the bid documents ready for the next meeting for board approval.

### **Report from Fire Chief on Operations of Village**

The report from the fire chief was reviewed. The annual LOSA report was reviewed. Schommer noted the ground ladders have all passed inspection and the aerial ladder will be tested in two weeks.

### **Report from Village Marshal on Operations of Village**

The report from the Village Marshal was reviewed. Davel reported the new squad has been delivered, the decals have been added, and set up is scheduled for April 7, 2014.

### **Report from Director of Public Works on Operations of Village**

The report from the Director of Public Works was reviewed.

**EQUIPMENT REPLACEMENT LIST:** The equipment replacement list as presented by the Director of Public Works was reviewed and approved on a **MOTION** by Ehaney, seconded by Bertram, and carried.

**BULKY ITEM COLLECTION PROCEDURES:** After discussion it was decided disposal hours for bulky items would be Friday May 16 from 3:00 to 6:00 p.m. and Saturday, May 17 from 8:00 a.m. to Noon. The 30 yard dumpster will be at the village shop. The area will be staffed by village personnel with drop off items only collected from village residents, nothing from commercial properties. No charges will apply. Items accepted will only be items that can be landfilled – no items with Freon, microwaves, etc.

**LAB INTRO CLASS:** Approval was given for the Director of Public Works to attend the Lab Intro Class on April 15, 16 and 17 with registration of \$240, lodging, meals, and mileage or use of a village vehicle on a **MOTION** by Don Dohrwardt, seconded by Buchholtz, and carried

**EDMARO STREET SANITARY SEWER:** Strohm stated that the village board approved adding Wheeler Avenue sanitary sewer repairs as an alternate project with the Edmaro Street sanitary sewer replacement. However, the alternate will make the project a prevailing wage project. Strohm recommended that only Edmaro Street be bid this year as Wheeler Avenue was not included in the budget. Strohm stated the Edmaro Street property owners will be required to replace any clay sanitary sewer laterals. A **MOTION** was made by Don Dohrwardt, seconded by Ehaney, to approve the Director of Public Works finishing the specifications for Edmaro Street sanitary sewer replacement/repair and put the specs out to bid. Motion carried.

### **Report from Wastewater Treatment Plant Manager**

The report from the WWTP Manager was reviewed. Buntrock noted the test results from the Wisconsin State Lab of Hygiene were all in the acceptable range. This along with a successful lab audit allows the village to continue doing their own lab testing.

### **Report from Clerk-Treasurer on Operations of Village**

The report from the Clerk-Treasurer was reviewed. It was noted that the American Legion Auxiliary is again planning a “Pathway of Honor” for May 26, 2014.

### **Route of Trail from S. Milwaukee Street to Fredonia Avenue**

Lapicola stated when he discussed the trail location with Gerry Weiland he did not want the trail along his pond. Weiland felt the best route was along his northern property line. In the discussion with Ron Ansay, he did not want the trail south of his sister’s house. On the SEWRPC map a road is shown by the culvert. He would like this made an official road reservation. The trail could then go through the street yard of his sister’s house. Lapicola stated each of these property owners have sounded positive about the trail. He has not spoken with Anderson yet. Strohm noted that Watry wants the trail moved to the property line. Changes to the trail location are being driven by the people owning the property. Don Dohrwardt questioned if the floodplain would need to be moved. Lapicola stated that is a possibility. Strohm noted that each property owner has conditions. Lapicola explained the trail would go from Meadowbrook Drive, north behind the houses on the east side of South Milwaukee Street, then behind the houses on St. Rose Avenue. It would then go north on Meadowlark Lane, east across the street yard of 233 St. Rose Avenue and onto the Ron Ansay property where the trail would then go north to the property at 220 St. Rose Avenue. It would then turn east in the street yard of 220 St. Rose Avenue and continue east through the rear lot of 155 Fredonia Avenue and the Ken Watry property. The trail would then proceed north along the east lot line of the Ken Watry property to Fredonia Avenue. The cost of the ten foot culvert needed for under the road is about \$12,000. This does not include installation. Don Dohrwardt stated he would not vote for any configuration of the trail with an underpass under Fredonia Avenue.

Buchholtz, Bertram, and Lisa Dohrwardt agreed. Ehaney commented that the current bike path goes nowhere. The village needs to add to it. There is a lot of support for the trail. After discussion including the benefits of adding to the trail and use of the current trail a **MOTION** was made by Buchholtz, seconded by Lisa Dohrwardt, to send a letter to the state rejecting the grant if the right of way needed for the trail is not obtained. Motion carried.

### **Finance Committee – March 14, 2014 meeting**

The minutes of the Finance Committee were reviewed.

**HEALTH INSURANCE PROPOSAL FROM STATE:** Based on the cost the consensus of the board was to stay with our current policy for health insurance at this time.

**RETURN OF UNUSED IMPACT FEES:** Any unused impact fees will be returned as mandated by law on a **MOTION** by Don Dohrwardt, seconded by Lapicola, and carried.

**CREDIT CARDS:** Staff was directed to investigate the possibility of the village accepting credit card payment for utility bills, taxes, etc. on a **MOTION** by Bertram, seconded by Buchholtz, and carried. This information will be presented to the village board.

### **Mid-Moraine Municipal Association Meeting – March 26, 2014**

Lisa Dohrwardt will attend the March 26, 2014 Mid-Moraine Municipal Association meeting.

### **Compensation for non-village Meetings/Events**

Compensation for board members when they attend a non-village event such as the Mid-Moraine Municipal Association meetings, County Board meetings, or Ozaukee Economic Development meetings was suggested. This was postponed until the next meeting.

### **Personnel Committee – March 13, 2014 Meeting**

The minutes of the March 13, 2014 Personnel Committee meeting were reviewed.

### **Closed Session**

Per Wisconsin Statutes 19.85 (1)(c) the Village Board convened into closed session to discuss employee compensation on a **MOTION** by Bertram, seconded by Ehaney, and carried unanimously on a roll call vote.

### **Adjourn Closed Session and Reconvene into Open Session**

A **MOTION** was made by Ehaney, seconded by Lisa Dohrwardt, to adjourn closed session and reconvene into open session. Motion carried unanimously on a roll call vote.

### **Employee Resignation and Retirement**

The village board accepted the resignation of Tom Sheppard effective March 25, 2014 on a **MOTION** by Bertram, seconded by Don Dohrwardt, and carried.

The village board accepted the retirement notice of Gary Buntrock effective June 10, 2014 with retirement benefits as discussed in closed session on a **MOTION** by Don Dohrwardt, seconded by Ehaney, and carried.

### **Advertise for Public Works 1 Position**

After review and approval of the Public Works 1 job description approval was given to advertise for the Public Works 1 position on a **MOTION** by Ehaney, seconded by Lisa Dohrwardt, and carried.

### **Correspondence**

The following correspondence was reviewed:

- Report on Mid-Moraine legislative committee meeting.

### **Items for Future Consideration**

None

## **Adjournment**

The meeting adjourned at 10:20 p.m. on a **MOTION** by Ehaney, seconded by Bertram, and carried.