

**VILLAGE OF FREDONIA  
VILLAGE BOARD MEETING  
Fredonia Government Center  
242 Fredonia Avenue, Fredonia, WI  
June 4, 2015**

The regular village board meeting was called to order at 7:00 p.m. by President Donald Dohrwardt. Present: Don Dohrwardt, Jill Bertram, Fritz Buchholtz and Neil Wagner. Also present: Paul Frantz from Baker Tilly, Al Bruhn, Mike Davel, Mark Jaeger, Roger Strohm, and Sandi Tretow.

**Pledge of Allegiance**

All stood and recited the Pledge of Allegiance.

**Consent Agenda**

The minutes of the May 21, 2015 village board meeting, the General Fund, Water and Sewer bills with the additional list, and the Class A Combination liquor licenses, Class B Combination liquor licenses and operator licenses for Elizabeth Bergman, Lance Berndt, Lauren Holtz, Eric Liniewski, Jake Muckerheide, Laura Pantle, Shannon Kolbach, Tobin Butt and Deborah Wolf were approved on a **MOTION** by Bertram, seconded by Wagner, and carried.

**Open Session for Citizen Comments and Questions**

None.

**2014 financial reports presented by Baker Tilly**

Paul Frantz, Senior Manager from Baker Tilly, the village auditors, summarized the 2014 financial statements. Frantz stated the village received an unmodified opinion which is the highest level available. He recommended board members review the Management's Discussion and Analysis which summarizes the year. The village is in a healthy financial position. Two materials weaknesses were reported – internal control because of the limited number of individuals handling financial transactions and internal control over financial reporting as the village staff does not prepare the financial report. Other comments included impact fee tracking and elimination of unnecessary checking accounts which office staff is working on. In conclusion, Frantz noted that board members may contact him with any questions or concerns. Frantz left.

**Request from Fredonia Area Chamber of Commerce to place half page ad in the Ozaukee Press showing how to access businesses in Fredonia during road construction**

An email request was sent from the Chamber of Commerce requesting assistance placing a half page ad in the Ozaukee Press to help people access businesses during Fredonia Avenue construction. Strohm questioned if this was a one-time ad, or weekly? Conditions change frequently, so it is possible the map may be wrong. Dohrwardt stated that it was agreed prior to construction that if a business wishes to have signs put up, the construction company would put the signs up for the business. Al Bruhn stated signs would be less expensive than an ad, and could be changed if needed. Strohm suggested a map could also be put on the Village of Fredonia website and maybe the Chamber could do the same. The consensus of the board was to have the Director of Public Works investigate having 6-8 signs made to post in various locations and can be moved if needed.

**Resolution 2015-I Adopting Amended Money Purchase Pension Plan and Trust for the Village of Fredonia**

A **MOTION** to adopt Resolution 2015-I adopting amended money purchase pension plan and trust for the Village of Fredonia by Bertram, seconded by Buchholtz, and carried unanimously.

**Fredonia Avenue Watermain – Safe Water Drinking Loan**

**RESOLUTION 2015-J AUTHORIZING THE ISSUANCE AND SALE OF UP TO \$965,235 WATER SYSTEM REVENUE BONDS, SERIES 2015, AND PROVIDING FOR OTHER DETAILS AND COVENANTS WITH RESPECT THERETO:** Strohm stated the state requires us to back our loan with the Department of Natural Resources

with a bond. The bond is owned by the state. No early payments are allowed unless approved in advance. A **MOTION** to adopt Resolution 2015-J by Bertram, seconded by Wagner, and carried unanimously on a roll call vote.

**WATER SYSTEM REVENUE BOND, SERIES 2015:** A **MOTION** to proceed with state requirements of issuing revenue bond by Bertram, seconded by Wagner, and carried unanimously on a roll call vote.

**FINANCIAL AGREEMENT WITH DNR:** The Loan Closing schedule, financial assistance agreement summary and the financial assistance agreement were presented and reviewed. A **MOTION** to proceed with DNR financial assistance agreement by Bertram, seconded by Wagner, and carried unanimously on a roll call vote.

**Report from Village President**

Dohrwardt stated that he met with each of the two candidates for village trustee. Dohrwardt recommends Jeff Rodgers, 313 Martin Drive, who has been a resident of the village for eight years. After discussion, a **MOTION** to appoint Jeff Rodgers as village trustee, seconded by Bertram, and carried unanimously.

**Report from Fire Chief**

No report.

**Report from Village Marshal**

The report from the Village Marshal was reviewed. Davel left.

**Report from Director of Public Works**

The report from the Director of Public Works was reviewed. Strohm stated the culvert installation by the post office should be finished tomorrow. It may be two weeks before Frontier is finished moving poles. Boring of the storm drain line and the installation of the culvert across Fredonia Avenue for Stoney Creek will begin on June 22. Lawn and weed cutting letters have been mailed to twelve property owners this week.

**Report from Wastewater Treatment Plant Operator**

Report reviewed. It was noted the wastewater treatment plant operator was not in attendance as required. Strohm stated it was due to illness.

**Report from Clerk-Treasurer**

The report from the Clerk-Treasurer was reviewed.

**Utilities Committee – May 21 and May 28, 2015 meetings**

The minutes from the May 21 and May 28 utilities committee were reviewed.

**WATER UTILITY POLICY ON WATER TOWER ACCESS:** The utilities committee presented a water utility policy on water tower access. The policy provides a procedure and documentation for the verification that the companies have authority to access the water tower and which personnel from the entities are approved. It also ensures village staff has adequate notice if any cellular utility needs access, and the village will be reimbursed if access is required after normal working hours. A **MOTION** to adopt the Water Utility Policy on Water Tower Access including overtime if after hours by Wagner, seconded by Buchholtz, and carried.

**DRAFT WASTEWATER TREATMENT PLANT PLANNING REPORT FROM STRAND ASSOCIATES:** The draft report from Strand Associates was reviewed. A full engineering study is needed to provide recommendations and identify deficiencies. The study will be approximately \$20,000, currently there is \$10,000 in the 2015 budget. The proposed \$2.1 million in upgrades does not include any phosphorus reduction as it is unknown what those levels need to be yet. The study will need to be complete before the 2016 budget process. The engineering study approval will be placed on the next village board agenda.

**Personnel Committee – May 28, 2015**

The personnel committee met on May 28, 2015 to discuss the resignation of Parker Prochaska and hiring process of a replacement. Interviews will be conducted next week.

**Per Wisconsin Statutes 19.85(1)(e) the village board will convene into closed session to discuss a specific bargaining issue and per Wisconsin Statutes 19.85(1)(c) to discuss utility worker position, public works employee performance and compensation.**

Per Wisconsin Statutes 19.85(1)(e) the village board convened into closed session to discuss a specific bargaining issue and per Wisconsin Statutes 19.85(1)(c) to discuss utility worker position, public works employee performance and compensation on a **MOTION** by Buchholtz, seconded by Bertram and carried unanimously on a roll call vote. Bruhn and Jaeger left.

**Adjourn closed session and reconvene into open session**

A **MOTION** to adjourn closed session and reconvene into open session by Buchholtz, seconded by Wagner, and carried unanimously on a roll call vote.

**Utility Worker Position**

A **MOTION** to proceed as discussed in closed session including extending offer of employment subject to background check by Buchholtz, seconded by Bertram, and carried.

**Items for Future Consideration by village board**

None.

**Adjournment**

The meeting adjourned at 8:39 p.m. on a **MOTION** by Buchholtz, seconded by Bertram, and carried.

Respectfully Submitted:

Sandi Tretow  
Clerk-Treasurer