

**VILLAGE OF FREDONIA  
VILLAGE BOARD MEETING  
Fredonia Government Center  
242 Fredonia Avenue, Fredonia, WI  
July 10, 2014**

The public hearing on the proposed increase to the fire impact fee was called to order at 7:00 p.m. No comments were received.

**Closed of Public Hearing and Call to Order of Regular Village Board Meeting**

The public hearing was closed and the regular village board meeting was called to order at 7:02 p.m. by President Chuck Lopicola. Present: Chuck Lopicola, Jill Bertram, Fritz Buchholtz, Donald Dohrwardt, Lisa Dohrwardt, Scott Ehaney and John Long. Also present: Al Bruhn, Ken Watry, Mike Davel, Mark Jaeger, Roger Strohm and Jo Ann Wagner.

**Pledge of Allegiance**

All stood and recited the Pledge of Allegiance.

Lopicola requested a move to agenda item 8C. Hearing no objections the board moved to agenda item 8C.

**Report from Village Marshal on Operations of Village**

The report from the Village Marshal was reviewed.

**Consent Agenda**

The minutes of the June 19, 2014 village board meeting, the General Fund, Water and Sewer bills with the additional list, the June Treasurer and Utility reports, and the operator's licenses for Tobin Butt and Crystal Wilson were approved on a **MOTION** by Don Dohrwardt, seconded by Lisa Dohrwardt, and **carried**.

**Open Session for Citizen Comments and Questions**

Ken Watry, co-owner of the property east of 155 Fredonia Avenue and owner of 605 Fredonia Avenue stated that he is in favor of the bike trail. He is willing to give easements on the south and east border of his property if the trail does not cross the road and does not have a switchback. He would like to see the trail go through a culvert under the road. He feels a road crossing in the area would be a dangerous situation.

**Unfinished Business**

**ORDINANCE NO. 2014-04 INCREASING FIRE IMPACT FEES:** A **MOTION** was made by Don Dohrwardt, seconded by John Long, to adopt Ordinance No. 2014-04 increasing fire impact fees. Ehaney stated he is not comfortable increasing the fire impact fee by \$900. Housing starts are down and he thinks this has the potential to stifle growth. If one person doesn't build in Fredonia because of the increased impact fee the village loses those taxes. Ehaney stated he believes the numbers in the study are flawed. After discussion a vote was taken with Long, Lopicola and Don Dohrwardt voting aye and Ehaney, Buchholtz, Bertram and Lisa Dohrwardt voting nay. **Motion failed.**

**LAWN CUTTING ALONG RETAINING WALL ON MARTIN DRIVE:** Strohm stated he was unsuccessful locating the corner stakes although he has found the right of way plat and warranty deeds. Strohm will contact the property owner to find out the real concerns. Perhaps the area can revert to the natural state.

**EDMARO STREET SANITARY SEWER:** A **MOTION** was made by Long, seconded by Don Dohrwardt, to add the repair of Edmaro Street sanitary sewer by either re-lining or repair/replacing to the Fredonia Avenue project water main bid. **Motion carried.**

**POLICY FOR COLLECTION OF PLAN REVIEW FEE:** The policy "*At the time building plans are submitted, a one-time, non-refundable plan examination fee from the Village of Fredonia Building Permit Fee Schedule (either residential or commercial/industrial) will be collected on all permits requiring Architectural Control Board and/or Plan Commission approval. This amount will be shown as paid on the building permit fee at the time the permit is issued. (This policy excludes decks and sheds)*" as recommended by the Plan Commission was approved on a **MOTION** by Don Dohrwardt, seconded by Ehaney, and **carried**.

**Presentation by Dixon Engineering on Water Tower Management**

Jim Orr representative of Dixon Engineering presented an asset management plan for the water tower. The plan would cost \$61,144 each year for the first five years. Orr stated they will take the plan and create construction documents. They will then bid to qualified contractors. Items to be completed include exterior overcoat, dry interior spot, wet interior repaint, installation of mixer system, cathodic clips, and other small items. Infrastructure for antenna installations will be charged back to the antenna company. The village can enter a five year contract or could do a 25 year contract. To complete the design a commitment is needed from the village to start. Long stated that the algae on the bottom of the tank does not harm the tank. If the bottom of the tank is painted darker the algae is not as noticeable. If the village decides on fancier lettering than the block letters for the name it will increase the cost. The tower could be down for about 45 days and an auxiliary tank would be needed. Any cell tower rental fees come directly to the village. Electric to the mixer is included in the cost. An estimated 25% increase in water rates would be needed. After more discussion a **MOTION** was made by Long to approve Dixon Engineering preparing a bid document for water tower repairs and maintenance. Motion was seconded by Don Dohrwardt and **carried**. This information will be available by September 1, 2014.

**Report from Fire Chief**

The report from the Fire Chief was reviewed. Long suggested that a board meeting be held at the Fredonia Fire Department so all board members can see the building issues identified in the Building Needs Study. The Fire Chief will be contacted to schedule a walk through at the Fire Department before a village board meeting.

**Report from Director of Public Works on Operations of Village**

The report from the Director of Public Works was reviewed.

