

**VILLAGE OF FREDONIA
VILLAGE BOARD MEETING
Fredonia Government Center
242 Fredonia Avenue, Fredonia, WI
October 20, 2016**

The regular village board meeting was called to order at 7:00 p.m. by President Donald Dohrwardt. Present: Don Dohrwardt, Jill Bertram, Lisa Dohrwardt, John Long, Ryan Mueller and Neil Wagner. Also present: Tracy Bardwell, Christi Mueller, Gary Gartman from Quasius Construction, Eric Jensen from LJM Architects, Mark Jaeger, Mike Davel, Roger Strohm and Sandi Tretow.

Pledge of Allegiance

All stood and recited the Pledge of Allegiance.

Consent Agenda

The minutes of the October 6, 2016 village board meeting, the General Fund, Water and Sewer bills with an invoice from Humanadental for \$1,103.69 for the November dental and voluntary vision premium and the September Treasurer's Report were approved on a **MOTION** by Lisa Dohrwardt, seconded by Bertram, and carried.

Open Session for Citizen Comments and Questions

None.

Budgetary information from Quasius Construction concerning Fire Station addition/remodel

Gary Gartman from Quasius Construction and Eric Jensen from LJM Architects presented budgetary information and updated plans. These items will be forwarded to the Fire Department Modernization Committee and Public Works Committee for review.

Unfinished Business:

IMPACT OF INCREASING WATER AND SEWER RATES AND HOW PROJECTED REVENUES WILL BE AFFECTED: Tretow presented a spreadsheet showing scenarios of how sewer revenue would be impacted based on various percentage increases for 2017 and how it compares to the 2017 budget expenses. Even if sewer rates were increased 8% for all of 2017, it is projected only \$29,534 of additional revenues would be created. Currently, it is projected the 2017 sewer utility budget has \$83,550 in expenses exceeding revenues. These numbers do not include any improvements to the wastewater treatment plant, such as a second sludge storage tank. Other communities will be reviewed, and the utilities committee will investigate to see if expenses can be lowered, or if processes can be streamlined to increase efficiency.

LIST OF NON-CONFORMING STREET YARD FENCES: Strohm presented a list of addresses with non-conforming street yard fences. The fence ordinance needs to be updated. Enforcement of the zoning code is also an issue. This topic along with the list of addresses will be referred back to the Plan Commission and Architectural Control Board.

Report on Operations of Village by Village President

Temperature Pro Milwaukee submitted a residential HVAC permit and requested the permit fee be waived. Temperature Pro is a participant in the Heat U.P. Wisconsin initiative and selected a family needing a helping hand in Fredonia to receive a free furnace. The furnace is supplied free of charge and all costs associated with installation are donated. A **MOTION** to waive the permit fee for the discussed HVAC permit by Bertram, seconded by Mueller, and carried.

Don Dohrwardt stated Ozaukee County is proposing a 0% increase to its 2017 budget. The budget hearing is scheduled for Monday, October 31, 2016.

Report on Operations of Village by Fire Chief

The report from the Fire Chief was reviewed.

ACCEPT LETTER OF RESIGNATION: Brian Schommer submitted his letter of resignation effective December 31, 2016. Don Dohrwardt congratulated Brian on his achievements during his tenure as Fire Chief and wishes him the best on his future endeavors. A **MOTION** to accept Brian Schommer's resignation effective December 31, 2016 by Mueller, seconded by Bertram, and carried.

Report on Operations of Village by Village Marshal

The report from the Village Marshal was reviewed. Two officers will be on duty during Trick or Treat hours – Saturday, October 29, 2016 from 3:00 p.m. – 6:00 p.m. Davel left.

Report on Operations of Village by Director of Public Works

The report from the Director of Public Works was reviewed.

SIGN PERMIT APPLICATION AND PROPOSED LANDSCAPING AT 400 MARTIN DRIVE: Tracy Bardwell submitted a sign permit application and proposed landscaping plan for the hill at 400 Martin Drive. The concept is to beautify the hill and detract attention from the electrical poles. The sign permit was approved by the Zoning Administrator as it conforms to the Village of Fredonia Code of Ordinance 13-1-122. The consensus of the board is the plan looks good, and that the Architectural Control Board should review it at their next meeting on Wednesday, November 2, 2016.

Report on Operations of Village by Wastewater Treatment Plant Operator

The report from the Wastewater Treatment Plant Operator was reviewed. A more reliable source for distilled water is still being investigated.

Report on Operations of Village by Clerk-Treasurer

The report from the Clerk-Treasurer was reviewed. So far, 85 absentee ballots have been issued.

Personnel Committee – October 11, 2016 meeting

The Personnel Committee – October 11, 2016 meeting minutes were reviewed. The committee discussed work processes and efficiencies mostly at the Wastewater Treatment Plant. A committee will be put together to conduct a more in-depth study.

COST OF LIVING ADJUSTMENTS FOR BOARD AND COMMITTEE MEMBERS:

The Personnel Committee recommends that due to budget constraints, it would not be appropriate to propose any increases at this time.

Per Wisconsin Statutes 19.85 (1)(c) the Village Board will convene into closed session to discuss employee evaluation(s)

Per Wisconsin Statutes 19.85(1)(c) the Village Board convened into closed session to discuss employee evaluations on a **MOTION** by Mueller, seconded by Lisa Dohrwardt, and carried unanimously on a roll call vote.

Adjourn closed session and reconvene into open session.

A **MOTION** to adjourn closed session and reconvene into open session by Mueller, seconded by Lisa Dohrwardt, and carried unanimously on a roll call vote. Immediately after, a **MOTION** to proceed as discussed in closed session by Long, seconded by Mueller, and carried unanimously.

Correspondence:

The following correspondence was reviewed:

The Retirement Advantage Plan Sponsor Outlook – Third Quarter 2016 Newsletter

Items for Future Consideration by Village Board

Long recognized Tom and Jodi's Fredonia Inn for how nice their building looks since they painted.

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Adjournment

The meeting adjourned at 9:31 p.m. on a **MOTION** by Long, seconded by Mueller, and carried.

Respectfully Submitted:

Sandi Tretow
Clerk-Treasurer