

**VILLAGE OF FREDONIA
VILLAGE BOARD MEETING
Fredonia Government Center
242 Fredonia Avenue, Fredonia, WI
March 17, 2016**

The regular village board meeting was called to order at 7:00 p.m. by President Donald Dohrwardt. Present: Don Dohrwardt, Jill Bertram, Lisa Dohrwardt, John Long, Ryan Mueller and Neil Wagner. Also present: Al Bruhn, Mark Jaeger, Mike Davel, Roger Strohm and Sandi Tretow.

Pledge of Allegiance

All stood and recited the Pledge of Allegiance.

Consent Agenda

The minutes of the March 3, 2016 village board meeting and the General Fund, Water and Sewer bills and the February Treasurer's Report were approved on a **MOTION** by Lisa Dohrwardt, seconded by Wagner, and carried. Long questioned the maturity date on the Economic Development CD, which will be checked and noted on the March report.

Open Session for Citizen Comments and Questions

Al Bruhn, 825 Fredonia Avenue, questioned the maximum allowable amount of chert in the contract for the sidewalks on the Fredonia Avenue project. He stated that he noticed a lot of pop-outs already and is concerned that many more will become evident within the next few years. Don Dohrwardt stated this will be thoroughly investigated.

Request from property owner at 315 Fredonia Avenue for payment arrangements on sidewalk installation

During the Fredonia Avenue project, a few residents requested concrete in their driveways, which was completed. An invoice was mailed to Justin Cottrell who has asked for payment arrangements. The invoice was for \$5,170.39 and Cottrell requested \$100/month payments starting April 2016. After discussion, a **MOTION** to allow \$100.00 payments per month starting April 2016 at a 3.5% interest rate until paid in full, and may be paid off sooner if desired, by Bertram, seconded by Mueller, and carried. The clerk will mail a letter advising the terms, payments and an amortization schedule to the property owner for acceptance.

Letter from Fredonia Youth Baseball/Softball Association requesting contribution

The \$1,000 contribution to the Fredonia Youth Baseball/Softball Association as included in the 2016 budget was approved on a **MOTION** by Long, seconded by Bertram, and carried.

Unfinished Business – 400 Martin Drive: Electric poles and hill

Strohm stated that WE Energies is willing to propose a plan for the existing poles and hill at 400 Martin Drive, but they need direction from the village board as to what they would like done.

Revisit wage increase for Village President

At the September 17, 2015 village board meeting, the salary for the village president was increased from \$3,000 to \$4,500 effective April 2017 when the next village president term begins. Bertram presented information from neighboring municipalities and stated that a \$1,500 salary increase is excessive. The consensus of the board is that time is needed to review this information. A **MOTION** to postpone this topic until the next village board meeting by Mueller, seconded by Wagner, and carried.

Report on Operations of Village by Village President

Don Dohrwardt stated the Mid-Moraine Municipal Association dinner meeting will be Wednesday, March 23, 2016 at the Five Pillars Supper Club. The Village of Fredonia is the host community.

Report on Operations of Village by Fire Chief

The report from the Fire Chief was reviewed.

Report on Operations of Village by Village Marshal

The report from the Village Marshal was reviewed.

2015 ANNUAL REPORT: Davel summarized the 2015 annual report noting:

- the same eight officers continue to serve and are very experienced
- the average hours per week are 76.
- all officers have completed the standard training as required by the state
- the 2007 squad has 90,000 miles, and a replacement is being budgeted to purchase in 2017
- the arrests were down 20 to 325
- parking tickets increased from 2014
- there were 880 documented complaints which is a decrease of 79. Ozaukee County Sheriff responded over 100 times
- the department has all policies as required by law
- the Pro Phoenix system, Mobile Dispatch, Records Management System and TRACS are all fully integrated
- Two coordinated searches of NOSD were completed
- one officer continues to work at the school one day a week

Report on Operations of Village by Director of Public Works

The report from the Director of Public Works was reviewed.