**DONATION FROM BERTRAM WIRELESS:** The \$3,000 donation from Bertram Wireless towards the tower for the meter reading antenna was accepted on a **MOTION** by Don Dohrwardt, seconded by Long, and **carried**. Don Dohrwardt requested that a separate line item be established to track the donation.

**SIDEWALK INSTALLATION 449 EMERALD HILLS DRIVE:** Strohm stated that 449 Emerald Hills Drive is the only property without a sidewalk. The village contracted with T.P. Concrete for the sidewalk installation. This house was started when the sidewalks went in. There is about \$50,000 left in the letter of credit. Street trees and repairs to the drainage ditch are still needed. The property owner does not want to pay for the sidewalk as this was part of the developer's letter of credit. Don Dohrwardt suggested the money be taken from the letter of credit and the sidewalk installed. Strohm commented that better prices are obtained when larger projects are done. A **MOTION** was made by Ehaney, seconded by Bertram, to install the sidewalk at 449 Emerald Hills Drive with the sidewalk on Fredonia Avenue with proceeds from the letter of credit used. **Motion carried**.

**RESOLUTION 2014-F AUTHORIZING SAFE DRINKING WATER LOAN APPLICATION AND DESIGNATION OF AUTHORIZED REPRESENTATIVE:** Resolution No. 2014-F designating the Director of Public Works as the authorized representative for the Village of Fredonia for the purpose of filing the application for the Wisconsin Safe Drinking Water Loan Program was adopted on a **MOTION** by Don Dohrwardt, seconded by Bertram, and **carried**.

**RESOLUTION 2014-G DECLARING OFFICIAL INTENT TO REIMBURSE EXPENDITURES FROM PROCEEDS OF SAFE DRINKING WATER LOAN PROCEEDS:** Resolution No. 2014-G declaring official intent to reimburse expenditures from proceeds of borrowing was adopted on a **MOTION** by Don Dohrwardt, seconded by Ehaney, and **carried**.

**APPROVE SOLICITING RFQ'S FOR WATERWATER TREATMENT PLANT AND COLLECTION SYSTEM ENGINEERING:** Approval was given to solicit Request for Qualifications (RFP's) for engineering for the wastewater treatment plant, sanitary sewers and lift stations on a **MOTION** by Ehaney, seconded by Long, and **carried**. The submission date will be changed to July 31, 2014.

**Report from Wastewater Treatment Plant Operator**

No report.

**Report from Clerk-Treasurer on Operations of Village**

The report from the Clerk-Treasurer was reviewed.

**Parks Committee – June 26, 2014 Meeting**

Bertram stated a list of items to be corrected at the village parks was included in the packets.

**PURCHASE BASKETS AND COLLARS FOR DISC GOLF 2ND NINE:** Approval was given to purchase nine baskets and 18 collars for the second nine holes of the disc golf course on a **MOTION** by Bertram, seconded by Don Dohrwardt, and carried. This money will come from the Parks Assigned account.

**APPROVE BIDDING CONSTRUCTION OF TEE PADS 1<sup>ST</sup> NINE:** Approval was given for bids to be solicited to construct two tee pads at seven of the holes on the first nine of the disc golf course on a **MOTION** by Bertram, seconded by Ehaney, and **carried**. The bid is expected to be around \$20,000 and will be brought to the village board for approval.

**ACCEPT DONATION FROM GUY AND O'NEILL AND BADGER PAPERBOARD:** Badger Paperboard and Guy and O'Neill have each donated \$500 for a bench on the disc golf course. These donations were accepted on a **MOTION** by Ehaney, seconded by Buchholtz, and **carried**. A thank you note will be sent. The donation will also be recognized in the next newsletter.

**PROPOSED CHANGES TO FIRE PIT ORDINANCE:** Bertram stated the proposed changes will be presented at a later meeting.

**Utilities Committee – June 17, and July 3, 2014 Meetings**

The minutes from the June 17, and July 3, 2014 Public Works Committee meetings were reviewed.

Long explained Ruckert-Mielke is creating a consortium of 14 communities to educate about Total Maximum Daily Load (TMDL) and the future phosphorous DNR regulations. The cost to the village will be about \$200 if all 14 communities participate. Acceptance of the agreement was approved on a **MOTION** by Don Dohrwardt, seconded by Ehaney, and **carried**.

**PURCHASE OF SMART PHONES:** The cost of purchasing smart phones is being investigated.

The Director of Public Works was instructed to write a RFQ for a new sludge hauler on a **MOTION** by Long, seconded by Lapicola, and **carried**.

Long noted that the new tower for the smart water meters will have the county doing backups. This was included in the PSC review.

**Correspondence**

Correspondence received and reviewed include:

- Advisory meeting notice for Forest Haven, 400 Martin Drive
- Public Service Commission – Notice of investigation to consider application of Fredonia Municipal Water Utility to install advanced metering infrastructure system.

**Items for Future Consideration**

None

**Adjournment**

The meeting adjourned at 8:40 p.m. on a **MOTION** by Ehaney, seconded by Lisa Dohrwardt, and **carried**.

Respectfully submitted:

Jo Ann Wagner  
Clerk-Treasurer