RECOMMEND DESIGN CONSULTANT FOR FIRE DEPARTMENT ADDITION AND RENOVATION: Quasius Construction solicited bids for site, architectural and structural design services for the proposed fire department addition and renovation. Quasius recommends the low bidders for each design service as they have experience with all of the firms who provided bids. Strohm stated after Phase 1, the village should have accurate construction costs, then would be able to direct Quasius to proceed with Phase 2. Phase 2 would involve mechanical, electrical and plumbing engineers, and surveying will need to be done as well. Long reiterated that no fees would come from Quasius this year, just the subcontractors. Strohm feels the engineering portion will come in under budget. A **MOTION** to recommend the low bidders as presented for Phase 1 and 2 not to exceed \$37,700 by Mueller, seconded by Long, and carried.

CONTACT VILLAGE ATTORNEY REGARDING VILLAGE ISSUES: Strohm would like permission to contact the village attorney concerning contract language for a new carrier who would like to locate on the village water tower. Also, a firm would like to erect a 120 foot tall microwave tower in the right of way on the same corner as the bank. The Village of Fredonia Code of Ordinances is out of date, and the language should be updated. A **MOTION** to allow the Director of Public Works to contact the village attorney concerning water tower contract and ordinance update by Bertram, seconded by Lisa Dohrwardt, and carried.

Report on Operations of Village by Wastewater Treatment Plant Operator

The report from the Wastewater Treatment Plant Operator was reviewed.

Report on Operations of Village by Clerk-Treasurer

The report from the Clerk-Treasurer was reviewed. The insurance renewal will be presented at the next village board meeting along with a quotation for Data Compromise/Cyber Liability coverage.

Appoint members to the Road Rededication Party Committee

The list of members of the Road Rededication Party Committee was presented. This will be an adhoc committee. Lisa Dohrwardt stated that Laura Logan will not be able to be a member of the committee. A **MOTION** to approve the list of committee members as noted without pay, but a possible “thank you” at the end to be determined by Bertram, seconded by Lisa Dohrwardt, and carried. Don Dohrwardt stated the assignment of a

budget for the Road Rededication Party Committee should be placed on the next village board agenda.

Utilities Committee – March 17, 2016 meeting

The minutes of the Utilities Committee – March 17, 2016 meeting were reviewed. The possibility of increasing sewer rates was discussed, but Strohm needs to investigate the financial impact on households before a final determination will be recommended. The utilities committee will meet again prior to the next village board meeting.

Update from Fredonia Area Chamber of Commerce

Lisa Dohrwardt reported the next Fredonia Area Chamber of Commerce meeting is Monday, March 21 at 11:00 a.m. There will be another networking event in April. The Fredonia Area Chamber of Commerce will be sponsoring the village wide rummage on Saturday, May 21 from 8:00 a.m. – 4:00 p.m.

Open Book April 25, 2016 from 9:00 a.m. – 11:00 a.m.; Board of Review May 19, 2016 6:00 p.m. – 8:00 p.m. (this would require the board meeting to be before or after the Board of Review)

Don Dohrwardt stated a quorum of the village board will need to be present for the Board of Review.

Personnel Committee – March 17, 2016 meeting

The Personnel Committee met on March 17, 2016 in closed session.

Per Wisconsin Statutes 19.85(1)(c) the village board will convene into closed session to discuss employment, employee evaluation and compensation

Per Wisconsin Statutes 19.85(1)(c) the village board convened into closed session to discuss employment, employee evaluation and compensation on a **MOTION** by Mueller, seconded by Bertram, and carried unanimously on a roll call vote.

Adjourn closed session and reconvene into open session

A **MOTION** to adjourn closed session and reconvene into open session by Lisa Dohrwardt, seconded by Bertram and carried unanimously on a roll call vote.

Public Works Position

A **MOTION** to proceed as discussed in closed session by Mueller, seconded by Long, and carried.

Six Month Review of Administrative Assistant

A **MOTION** to increase the hourly wage of the administrative assistant by \$.50 by Bertram, seconded by Wagner, and carried.

Correspondence

The following correspondence was reviewed: *Port Washington Adult Community Senior Center – Aging Mastery Program.*

Items for Future Consideration by Village Board

Ordinance 2016-02 Amending Section 13-1-142, 13-1-143 and 13-1-145 of the Village of Fredonia Code of Ordinances Pertaining to Mobile Tower Facilities.

Adjournment

The meeting adjourned at 8:41 p.m. on a **MOTION** by Long, seconded by Mueller and carried.

Respectfully Submitted:

Sandi Tretow
Clerk-Treasurer